

STAPLEHURST NEIGHBOURHOOD PLAN REVIEW GROUP
Minutes of meeting held on 11 January, 2023 at 7.45pm

1. **Present**, Margaret Arger, Chairman (MA), Robin Oakley, Secretary(RO), Colin Love (CL), Cllr. Joan Buller (JB), Tom Burnham (TB), Cllr. John Perry (JP), Cllr. Natasha Davidson-Houston(NDH), Cllr. Joris Erdekens (JE).
2. **Apologies:** Cllr. Paddy Riordan unwell, Cllr. Adele Sharp at another meeting, Richard Smith away, Robin Kenworthy unwell.
3. **Minutes of Meeting held on 30th November, 2022:** Agreed
4. **Matters Arising.** None
5. **Discussion on documentation produced by the Group since April 2021.** MA explained that the documents had been produced and issued as hard copy to all members of the group so that the newer members could see what work had been done. NDH asked if this was an opportunity to offer comments and suggest amendments and MA confirmed that was the intention. A review of the Design Code for Housing in Staplehurst was started and some amendments were made and noted by RO. The review was not completed and will be continued at the next meeting.
6. **Water supply infrastructure, reliability and adequacy for any future developments.** RO said that this item had been placed on the agenda as a result of the failure of the water supply to various parts of the village over the Christmas period, with a view to making a recommendation to the Parish Council. NDH asked if it was an appropriate matter for the NPRG to be considering but it was pointed out that there could not be planning applications considered for more housing developments if the water undertaking could not satisfactorily meet the demand of the existing users. JP said that he has had talks with Helen Grant MP and that she and Maidstone Borough Council would be taking up the matter with South East Water. It was agreed that MA would raise the matter in the public question time at the start of the full council meeting on 16 January, 2023.
7. **Expenditure of S.106 money at the railway station.** MA reported that the Parish Clerk now had a list of items.
8. **Allotments at Dickens Gate Development.** JB confirmed that she has a meeting arranged with the developers for 25 January 2023 to discuss this. JE said that purchasers of the houses were under the impression that the allotments were for their use and they did not realise the Parish Council already has a long waiting list for allotments which would take priority.
9. **Answer to FOI request to Southern Water.** It was noted that a reply to the FOI request is still awaited.
10. **Any other business. Housing Needs Survey.** MA reported that the housing needs survey could no longer be done by AKRC as it has gone out of business. The Clerk has been looking for other organisations which may be able to do it. It has been suggested that the survey form could go out with the Village Update, accompanied by a pre-paid envelope to return the form to the parish office, and then someone would need to prepare an analysis of the results. MA suggested the group could do the work for the survey and collate the results. JB handed to MA. a copy of the 2016 questionnaire which might be used as a template for a new survey. Group to consider this at the next meeting.
11. **New Water Main.** TB reported that he understood that a new 300mm diameter water main is to be laid from South East Water's works at Charing to serve Headcorn and other villages such as Staplehurst. **Maidstone Local Plan.** JP reported that the Local Plan has been delayed and is unlikely to appear until 2024.
12. **Provisional dates of future meetings, all to be held in the Youth Club:-**

Wednesdays, 8th February, 8th March (Chaired by Tom Burnham), 12th April, 24th May.

The meeting closed at 9.50pm.

Robin Oakley 12 January 2023

STAPLEHURST NEIGHBOURHOOD PLAN REVIEW GROUP

LIST OF DOCUMENTS ISSUED SINCE 2021

DESIGN CODE FOR HOUSING SEPTEMBER 2021 Version 7

REVIEW OF NEIGHBOURHOOD PLAN POLICIES PW1 – 5 Version 2

COMMENTS OF NEIGHBOURHOOD PLAN POLICIES C1 – C6

RECOMMENDED REVISIONS TO NEIGHBOURHOOD PLAN OBJECTIVES O1 – O7

RECOMMENDED REVISIONS TO NEIGHBOURHOOD PLAN SECTION VH1 AND OBJECTIVES O8 & O9

RECOMMENDED REVISIONS TO NEIGHBOURHOOD PLAN GATEWAYS THEME, POLICY GW1, OBJECTIVES O10 & 11 AND EDGES THEME POLICY E1

FINAL POLICY H6 NEW DEVELOPMENT LINKS

FINAL REVISED VERSION OF POLICY H7 EMPLOYMENT FACILITIES

FINAL POLICY H8 SPORTS FACILITIES

FINAL POLICY H9 EDUCATION FACILITIES AT PRE-SCHOOL AND SECONDARY LEVEL

FINAL POLICY H10 STAPLEHURST NEIGHBOURHOOD PLAN PARKING POLICY

FINAL STATEMENT REGARDING RIVER BEULT SITE OF SPECIAL SCIENTIFIC INTEREST

ADDITIONAL DRAINAGE CLAUSE TO BE INCLUDED IN THE DESIGN CODE FOR HOUSING