

**BRANDON TOWN COUNCIL**  
Minutes of the Meeting of the Full Brandon Town Council  
held at 7pm on Monday 7th June 2004  
at the (New) Forest Primary School, Bury Road, Brandon

The meeting commenced at 7.06pm after Cllr Mrs J A Ahern had read out a written statement relating to personal issues.

**Present:** The Chairman Cllr Ms J S Bourton, The Vice Chairman Cllr Mrs E Milner, Cllr Mrs J A Ahern, Cllr Mr V E Ashley, Cllr Mr P S Baldwin, Cllr Mr S J Edwards, Cllr Mrs S Jureko, Cllr Mr S A Newbon, Cllr Mr P R Ridgwell, Cllr Mr A P Saxby, Cllr Mr R Silvester, Cllr Mrs C M Silvester, Cllr Mr N A Vant.

**Also Present:** Mr J P Scott (Town Clerk), Police Sergeant Mark Larna, 1 member of the Press, 5 members of the public.

**1. APOLOGIES FOR ABSENCE**

Cllr Mr P MacLoughlin.

**2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS [PCC of C 2001/LGA 2000]**

Cllr Mr P S Baldwin declared an interest in Item 11:1, Planning Application F/2004/0403/FUL, and duly signed the Members Book of Interests. The Vice Chairman Cllr Mrs E Milner declared an interest in Item 11:1, Planning Application F/2004/0452/FUL, and duly signed the Members Book of Interests.

**3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

3.1 Of the Annual Brandon Town Council Meeting of Monday 10th May 2004 (Public Items) [LGA 1972 Sch.12]

Resolution Record No. **BTC/039/07/Jun/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

**CARRIED:** 11 for, 0 against, 2 abstentions.

**THAT THE MINUTES OF THE ANNUAL BRANDON TOWN COUNCIL MEETING OF MONDAY 10TH MAY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD**

3.2 Of the Full Brandon Town Council Special Meeting of Monday 24th May 2004 (Public Items) [LGA 1972 Sch.12]

Resolution Record No. **BTC/040/07/Jun/04**

Proposed by Cllr Mr N A Vant and seconded by The Vice Chairman Cllr Mrs E Milner.

**CARRIED:** 10 for, 0 against, 3 abstentions.

**THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 24TH MAY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD**

**4. MATTERS ARISING**

4.1 From the Annual Brandon Town Council Meeting of Monday 10th May 2004

None.

4.2 From the Full Brandon Town Council Special Meeting of Monday 24th May 2004.

None.

## **5. PUBLIC FORUM**

Resolution Record No. **BTC/041/07/Jun/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs S Jureko.

**CARRIED:** Unanimous.

**THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS**

Mr R J Keily: 157 London Road, Brandon handed The Chairman Cllr Ms J S Bourton documents relating to Planning Application F/2004/0460/FUL. Mr Keily objected to this Application for several reasons, including the blocking out of daylight, intrusion of privacy and a window that would open onto his property.

Cllr Mr P S Baldwin: Explained the correct planning route and advised Mr Keily to write to Development Control Services at Forest Heath District Council.

Mr R J Keily: informed the Meeting that he had already done so and produced a copy of the letter.

FHDC Cllr Mr David Turner and Mr Jureko attended to represent the Brandon Remembrance Playing Fields: They thanked Brandon Town Council for providing funding and support before urging cooperation with a request for an enhanced funding instalment.

## **6. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

None.

## **7. TO RECEIVE A BI-MONTHLY REPORT FROM THE POLICE**

Sgt Larnar: described how Brandon continues to suffer from theft from and theft of motor vehicles with some cars being burnt out. There have been a number of daytime burglaries and measures have been put in place to tackle the problem. Individuals in the Town have also been targeted for committing anti-social behaviour. Brandon currently has one Police Officer less with the departure of PC Joe Adams. An Industrial Watch scheme is already underway and a meeting is being held to start a Pub Watch scheme.

At the request of Brandon Town Council, Sgt Larnar commented upon the adoption of a prosecution policy by that Council. He explained how the Crown Prosecution Service examines each case and follows a prosecution code. The CPS acts as a safeguard to prevent unreasonable prosecutions. The Police cannot wait for Brandon Town Council to make a decision each time at the next Council meeting because culprits could evade prosecution as a result. He requested that any such decision be therefore left to the Police.

Cllr Mr S A Newbon: agreed that the CPS are best placed to make these decisions.

Cllr Mr N A Vant: questioned whether Brandon Town Council needs a prosecution policy.

Cllr Mr V E Ashley: believed that prosecutions are sometimes a waste of time. He claims there is a truancy problem in Brandon that is out of hand and is not being resolved.

Cllr Mr P R Ridgwell: reported that a Range Rover had recently been stolen to order from under a Police CCTV camera and the owner was later told that the camera had been switched off when the crime had taken place. Children had also been taking loose stones from the flint stone walls in Gas House Drove and throwing them at animals in the adjacent fields. Cllr Mr P R Ridgwell complained about parking problems at the junction of Bury Road and Heath Road. He also described how traffic on the High Street came to a standstill for half an hour last Friday evening. This was because two vehicles were unloading outside the One Bell Pub while a dustcart was parked opposite.

Sgt Larnar: again pointed out that Forest Heath District Council runs the CCTV system in Brandon. He also accepts that there is a considerable traffic problem in Brandon.

Mr Keily: stated he is a bus driver and agreed that the high volume of traffic in Brandon is a big problem.

Cllr Mr N A Vant: asked whether Sgt Larner saw any connection between the outburst by Cllr Mr V E Ashley at the last Council meeting and his subsequent harassment by the Police. Sgt Larner: suggested that Cllr Mr V E Ashley should make a complaint to the Police if he has a personal issue. He pointed out that such a matter is not the business of Brandon Town Council.

Cllr Mr V E Ashley: emphasised the problems connected with truancy and anti-social behaviour in Brandon.

The Vice Chairman Cllr Mrs E Milner: advised Cllr Mr V E Ashley to report the matter to the Headmaster of the school involved. The Education and Welfare Officer could then address the problem in accordance with the Children in Public Care Policy.

Cllr Mr V E Ashley: also reported that fifteen bales of straw were stolen and taken to the Old Suffolk Campsite then burnt.

**8. TO RECEIVE REPORTS** (if any) from County Councillors and/or District Councillors.

FHDC Cllr Mr David Turner: informed the meeting that the Brandon Remembrance Playing Fields Steering Group is moving forward.

Resolution Record No. **BTC/042/07/Jun/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs S Jureko.

**CARRIED:** Unanimous

**THAT THE MEETING OF THE COUNCIL RECONVENES**

**9. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business [pursuant to Section 100B (4) (16) LGA 1972]

Resolution Record No. **BTC/043/07/Jun/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

**CARRIED:** 12 for, 0 against, 1 abstention.

**THAT THE FOLLOWING COUNCILLORS BE ACCEPTED AS AUTHORISED SIGNATORIES FOR BRANDON TOWN COUNCIL BANK CHEQUES WITH TWO DIFFERENT SIGNATURES BEING REQUIRED ON THOSE CHEQUES; THE CHAIRMAN CLLR MS J S BOURTON, THE VICE CHAIRMAN CLLR MRS E MILNER, CLLR MRS J A AHERN, CLLR MR P S BALDWIN, CLLR MRS S JUREKO, CLLR MR S A NEWBON AND CLLR MRS C M SILVESTER**

**10. WARD REPORTS FROM COUNCILLORS**

Cllr Mr P R Ridgwell: complained about lots of rubbish still accumulating in the Cooperative Car Park off the High Street. He also drew attention to the Brecks Warrener Bus arriving an hour late on two consecutive Sundays. Cllr Mr P R Ridgwell voiced disappointment at Brandon Town Council not having been consulted regarding the timetable for this bus.

Cllr Mr A P Saxby: informed the meeting that a neighbour had complained about wheelie bins smelling due to them only being emptied once a fortnight. He also asked whether we really need Ward Reports on the Town Council agenda each month.

Cllr Mr N A Vant: pointed out that the broken glass panel in the Victorian gantry lamp halfway along Victoria Avenue had not yet been repaired. The Clerk Mr J P Scott had already received written confirmation that this repair would be carried out shortly by the relevant contractors.

Cllr Mrs J A Ahern: informed the meeting that the recent Flower Festival at St Peter's

Church, Brandon had been very pleasant and successful.

**11. PLANNING APPLICATIONS:** Notifications circulated: plans at Meeting. The Vice Chairman Cllr Mrs E Milner and Cllr Mr P S Baldwin declared an interest and left the meeting.

**OBJECTION**

F/2004/0403/FUL: Land between 4 & 6 Stores Street, Brandon. Erection of a two-storey dwelling within existing terrace and creation of a new vehicular access (demolition of outbuildings, lean-to garage block and boundary wall to rear of 15a, London Road and part of boundary wall to rear 13, London Road) Applicant: Mr S Murphy, Waggar Farm, Kettlebaston, Ipswich, IP7 7OG.

Resolution Record No. **BTC/044/07/Jun/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr P R Ridgwell.

**CARRIED:** 9 for, 0 against, 2 abstentions.

THAT BRANDON TOWN COUNCIL WRITES TO FOREST HEATH DISTRICT COUNCIL OBJECTING TO PLANNING APPLICATION F/2004/0403/FUL ON THE FOLLOWING GROUNDS; 1) THE SITE IS NOT AN EXISTING TERRACE AS DESCRIBED IN THE APPLICATION 2) THE DEVELOPMENT WOULD CONSIST OF AN INFILL BETWEEN, AND ADJOINING, TWO DETACHED PROPERTIES 3) THERE IS VERY RESTRICTED ACCESS TO THIS SITE.

**OBJECTION**

F/2004/0460/FUL: 157, London Road, Brandon. Erection of two-storey rear extension. Applicant: Mr Elliot, 157, London Road, Brandon.

Resolution Record No. **BTC/045/07/Jun/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr N A Vant.

**CARRIED:** 12 for, 0 against, 1 abstentions.

THAT BRANDON TOWN COUNCIL WRITES TO FOREST HEATH DISTRICT COUNCIL OBJECTING TO PLANNING APPLICATION F/2004/0460/FUL ON THE FOLLOWING GROUNDS; 1) IT WILL RESULT IN THE OVERDEVELOPMENT OF THE DWELLING CURTILAGE 2) IT WILL SERIOUSLY AFFECT THE AMENITIES OF NEIGHBOURING PROPERTY 3) IT WILL NOT RETAIN A SATISFACTORY RELATIONSHIP WITH ADJOINING DWELLINGS 4) IT WOULD OVERLOOK ADJOINING PROPERTY – IT WOULD DIMINISH DAYLIGHT AND INVADE PRIVACY 5) THE OWNERSHIP OF LAND BETWEEN 155 AND 157, LONDON ROAD, BRANDON IS ALSO CONTESTED.

**NO OBJECTIONS**

Resolution Record No. **BTC/046/07/Jun/04**

Proposed by Cllr Mrs S Jureko and seconded by Cllr Mr S A Newbon.

**CARRIED:** 10 for, 0 against, 1 abstentions.

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/2004/0411/FUL: 7, Mallard Way, Brandon. Erection of a front extension. Applicant: D Cilister. 7, Mallard Way, Brandon.

RESOLVED: NO OBJECTION

F/2004/0442/FUL: 51, St Nicholas Walk, Brandon. Erection of a front extension. and

attached garage to side. Applicant: Mr S A Mouncer, 51, St Nicholas Walk, Brandon.  
RESOLVED: NO OBJECTION

F/2004/0452/FUL: 45, Hillside, Brandon. Erection of a side extension and detached single garage (conversion of existing garage to living accommodation) Applicant: Mrs A Revell, 45, Hillside, Brandon.  
RESOLVED: NO OBJECTION

**12. ACCOUNTS:** to receive and approve May 2004 payments.

12.1 Public Items – discussion permitted thereon.

Resolution Record No. **BTC/047/07/Jun/04**

Proposed by The Vice Chairman Cllr Mrs E Milner and seconded by Cllr Mrs S Jureko.

**CARRIED:** Unanimous.

THAT THE PAYMENTS ON THE LIST SUBMITTED FOR MAY 2004 (PUBLIC ITEMS) AND REPRODUCED HEREUNDER ARE APPROVED

Date	Amount	Supplier	Net Total	VAT
May-31	150.00	Brandon Lads & Lasses S.137	150.00	
May-31		Cancelled cheque.		
May-31	24.00	SLCC Clerks Manual	24.00	
May-31	52.89	Petty Cash Imprest	52.89	
May-31	95.01	Finevale Service Station	83.84	11.17
May-31	202.50	D Machin Tree Surgeon	167.06	35.44
May-31	43.47	Tindalls Stationers	37.00	6.47
May-31	6.00	J & D Green	6.00	
May-31	190.35	Recroot	162.00	28.35
May-31	116.55	Border Builders	99.19	17.36
<b>TOTALS</b>	<b>880.77</b>		<b>781.98</b>	<b>98.79</b>
May-31	33.50	British Gas	27.64	5.86
May-31	98.75	Anglian Water	98.75	
May-31	538.54	A M Asset lighting	458.33	80.21
May-31	21.05	Powergen - 20/2 OSH Box	20.05	1.00
May-31	quarterly	Powergen -no 27 Street Lights	quarterly	quarterly
May-31	64.82	Powergen -no 49 OSH	61.73	3.09
May-31	106.16	Powergen -no 51 Cemetery	101.10	5.06
May-31	quarterly	BT fax/internet	quarterly	quarterly
May-31	quarterly	BT main tel line	quarterly	quarterly
May-31	22.00	FHDC garage rent	18.15	3.85
May-31	24.00	FHDC Rates Cem	24.00	
May-31	223.00	FHDC Rates OSH	223.00	
<b>TOTALS</b>	<b>1,131.82</b>		<b>1,032.75</b>	<b>99.07</b>

12.2 Confidential Items (Staff salaries/Local Gov. Pension)

Resolution Record No. **BTC/048/07/Jun/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

**CARRIED:** 11 for, 0 against, 2 abstentions.

THAT PAYMENT ON THE LIST SUBMITTED FOR MAY 2004 (CONFIDENTIAL ITEMS – STAFF SALARIES) AS CIRCULATED TO COUNCILLORS IS APPROVED.

12.3 Bringing a Buzz to Brandon V1 – Funding Request.

Resolution Record No. **BTC/049/07/Jun/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mrs C M Silvester.

**CARRIED:** 10 for, 1 against, 2 abstentions.

THAT BRANDON TOWN COUNCIL WRITES TO THE ORGANISERS OF ‘BRINGING A BUZZ TO BRANDON VI’ REQUESTING PRODUCTION OF THE WRITTEN ACCOUNTS APPERTAINING TO THE PREVIOUS FINANCIAL YEAR, TOGETHER WITH A WRITTEN STATEMENT OF THE CURRENT FINANCIAL POSITION OF THAT ORGANISATION. THESE DOCUMENTS SHOULD BE PRODUCED PRIOR TO THE NEXT FULL COUNCIL MEETING, TO BE HELD ON MONDAY 5TH JULY 2004, WHEN THIS REQUEST CAN BE REEVALUATED WITH A VIEW TO GIVING A DONATION

12.4 Winged Fellowship Trust – Funding Request.

Resolution Record No. **BTC/050/07/Jun/04**

Proposed by Cllr Mrs J A Ahern and seconded by The Vice Chairman Cllr Mrs E Milner.

**CARRIED:** 9 for, 1 against, 2 abstentions.

THAT BRANDON TOWN COUNCIL DECLINES A REQUEST FOR FUNDING FROM THE WINGED FELLOWSHIP TRUST ON THE GROUNDS THAT THE ORGANISATION IS NOT A LOCAL CHARITY.

### **13. TO BE ADVISED OF EXISTING CEMETRY WORKS**

13.1 Town Keepers Report

None.

### **14. APPOINTMENT OF COUNCILLORS TO COMMUNITY GROUPS 2004/2005**

14.1 Brandon Action Group.

Resolution Record No. **BTC/051/07/Jun/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

**CARRIED:** Unanimous.

THAT COUNCILLOR MR V E ASHLEY BE APPOINTED BRANDON TOWN COUNCIL REPRESENTATIVE ON THE BRANDON ACTION GROUP FOR 2004 / 2005

Cllr Mrs S Jureko was already appointed as Brandon Town Council Representative on Monday 10 May 2004.

14.2 Brandon and Mildenhall Citizens Advice Bureau.

Resolution Record No. **BTC/052/07/Jun/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

**CARRIED:** Unanimous.

THAT COUNCILLOR MR R SILVESTER BE APPOINTED BRANDON TOWN COUNCIL REPRESENTATIVE ON THE BRANDON AND MILDENHALL CITIZEN’S ADVICE BUREAU FOR 2004 / 2005

14.3 Brandon Remembrance Playing Field Steering Group.

Resolution Record No. **BTC/053/07/Jun/04**

Proposed by Cllr Mr S A Newbon and seconded by The Vice Chairman Cllr Mrs E Milner.

**CARRIED:** 10 for, 0 against, 2 abstentions.

THAT COUNCILLOR MRS C M SILVESTER BE APPOINTED AS BRANDON TOWN COUNCIL REPRESENTATIVES ON THE BRANDON REMEMBRANCE PLAYING FIELD STEERING GROUP FOR 2004 / 2005

The Chairman Cllr Ms J S Bourton and Cllr Mrs S Jureko were already appointed Brandon Town Council Representatives on Monday 10 May 2004.

14.4 Community Association Representative.

Resolution Record No. **BTC/054/07/Jun/04**

Proposed by Cllr Mr R Silvester and seconded by Cllr Mr S A Newbon.

**CARRIED:** 8 for, 0 against, 3 abstentions.

THAT COUNCILLOR MRS C M SILVESTER BE APPOINTED AS BRANDON TOWN COUNCIL REPRESENTATIVES ON THE COMMUNITY ASSOCIATION FOR 2004 / 2005

Resolution Record No. **BTC/055/07/Jun/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

**CARRIED:** Unanimous.

THAT THE FOLLOWING AGENDA ITEMS BE TAKEN OUT OF ORDER AND DEALT WITH IMMEDIATELY: 20, 21, 22, 24, and 27.

**20. ALLOTMENT GARDENS – TO BE ADVISED OF ANY DEVELOPMENTS**

An advertisement had been placed in The Brandon Life requesting offers of any suitable land but there had been no response to date.

**21. PROPOSED RE-SITING OF BUS STOP ON LONDON ROAD/OLD FORGE COURT – UPDATE**

Confirmation had been received from Queensbury Shelters that the new shelter will be installed during late July 2004.

**22. PEDESTRIAN SAFETY AT THE JUNCTION OF LONDON ROAD AND RATTLERS ROAD, BRANDON - VEHICLES MOUNTING THE GRASS VERGE FRONTING SHOPS 6-14 LONDON ROAD, BRANDON – UPDATE.**

It was agreed that Councillors should hold an on-site meeting with Mr Andy Johnson, Suffolk County Council Highways Department, at 4pm on Wednesday 16th June 2004.

**24. OLD SCHOOL HOUSE - DDA COMPLIANCY AND STRUCTURAL ALTERATIONS - UPDATE**

The report from Architect Mr John Atkins is still pending.

**27. JUSTICES LICENCE APPLICATIONS**

Cllr Mr S J Edwards declared an interest and left the meeting.

27.1 Full transfer & S.34 Application – Threshers, 3/5 High Street, Brandon.

No Objection

27.2 Full transfer & S.34 Application – The Duke of Wellington PH, Brandon.

No Objection

**15. RESOLUTION from The Chairman Cllr Ms J S Bourton. Resolution No.104:**

Resolution Record No. **BTC/056/07/Jun/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

**CARRIED:** Unanimous.

“At least three clear working days (not including the day of posting, the day of the meeting, weekends and Bank Holidays) before a meeting of Brandon Town Council, the agendas and Councillor information packs must be posted to the usual residence of every Member of that Council”.

**23. ROAD TRAFFIC VISIBILITY SPLAY AT LONDON ROAD / COULSON LANE JUNCTION, BRANDON**

Resolution Record No. **BTC/057/07/Jun/04**

Proposed by Cllr Mr N A Vant and seconded by Cllr Mr S J Edwards.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO SUFFOLK COUNTY COUNCIL ENVIRONMENT AND TRANSPORT DEPARTMENT POINTING OUT THAT A DRIVER VISIBILITY SPLAY AT THE JUNCTION OF LONDON ROAD AND COULSON LANE, BRANDON WAS INCORPORATED IN THE ORIGINAL PLANNING APPLICATION FOR THE LAST HOUSES TO BE BUILT ON COULSON LANE. BRANDON TOWN COUNCIL WISHES TO KNOW WHY THE INTENDED SPLAY HAS NOT BEEN IMPLEMENTED.

Resolution Record No. **BTC/058/07/Jun/04**

Proposed by Cllr Mr S A Newbon and seconded by Cllr A P Saxby.

**CARRIED:** 9 for, 1 against, 2 abstentions.

THAT ITEM 19 BE TAKEN NOW

**19. DANGEROUS FOOTPATH/ROAD JUNCTION OUTSIDE ENTRANCE TO HEATHCOTE HOUSE, WARREN CLOSE BRANDON**

Resolution Record No. **BTC/059/07/Jun/04**

Proposed by Cllr Mr S A Newbon and seconded by Cllr Mr P S Baldwin.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO SUFFOLK COUNTY COUNCIL REQUESTING THE ERECTION OF A PEDESTRIAN SAFETY BARRIER ON THE FOOTPATH THAT MERGES WITH THE ROAD OUTSIDE THE ENTRANCE TO HEATHCOTE HOUSE, BRANDON. THIS IS TO BE TREAT AS A MATTER OF URGENCY.

Resolution Record No. **BTC/060/07/Jun/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs J A Ahern.

**CARRIED:** 12 for, 1 against, 0 abstentions.

TO TAKE ITEM 28 NOW

**28. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs J A Ahern.

Resolution Record No. **BTC/061/07/Jun/04**

**CARRIED:** 12 for, 1 against, 0 abstentions.

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW FOR THE FOLLOWING REASONS: CONFIDENTIAL MINUTES; STAFFING ISSUES; QUOTATIONS. [Section 100(A)(4) LGA 1972]

held on Monday 7th June 2004  
at the (New) Forest Primary School, Bury Road, Brandon

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

**29. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES -**

29.1 Of the Annual Brandon Town Council Meeting of Monday 10th May 2004  
Resolution Record No. **BTC/062/07/Jun/04**

**CARRIED:**

THAT THE CONFIDENTIAL MINUTES OF THE ANNUAL BRANDON TOWN COUNCIL MEETING OF MONDAY 10TH MAY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

29.2 Of the Full Brandon Town Council Special Meeting of Monday 24th May 2004  
Resolution Record No. **BTC/063/07/Jun/04**

**CARRIED:**

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 24TH MAY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

**30. MATTERS ARISING FROM CONFIDENTIAL MINUTES**

30.1 Of the Annual Brandon Town Council Meeting of Monday 10th May 2004.  
None.

30.2 Of the Full Brandon Town Council Special Meeting of Monday 24th May 2004  
None.

**31. QUOTATIONS**

31.1 The demolition of walls and erection of steel fencing at the Orchard, Coulson Lane, Brandon.

Resolution Record No. **BTC/064/07/Jun/04**

**CARRIED:**

THAT BRANDON TOWN COUNCIL ACCEPTS THE WRITTEN TENDERS AND SPECIFICATIONS FROM BROOKES AND WOOD LTD FOR THE DEMOLITION OF DERELICT WALLS AND THE ERECTION OF STEEL RAILINGS AT THE ORCHARD, COULSON LANE, BRANDON. THE TOTAL COST TO BE £8,465 TO INCLUDE BLACK POWDER COATING OF THE FENCE BUT EXCLUDING VAT. THE NEW FENCE TO BE ERECTED ALONG THE DEFINITIVE LINE OF THE FOUNDATIONS OF THE DEMOLISHED WALL

31.2 Town Keepers contract mobile phones – Quotations circulated prior to last Meeting.  
Deferred.

31.3 The Old School House Roof Repairs.

Resolution Record No. **BTC/065/07/Jun/04**

**CARRIED:**

THAT BRANDON TOWN COUNCIL ACCEPTS THE ADDITIONAL QUOTATION FROM TW COOK, ROOFING CONTRACTOR AND DATED 2ND JUNE 2004 FOR FURTHER REPAIRS TO THE ROOF OF THE OLD SCHOOL HOUSE, MARKET HILL, BRANDON.

Previous Resolution Record No. **BTC/333/22/Mar/04** refers.

**32. BRANDON REMEMBRANCE PLAYING FIELDS FUNDING**

Cllr Mrs S Jureko declared an interest and left the meeting.

Resolution Record No. **BTC/066/07/Jun/04**

**NOT CARRIED:**

THAT BRANDON TOWN COUNCIL PAYS THE BRANDON REMEMBRANCE PLAYING FIELDS A £7500 FUNDING INSTALMENT, UNDER S.19 LOCAL GOVERNMENT ACT 1972, IMMEDIATELY

Resolution Record No. **BTC/067/07/Jun/04**

**CARRIED:**

THAT BRANDON TOWN COUNCIL PAYS THE BRANDON REMEMBRANCE PLAYING FIELDS A £10,000 FUNDING INSTALMENT, UNDER S.19 LOCAL GOVERNMENT ACT 1972, IMMEDIATELY

Resolution Record No. **BTC/068/07/Jun/04**

**CARRIED:**

THAT THE FOLLOWING CONFIDENTIAL ITEMS BE TAKEN EN BLOC - 33. EMPLOYEE'S SALARIES, 34. TOWN KEEPER AGENCY WORKER, 35. STAFF GRIEVANCE, 36. RE-EVALUATION OF BRANDON TOWN COUNCIL GROUNDWORK SERVICES

Resolution Record No. **BTC/069/07/Jun/04**

**CARRIED:**

CONFIDENTIAL STAFFING ISSUE

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Resolution Record No. **BTC/070/07/Jun/04**

**CARRIED:**

CONFIDENTIAL STAFFING ISSUE

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9.33pm – Cllr Mr R Silvester and Cllr Mr S J Edwards left the meeting and did not return.

Resolution Record No. **BTC/071/07/Jun/04**

**CARRIED:**

CONFIDENTIAL STAFFING ISSUE

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Resolution Record No. **BTC/072/07/Jun/04**

**CARRIED:**

CONFIDENTIAL STAFFING ISSUE

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The agenda items listed hereunder were deferred until the next Full Meeting to be held on Monday 5th July 2004.

**16. TO ADOPT A BRANDON TOWN COUNCIL PROSECUTION POLICY**

**17. BRANDON COMMUNITIES PARTNERSHIP – ADOPTION OF CITTASLOW PROJECT – LETTER RECEIVED FROM MR CYRIL BROWN, DATED 23 APRIL 2004**

**18. LETTER RECEIVED FROM MR JONATHON REED, MONITORING OFFICER, FOREST HEATH DISTRICT COUNCIL, REGARDING THE FULL MEETING OF BRANDON TOWN COUNCIL HELD ON MONDAY 5 JANUARY 2004**

**25. WHEELIE BINS IN WHITE HART LANE, BRANDON**

**26. RIVERBANK EROSION AT THE LODGE, BRANDON - UPDATE**

**37. TO DISCUSS ACQUISITION OF LAND: NEW CEMETERY PURCHASE – UPDATE**

The Meeting terminated at 9.50pm