

**Minutes of the Meeting of Cantley Parish Council held on
Thursday 21st September 2017 at 7pm in Cantley Village Hall.**

Present: Dot Machin (Chairman)
Peter Key
Norma Knight
Kevin Francis
Vicky Powell, Clerk

Also present: Two members of the public were in attendance

1 Public Forum

A member of the public noted that the hedge running from the Church to Cantley Village Hall had become overgrown and was encroaching onto the pavement. It was **agreed** that the Chairman would contact the village hall with a look to cutting the hedgerow.

DM

A member of the public reported that the stretch of Station Road running under the railway bridge at Brundall had recently flooded. A road closure had been in place to allow cleaning of the drain. It was **agreed** that the Clerk would write to Brundall Parish Council for an update on the situation. An update would be placed in the next newsletter.

Clerk

A member of the public reported that the post box at the village green was yet to be replaced. It was **agreed** that the Clerk would chase Royal Mail on a timescale for replacement.

Clerk

The Chairman noted that she had received a complaint from a member of the public with regard to the condition of gardens along Langley Drive. It was still unclear to which Housing Association the properties belonged. It was noted that Steve Bennett may be able to help with identifying ownership. It was **agreed** that the Clerk would liaise with Steve Bennett and write a general letter regarding garden maintenance.

Clerk

2 Apologies

Apologies were received and accepted from Steve Bennett, Ray Smith and Brenda Pawsey.

3. Declaration of Interest for items on the agenda

None received

4. Minutes of the meeting held on 20th July 2017

The minutes of the meeting were **agreed** as an accurate record, proposed by Norma Knight, seconded by Dot Machin, all in favour.

5. Urgent Items

The Chairman reported that a complaint had been received from a resident of Church Road regarding flooding of their property during heavy rain. Excess water from the drains and culverts had been flowing downhill resulting in areas of flooding alongside the railway crossing. The resident has notified both Highways and the Environment Agency of the problem. It was **agreed** that the Clerk would contact the Highways Engineer.

Clerk

6. Matters Arising

a) Noise nuisance

The Clerk noted that there was a Code of Practice on Noise from Ice Cream Van Chimes. It was recommended that the passage of music played should not last more

than 12 seconds. The chimes should be played once only on approach to each stopping place, only once when the van is stationary and never at intervals of less than 2 minutes. It was **agreed** to monitor the situation. A link to the Code of Practice would be added to the newsletter.

Clerk

It noted that the nuisance noise from the Beauchamp Arms may have come from Strumpshaw. The complaint had been passed to South Norfolk Council and the situation would be monitored.

b) Flooding at Cantley Cock

A response had been received from the Highways engineer, there were no current plans in place for additional surfacing or drainage improvements at the Cantley Cock crossroads. Highways would look to monitor the situation for standing water and check the existing drainage features. It was **agreed** that the Clerk would request a site visit to discuss the issue further.

Clerk

c) VAS Repairs

The Clerk confirmed that the vehicle activation sign had now been repaired.

7. Highways and Transport

a) Overhanging Trees

A number of overhanging trees had been observed on the approach road to Cantley Cock. It was **agreed** that Kevin Francis would take a look to establish if any cutting back was necessary.

KF

8. Finance

a) It was **agreed to pay the following, proposed by Norma Knight, seconded by Peter Key, all in favour.**

Vicky Powell	Clerk's Salary August/September (SO)	£383.20
Vicky Powell	Expenses September 2017	£10.00
NORSE	Grounds Maintenance	£110.16

b) The external auditors had requested an amendment annual return. An additional fee maybe charged.

9. Correspondence

An appeal for financial support had been received from Norfolk Citizens Advice. It was **agreed** that the request would be reviewed at a later date.

It was noted that consultation on the Broads Authority Local Plan would start on 4th October for a period of 6 weeks. A hard copy was made available for circulation. Copies were however available on the Broads Authority website.

The ENTUA Newsletter was made available for Councillors to read.

10. Planning

a) Ropes Barn

No further planning enforcement action would be taken on the site. It was felt by Broadland District Council, based on information received (running the site for more than the consecutive days permitted, more than 5 caravans being on site), that the site did not fall within legislation administered by the planning department. As such the case had been referred to the Licensing team for monitoring. A query was raised as to why Highway concerns had not been taken into consideration. It was **agreed** that the Clerk would write to Broadland District Council to clarify their stance on access to the site.

Clerk

A query was raised as to whether clarification had been received with regard to the possible breach of planning at Church Farm House. The Clerk noted that the Planning Enforcement Officer had visited the site and the building was empty. An application for residential (albeit holiday) use had been approved on application number 20090269.

11. Ongoing Matters

a) Dog Bin – Reedcutters Pub

The Broads Authority confirmed that they had not experienced a problem with dog owners from the moorings and would monitor the situation.

b) Limpenhoe Village Green – Update

The Clerk had received confirmation from the Parish Council insurers that the land was covered by the council's policy under public liability. Reasonable precautions would need to be put in place if the land was deemed dangerous. Norma Knight noted that she had spoken to David Johnson, who was willing to help with any queries without charge. It was **agreed** that the working group would look to brainstorm a risk assessment for the site, with the aim of undertaking a site visit during the latter part of the year when the vegetation had died down.

12. New Matters

a) Land Registry – Cantley Village Hall and Pond

The Clerk had been notified by NPLaw to an unsuccessful application for adverse possession of Cantley Pond. It was **agreed** to challenge the decision as the pond was currently maintained by the parish council, as well as seeking further clarification on ownership.

Health and Safety Inspectors

b) It was **agreed that the Clerk would forward on the relevant pro formas for completion by the November meeting.**

Clerk

Clerk

13. Items for the Next Months Agenda

None

14 Exclusion of the Press and Public

Due to the sensitive nature of the matters to be discussed, it was agreed to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 for item 15 – correspondence from The Shelroy Trust.

15 The Parish Council received confidential communication relating to The Shelroy Trust. Councillors were asked to consider a suitable response for the October meeting.

16 Date of Next Meeting

Due to a clash in bookings at Limpenhoe Village Hall, the next meeting will be Thursday 19th October 2017, 7pm at Cantley Village Hall.

The meeting closed at 8:25pm

CHAIRMAN