

MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL
held at 8.00 pm Monday 6th November 2017
EAST WORLDHAM VILLAGE HALL

Present: Andrew Aldridge (Chairman), Terry Blake, Bill Fife, William Brock, Tessa Gaffney, Mary Trigwell-Jones, Robin Twining (Clerk). 0 Members of the public.

81/17 To receive and accept apologies for absence

No apologies were received.

82/17 Minutes from previous meeting

Minutes of the Worldham Parish Council held on 4th October were approved and duly signed by the chairman.

Proposed by Cllr Trigwell-Jones and seconded by Cllr Fife All in favour and duly RESOLVED.

83/17 Declaration of Interest

None were declared.

84/17 The floor will be opened to the public to raise any matters of concern or interest

No questions or issues were raised.

85/17 Review of actions from last meeting

- April 01-17 The Clerk to contact Selborne Parish Clerk to ascertain whether they have any traffic data for the B3006 which they could share with Worldham. The Clerk reported that he was waiting a response from Gwen Earney
- August 01-17, Clerk to contact County Councillor Mark Kemp-Gee asking for his support in requesting weight restriction notices for lorries for Hartley Road. The Clerk had contacted County Councillor Mark Kemp-Gee and had circulated his reply to the Councillors.

86/17 To receive a report from the District Councillor

No report was presented.

87/17 To receive an update on the preliminary analysis of the Parish Plan Questionnaire

Cllr Trigwell-Jones reported that 200 questionnaires had been printed with 158 issued within the parish and 11 issued to people who have connections to the parish. So far 111 had been returned, a return rate of 65%. This compared to 2010 questionnaire when 151 were issued with 93 returned, a return of 61%. Turning to the question "Part of the Worldham Parish is within the SDNP and part is outside the SDNP. Do you have any concerns about living either within the SDNP or close to its boundary?"

Results	EW	HM	B3006	WW	Associates	Total
Yes	14	2	3	2	1	22
No	60	9	1	7	4	81
Left blank	3	1	-	2	1	7

Turning to the question: "The SDNPA in its Local Plan proposes that EW should lose its settlement policy boundary (b) Do you think that the SPB for EW should be removed?"

Results	EW	HM	B3006	WW	Associates	Total
Yes (it should be removed)	12	1	2	1	-	16
No (it should not be removed)	43	5	2	7	4	61
No opinion	17	4	-	2		23
Left blank	5	2	-		2	9

Comments on the question “What are your views on the proposed policy to lose the SPB for East Worldham?” included:

- Object to losing it – possible stagnation of village. Less likely to have either new affordable housing or properties to downsize to.
- Loss of SPB is likely to lead to reduced community coherence by damaging the age profile eg affordability for young, ability to downsize. Counter to the Worldham VDS
- Adversely affects the future of EW
- At present limited and carefully vetted housing development is an asset to the village. Should be retained.
- Careful and considered development coupled with quality design ensures a vibrant community is maintained.
- With all the development happening in nearby parishes eg Bordon, it is good to have protected areas.
- The existing policy allows very little scope for new development therefore it will have very limited impact (no opinion)
- Nowhere should be kept in aspic!
- It should be retained as SPB is in the Village Design Statement

Cllr Trigwell-Jones reported that it appears from the responses that some people did not understand the issues nor realised that the countryside is heavily protected. In general there is not a great deal of dissatisfaction within the parish.

88/17 To discuss the Parish Council’s response to the South Downs National Park Local Plan Pre-submission consultation

Councillors noted that the SDNP Local Plan does not keep the Settlement Policy Boundary for East Worldham which had been in the EHDC Core Strategy. Councillors felt that the Local Plan placed undue emphasis on protecting the landscape within the Park at the expense of areas lying just outside the Park boundaries. The lack of any opportunity to have any development within Worldham could lead to a potential stagnation of the Parish. This would be contrary to Objective 7: “To conserve and enhance the villages and market towns of the National Park as thriving centres for residents, visitors and businesses”.

Councillors discussed the draft response prepared by Cllr Blake. They agreed to the contents of the draft response but asked Cllr Blake to emphasise more the Council’s opposition to the lack of a Settlement Policy Boundary for Worldham especially in light of the response from the Parish Plan Questionnaire and the Councillors concerns that the lack of any potential development could lead to stagnation of the Parish.

It was agreed that Cllr Blake would redraft the response and circulate it to the Councillors by 13th with the Clerk submitting the Council’s response by 16th November.

89/17 To discuss the Parish Council’s response to the Boundaries Commission Review

a) Parliamentary

Councillors agreed that there was no need to make a comment.

b) Ward Level

Councillors felt that the rationale behind joining the northern parishes with the southern parishes were not clear. That the proposed name for the new ward “Bentley and Binsted” only refers to the 2 northern parishes and does not reflect the inclusion of the southern parishes. There were concerns that the southern parishes would lose their identity. Councillors agreed that the Clerk should comment on the review, objecting to the proposed name of the ward.

90/17 To note any issues that has been brought to Councillors attention

a) Steps leading up to the village hall

Councillors noted that the 4 steps at the top leading up to the village hall need repairing. They are uneven and twisted due to tree roots from a nearby tree. One quote from P J Grace had been received for the repairs to the steps leading up to the village hall. It was agreed another quote should be obtained. The Clerk agreed to approach Rob Cotton for a quote. It was agreed that the tree in the

hedge by the steps would need to be removed. Cllr Gaffney agreed to approach the landowners, on whose property the tree is situated, to discuss whether they would agree for it to be cut down.

New Action Point Nov 01-17 Cllr Gaffney to ask the owners of Manor Cottage for permission to cut down the tree in the hedge by the village hall steps.

b) Pookles Lane

Councillors noted that Pookles Lane is currently closed as it is undergoing major repairs by HCC. Councillors reported that they are being asked a lot of questions by several people about the repairs in Pookles Lane eg where the money has come from when HCC had publicity during the week about cuts to be made in services.

The Clerk agreed to find out how much the repairs were costing.

91/17 To note any issues regarding the state of the roads, pavements and footpaths in the Parish, including work by the Lengthsman and an update on the Traffic mitigation proposals.

The Clerk reported that he had instructed the Lengthsman to undertake the repairs to the steps on the Hangers Way by The Old School House. It is expected that the cost will be in the region of £500. The Clerk does not want to suggest any other work to be undertaken until he knows the exact amount left in the Lengthsman's budget.

On traffic mitigation measures the Clerk reported that he had asked Ian Janes when to expect to receive the Traffic mitigation proposals. He had replied "The Worldham CFTMI scheme has been allocated to Alistair Macadam who is one of the County Council's TM team's scheme engineers. I understand that Alistair is hoping to complete his initial investigations this month after which either he or I will get back to you".

92/17 Finance and accounts

To agree the monthly finance report and schedule of expenditure

- a) The monthly report and schedule of expenditure was agreed. Proposed by Cllr Blake and seconded by Cllr Brock All in favour and duly resolved.

The current accounts balance as at 6th November 2017

TSB current account balance: £4,743.19

TSB Business Instant account balance: £12,345.72

Total balance of both accounts as at 06/11/17: £17,088.91

Total balance of Community Benefit Fund £6,994.20

Payments authorised and paid at November meeting

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
			Payments authorised and paid at November meeting		
6/11/17	1191	Premier Grounds & Gardens	Work on steps at Clays Lane – additional sleeper	196.32	32.72
6/11/17	1192	HALC	Training Course	48.00	8.00
6/11/17	1193	Mary Trigwell-Jones	Welcome pack wallets; 2 boxes of wine glasses	18.38	1.40
6/11/17	1194	R Twining	R Twining – Clerks salary Month 7 October	506.70	
			Total Payments authorised and paid at November meeting	769.40	42.12

Total Receipts Received

Date paid in	Bacs/ Paying In book	From	Details	Total (£) Receipts
29/9/17	BACS	NALC	Transparency fund grant	397.35
6/10/17	500114	SSE	Wayleave – electricity pole by village hall	4.00
Total Receipts Received				401.35

Worldham Community Benefit Fund

Total Paid in £nil
Total Paid out £600

b) To undertake a six monthly review of the budget

The Clerk had previously circulated an excel spreadsheet showing the actual income and expenditure (from 1st April to 6th November) against the budget, and the anticipated expenditure and income between now and the end of the financial year. He has budgeted for £500 repairs for infrastructure projects and £450 for other expenses over the next 5 months and £300 income from the Village hall. This will result in an operating surplus of £98 compared to a forecasted surplus of £68

Cllr Fife proposed and Cllr Trigwell-Jones seconded the proposal to accept the finance report regarding the 6 monthly review. AIF and duly resolved.

c) To agree on the application for Lottery funding for a defibrillator

The Clerk reported that the electricity in the BT phone box in West Worldham was disconnected when it ceased to be used. As defibrillators need a power supply for the heated cabinet, the BT box could not be used. The Clerk suggested that Manor Farm might be an alternative site. Cllr Brock agreed to investigate.

The Clerk reported that he had nearly finished writing the application for Lottery Funding but was waiting to receive the quotation from the Community Heartbeat Trust. The Lottery application form needs 2 people to sign off the application, The Clerk and one other. Cllr Aldridge agreed to be the second person.

93/17 Planning**a) Applications received, decisions and actions made since last meeting**

WPC ref number: wpc 2017/03 SNDP Ref number: SDNP/17/02692/FUL
Site address: Land adjacent to 6 Drove Cottages, Blanket Street East Worldham GU34 3BA
Proposal: Conversion of existing Hop Pickers' cookhouse to two bedroom residential dwelling

Councillors noted: Application in progress

WPC ref number: wpc 2017/05 SNDP Ref number: SDNP/17/02551/FUL
Site address: Hartleywood Farm Oakhanger Road Oakhanger Bordon GU35 9JW
Proposal: Change of use of B1 building to mixed B1 and B2

Councillors noted: Application approved

WPC ref number: wpc 2017/06 SNDP Ref number: SDNP/17/03255/HOUS
Site address: Binswood Farm Oakhanger Road Oakhanger Bordon GU35 9JW
Proposal: Oak framed infill garden room extension to rear

Councillors noted: Application approved

WPC ref number: wpc 2017/07 EHDC Ref number: 57453
Site address: 16 Hartley Park Farm Business Park, Selborne Road, Selborne, GU34 3HD
Proposal: Replacement building for B8 storage and distribution and B1(c) light industrial use following demolition of existing building

Councillors noted: Permission granted

WPC ref number: wpc 2017/08 SNDP Ref number: SDNP/17/03732/FUL
Site address: Land at Meadow Farm Green Street East Worldham
Proposal: Siting of a caravan as self-contained habitable accommodation for a full-time worker for a period of three years

Councillors noted: Application in progress

WPC ref number: wpc 2017/09 EHDC Ref number: 57507
Site address: The Farmhouse, Hartley Park Farm, Selborne Road, Alton, GU34 3HP
Proposal: Alterations to the Farmhouse barn to include new ground floor north elevational details and new south elevation ground floor extension. Retention of use as a farm office and the conversion of the ground floor storage area to an additional office with kitchen and disabled wc

Councillors noted: Application withdrawn

WPC ref number: wpc 2017/10 EHDC Ref number: 57507/001
Site address: The Farmhouse, Hartley Park Farm, Selborne Road, Alton, GU34 3HP
Proposal: Listed Building Consent Alterations to the Farmhouse barn to include new ground floor north elevational details and new south elevation ground floor extension. Retention of use as a farm office and the conversion of the ground floor storage area to an additional office with kitchen and disabled wc

Councillors noted: Application withdrawn

WPC ref number: wpc 2017/11 SNDP Ref number: SDNP/17/04407/HOUS
Site address: Rycote Oast House Wyck Lane East Worldham Alton GU34 3AW
Proposal: Replacement garage, carport and small logstore

Councillors noted: Application approved

b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting (*Details contained in Annex A*)

WPC ref number: wpc 2017/12 EHDC Ref number: 21129/006
Site address: Delvene, 55 Windmill Lane, Alton, GU34 2SN
Proposal: Certificate of lawful development for proposed use - to extend the residential dwelling on both sides of the existing house. No alterations to access

Councillors resolved: Not to comment as the application lies within a neighbouring parish.

WPC ref number: wpc 2017/13 SNDP Ref number: SDNP/17/05294/LIS
Site address: Heather Cottage Worldham Hill East Worldham Alton GU34 3AT
Proposal: Listed building consent - Single storey extension to side and single storey garden room and bedroom extension following demolition of existing outbuilding and greenhouse

Councillors resolved: Worldham Parish Council has no objections to this planning application.

c) To consider and decide on the Parish Council's response to planning applications received since the agenda was published *if any*:
None received

Cllr Blake reported that he had checked the status of the planning application, SDNP/17/03732/FUL, regarding Land at Meadow Farm. The agent had submitted a response to the objections raised by the Parish Council. Cllr Blake had drafted a proposed response to the agent's statement on "Cumulative Impact". Cllr Gaffney proposed and Cllr Brock seconded a resolution that the response prepared by Cllr Blake be accepted and be submitted to the planning authority. 5 Parish Councillors voted in favour with 1 (Cllr Trigwell-Jones) abstaining.

94/17 To receive and approve a report from the Clerk and Councillors regarding:

a) The Clerk reported that he had received the following correspondence:

1. Copy of The Parish Charter signed by EHAPTC and EHDC on behalf of the Parishes in East Hampshire has been circulated to Councillors for their information.

2. The South Downs National Park Authority is currently consulting on its Pre-Submission Local Plan covering the plan period 2014-2033 with a deadline of 21st November for representations to be submitted.

3. Email from SDNPA CIL Team regarding CIL Infrastructure Projects
Thank you for returning your EOI form. The SDNPA will shortly be going through all the infrastructure projects to identify (1) whether they would be suitable for CIL spending, (2) which CIL spending pot would be more appropriate (the 'neighbourhood portion' which the Parish Council will receive or the SDNPA general pot) and then (3) prioritising the projects for CIL spending.

Ultimately, we are aiming to produce our Infrastructure Business Plan (the document which will set out the above) to be approved by the Planning Committee in April next year (ready for the next financial year).

b) Meetings to attend and attended

Meetings to attend

1 Autumn Parishes Briefing by Hampshire Highways on Wednesday 13th December in Winchester at 6.30 pm. It was agreed that Cllr Trigwell-Jones and the Clerk will attend.

Meetings Attended

1. The Clerk attended a HALC Officers Update on the new Audit regime held on 18th October. The key points that came out were; smaller Councils with a turnover of under £25,000 can opt out on a yearly basis from having an external audit. However if a Council applies for external grants/funding most bodies will expect the accounts to have been externally audited. The new fee for external audit has doubled to £200. The other key point was a greater emphasis on following the Guidelines set out in the Practitioners' Guide, which has formed the basis of how Worldham Parish Council runs its finances.

2. The Chairman and the Clerk attended an EHDC Planning and Communities briefing session on the future spending of S106 monies held on 17 October. The Section 106 money available for Worldham is:

- Open Space and Recreation £12,149
- Environmental Improvements £1,399
- Transport Improvements £5,931

with none of the monies yet committed.

EHDC have allocated 5 Community Development Officers, each responsible for a specific area, to work alongside with Alisdair Tweddle.

3. The Clerk attended a Community Forum held on 31st October regarding the Alton Strategic Health Services Review – and what it means for the future of healthcare in Alton. A key point is that they were talking about trying to increase the usage of the Alton Community Hospital rather than trying to close it down.

95/17 Dates of next Parish Council Meeting

Normally the first Wednesday of each month.

To note the next Parish Council meeting will be held on Wednesday 6th December, 10th January, 7th February, and 7th March

The Chairman closed the meeting at 10.18 pm

New Action Points

	Action detail	Owner
Nov 01-17	To ask the owners of Manor Cottage for permission to cut down the tree in the hedge by the village hall steps	Cllr Gaffney

Actions points from previous Worldham Parish Council Meetings:

Action ID	Action detail	Owner	Status
April 01-17	Clerk to contact Selborne Parish Clerk to ascertain whether they have any traffic data for the B3006 which they could share with Worldham.	Clerk	On-going
July 01-17	Clerk to investigate the cost of purchasing a defibrillator	Clerk	On-going