

Minutes

Meeting of Ampfield Parish Council: Monday 08 January 2024

Held at Ampfield Village Hall, 7:00pm to 8:30pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
Vice Chairman Chris Ling
Cllr Martin Hatley
Cllr Julian Jones
Cllr Kate McCallum
Cllr Jason Reeves
Cllr Graham Roads
Cllr Julie Trotter

Others

Test Valley Borough Council (TVBC)'s Councillor Sally Yalden
Kate Orange, Clerk/RFO

Apologies

4217. All Members were present and no apologies were received.

Previous Meeting

4218. The Minutes of the Meeting of Monday 13 November were agreed, and a copy was signed by the Chairman.

Declarations of Interest in Business on the Agenda for the Meeting

4219. No Councillor had any interest to declare in any of the business on the agenda for the Meeting.

Borough Councillor's report

4220. Borough Councillor Sally Yalden reported:
- As a result of evidence from CCTV footage, there was recently a successful prosecution for flytipping.
 - The Stage 2 Consultation for the revised Local Plan will open soon, after going before Test Valley Borough Council on 17 January.
 - Cllr Yalden had £1,030 remaining in her councillor grant fund. Further applications would be welcomed.
 - Dragonfly Power's 'Leaky Homes Roadshow' would be at Kings Somborne Village Hall on 21 January, for local individuals and community groups to find out about thermal imaging and how it can be used to identify inadequate insulation and facilitate its improvement.

Financial Matters

4221. *The Council received the bank reconciliation to the end of December 2023.*
RESOLVED
4222. *The Council received the calculation of working capital to the end of December 2023.*
RESOLVED
4223. It was noted that the Working Capital at end of December 2023 included the payment in lieu of s106 money received from English Developments, and also ground rent from Morleys Green.
4224. *It was agreed to Earmark money received as ground rent from Morleys Green.*
RESOLVED

4225. It was agreed that the following payments should be made:

<u>Details</u>	<u>Amount, £</u>
Westcotec Speedwatch equipment	4614.00
SLCC Membership	183.00
Refund of deposits, allotment	75.00
CBA Trees decay report	714.00
Clerk, refund of expenses	26.00
Staff costs	962.61
Total (including VAT)	£6,574.61

RESOLVED

4226. It was noted that the following payments had been made between Meetings:

<u>Details</u>	<u>Amount, £</u>
Direct debits and direct transfers to 31 December	
ICO data registration annual fee	35.00
TVBC legal fee, discharge of obs s106 Broadgate Farm	500.00
Weedkiller for ARG (two purchases)	38.88
Parish mapping subscription	60.00
Calor service charge	17.99
electricity	85.59
Water - ARG	142.15
Highbridge - telephone kiosk relocation	2820.00
Calor service charge	17.99
Stickley Landscapes - Chapel Wood path	7500.00
Defibrillator pads	71.94
Clerk, refund of expenses	29.60
Website (2 months)	23.98
Staff costs	1630.36
TVBC grounds maintenance	344.66
Total	£13,318.14

RESOLVED

4227. *It was noted that the Council had received the following income:*

<u>Details</u>	<u>Amount, £</u>
Interest	175.73
Pavilion hire	30.00
ANBCC rent	520.66
Burial Ground memorial fee	71.00
English Developments in lieu s106 Broadgate Farm	12518.58
Total (including VAT)	£13,315.97

RESOLVED

4228. *The Council received the report of expenditure against budget to the end of December 2023.*

RESOLVED

Budget & Precept 2024-25

4229. *It was proposed to adopt the Budget for the year ending 31 March 2025.*

RESOLVED

4230. *It was proposed to request a Precept of £44,768.51 from Test Valley Borough Council for the year ending 31 March 2025.*

RESOLVED

ANBCC Rent 2024-25

4231. *It was proposed that the rent for Ampfield and North Baddesley Cricket Club, for year commencing 1 April 2024, would be £2165.10.*

RESOLVED

Web-domain Registration

4232. *It was proposed to renew the registration of the website domain name through Rika Digital, for approximately £25 for the year.*

RESOLVED

Grounds Maintenance (Areas Other Than Morleys Green)

4233. *It was proposed to appoint Test Valley Borough Council for the grounds maintenance work set out in their quotation for the total sum £3,349.04.*

RESOLVED

Process for Filling the Vacancy for a Councillor

4234. Chairman Bryan Nanson reported that, following the Notification of the vacancy arising from the resignation of Cllr Carter, the electors had not called for a by-election. The process for filling the vacancy by co-option was for candidates to write to the Clerk, and be considered for co-option at the February Meeting. The process which would be followed at the Meeting, for nominations and voting, was set out in guidance by the Society for Local Council Clerks.

Recreation Ground and Pavilion

4235. Chairman Bryan noted that following the conclusion of planning application 23/ 01605/OBLS we had received £12,518.58 from English Developments in lieu of their s106 payment at Broadgate Farm, on the understanding that it would be spent on cricket facilities.
4236. *It was proposed to spend £12,518.58 (received in lieu of an s106 contribution, from English Developments) on youth cricket at Ampfield and North Baddesley Cricket Club, in accordance with their proposals.*
RESOLVED
4237. There was discussion about re-connecting electricity to one of the storage containers (the one nearest to the car-park). The supply cable was located along the northern boundary and would need to be extended across the car-park or entrance so that the connection could be made. It was also noted that it would be possible to meter the extended cable later if required; and that the container may need to be re-painted.
4238. *It was proposed to explore the options for re-connecting the electricity to the storage container, and to obtain quotations for the work.*
RESOLVED

Chapel Wood

4239. Cllr Graham Roads reported on Chapel Wood.
- Cllr Roads thanked Richard Burton and Simon Sharland for having organised the Friends of Chapel Wood workparty in his absence.
 - Cllr Roads would meet Paul Freeman later that week to discuss details of the tree maintenance contract.
 - A resistograph survey of one tree had been carried out, and found that no action was needed until the next routine survey.
 - Having received a donation of £1,000 from Waitrose, there was a budget for planting adjacent to the new path.
4240. Use of the new path was discussed. It was not yet open, and was taped-off to indicate this. On several occasions, the tape had been removed; and there had been a report of someone attempting to use it in a mobility scooter. The purpose of the path was to improve access between the Church and Chapel Woods. However, it was designed for people on foot, and had steps at the lower end.
4241. *It was agreed that the suitability of the new path in Chapel Wood, for use on foot only, was self-evident and a sign to indicate this was not necessary.*
RESOLVED

Burial Ground

4242. Cllr Graham Roads reported on the Burial Ground.
4243. Ampfield Parish Council had an account with Hilliers cash-and-carry. Cllr Roads would obtain a quotation for yew plants, for re-planting of the cruciform.
4244. J N Landscapes had been appointed to carry out the clearance work, as delegated at the previous meeting.
4245. Chairman Bryan Nanson reported on the review of burial ground fees, whereby a comparison had been made between Wellow, Kings Somborne, Bishopstoke and Test Valley Borough Council. Currently, the charges in the burial ground matched those charged by Winchester Diocese, and were lower than in any of the other cemeteries in the comparison.

4246. *It was proposed to adopt the following charges for the burial ground from 1 April 2024:*
Burial (coffin): £425
Burial (cremated remains): £210 (or £210 x 50% for second burial of cremated remains in existing plot)
 RESOLVED

Morleys Green

4247. Vice Chairman Chris Ling reported on matters at Morleys Green.
4248. Morleys Green Management had not yet received all of the September ground rent, and so had not transferred it to Belgarum Property Management; and the parish council were yet to receive it.
4249. According to their Minutes, Morleys Green Management had ruled out taking action against the residents who park in unauthorised spaces, and they had asked them to park in the three spaces for visitors.
4250. The Environment Agency discharge license remained in the name of Land and Field Ltd (erstwhile freeholder). It seemed that Morleys Green Management should be the named party, but this was a matter for them to resolve.

Telephone Kiosk

4251. Chairman Bryan Nanson confirmed that the former telephone kiosk had been moved from its former position on A3090. The contractor had left the original site tidy and relocated the kiosk in front of the Village Hall. Mark Hughes had decorated the kiosk with lights over Christmas.
4252. Cllr Julie Trotter noted that the door was in the care of Romsey Men's Shed for refurbishment. They would list the materials and parts needed to complete this.
4253. Borough Councillor Sally Yalden may consider giving a grant for the cost of refurbishment. We would send a costed list for her consideration.

Highways

4254. Vice Chairman Chris Ling noted that Pound Lane was heavily flooded under the railway bridge. We instruct the lengthsman to clear the ditches quarterly. However, this did not remove the problem completely. There is no alternative route for pedestrians: they have to walk through the flood water. Borough Councillor Sally Yalden noted that County Councillor Alan Dowden was looking into the matter.
4255. Cllr Martin Hatley noted that the new street lights on Baddesley Road were now operational but there had been comments about the low level of light emitted.
4256. Vice Chairman Chris Ling reported that the Speedwatch equipment had been received. The first Speedwatch session would need to be attended by the police so that they could verify that the volunteers were operating properly. We anticipated that this would be during February or early March.

Resilience Plan

4257. Chairman Bryan Nanson invited councillors to an informal meeting to expand the detail in the emergency plan, for example, on emergency food, or arrangements for cooking. This would take place on Monday 29 January at 7pm in the village hall.

Reports from Committees and Portfolio Holders

4258. Cllr Martin Hatley noted that the election for the Police and Crime Commissioner would take place on Thursday 02 May 2024.

Correspondence and Communications

4259. Via County Councillor Alan Dowden, the Clerk had been notified of the Hampshire County Council 'Future Services' consultation. The deadline for comments was 31 March 2024. There were thirteen service change proposals. The consultation webpage was www.hants.gov.uk/future-services-consultation.
4260. Cllr Martin Hatley reported that a public-access defibrillator had been installed by the developer at Ampfield Meadows. The Clerk would forward details of 'the Circuit' to James Parkhurst of Inspired Villages, so that they could make the details available to the ambulance service.
4261. Cllr Graham Roads was in contact with a donor of a proposed bench, and would agree a suitable location for it.
4262. Louisa Rice of Test Valley Borough Council had organised a second community meeting for councillors on 26 February.

Date of Next Meeting

4263. The next ordinary meeting would be held at Ampfield Village Hall at 7pm on Monday 12 February 2024.

Chairman

Date