



No.7 North Street Workshops, North Street, Stoke sub Hamdon TA14 6QR

You are summonsed to a meeting of Stoke sub Hamdon Parish Council on

WEDNESDAY 7th OCTOBER 2026 at 7pm

at the Parish Council Offices, No.7, North Street Workshops

Gilly Lowe

Parish Clerk

30th September 2026

Councillors are reminded that as holders of Public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respect for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting).

If a person behaves in an offensive or improper manner which disrupts the meeting and refuses to moderate their behaviour they will, by motion, be excluded from the remainder of the meeting.

AGENDA

26/130

RECORDING OF MEETING

Attention is drawn to the Council's policy on recording meetings. Those wishing to record meetings are asked to notify the Chair prior to or at the commencement of the meeting if they intend to audio/video record public proceedings

26/131

APOLOGIES FOR ABSENCE

26/132

DECLARATIONS OF INTEREST IN AGENDA ITEMS

26/133

APPROVAL OF MINUTES

Council are requested to **RESOLVE TO APPROVE** the minutes of the ordinary council meeting held on 9th September 2026

26/134

SOMERSET COUNCIL REPORT

A report from Somerset Council representatives, to include the status of actions from previous meetings

- 26/135 PUBLIC SESSION**
 (a) Members of the public are invited to raise matters associated with this agenda for Council's consideration
 (b) Members to be appraised of matters raised at the most recent Parish Council surgery
- 26/136 PLANNING**
 (a) Members are asked to note the details of the following planning applications:
26/02164/TCA – Beggars Roost, Ham Hill, Stoke sub Hamdon TA14 6RW
Proposal: Notification of intent to carry out Tree Surgery works to No.4 Trees and fell No 1 Tree within a conservation area
 1. Hazelnut trees - reduce height to 8-10 ft above fence line on Deers Leap fence line
 2. Cherry Tree - reduce height to 8-10 ft above fence line and trim limbs crowding over to Korholme neighbour.
 3. Lanlandii Trees (~5) - reduce height to 8-10 ft above fence line and trim lower limbs pushing fence on Korholme side
 4. Pipe trees (5) - remove lower limbs
 5. Eucalyptus (?) tree - cut down as leaning to fall
 This is for **notification** only
 (b) Members to note any new decision notices issued and circulated since the last meeting
- 26/137 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)**
 (a) An update on arrangements for the spring cleaning of village street signs and bus-stop.
 (b) An update on arrangements for the planned war memorial restoration
- 26/138 WORKING GROUP UPDATES**
 Progress Reports from the following Working Groups:
 (a) Speedwatch WG
 (b) Allotments WG
 (c) Christmas Lights WG
 (d) Youth Provision WG
- 26/139 PARISH COUNCIL POLICIES**
 Members to review the following policies for approval and adoption:
 (a) Publication Scheme
 (b) Reserves Policy
 (c) Retention Policy
 (d) Complaints Policy
 (e) Freedom of Information Policy
- 26/140 FINANCE**
 (c) Members to **APPROVE** a list of payments circulated ahead of the meeting as part of the Responsible Financial Officers report.
 (b) Members are asked to **APPROVE** the bank reconciliation statement as of 30th September 2026.
 (c) Members to **NOTE** the content of the Responsible Financial Officer's finance report.
 (d) Members to **NOTE** the mid-year financial accounting statement issued as part of the RFO report.
 (e) Council to **RESOLVE to APPROVE** the movement of budget. £5000.00 from CC13, WP13.1 to CC11, WP11.5

- (f) Members to **NOTE** the NJC pay award for 2026/2027 and the financial impact to Council of £444.60, plus employer National Insurance.
- (g) Members to **CONSIDER** the grant application request from HYFCT for repairs to the wooden flooring in the rear hall.
- 26/141 COMMUNITY INFRASTRUCTURE LEVY (CIL) REPORT**
Members to **NOTE** the Community Infrastructure Levy reports for 2024/'25 and 2025/'26 submitted to Somerset Council and its publication on the Parish Council website in accordance with statutory requirements.
- 26/142 ANNUAL PLAYGROUND INSPECTION**
To note the annual inspection report of both Memorial Hall and Stonehill play areas, and agree any necessary actions.
- 26/143 RANGER TASKS**
(a) Update to be provided on progress during September 2026.
(b) Council to **CONFIRM** a prioritised list of tasks for the Parish Ranger for October 2026.
- 26/144 COUNCILLOR VACANCY**
Council to **NOTE** any update on the co-option of a new Parish Councillor.
- 26/145 HIGHWAYS MATTERS**
To **RAISE** any new highways concerns or issues within the Parish that require action.
- 26/146 CRIME, DISORDER AND COMMUNITY SAFETY**
To **RAISE** any concerns or issues within the Parish.
- 26/147 HYFC**
(a) Members to **NOTE** an update on the lease renewal agreement between the Parish Council and HYFCT and to confirm details of the notice period and agree the nominated signatory.
(b) Members to review the renewal lease agreement drafted by Battens.
- 26/148 COUNCILLOR TRAINING**
Members to consider the suggested Code of Conduct (Refresh) training following a recent incident of unauthorised correspondence.
- 26/149 CORRESPONDENCE**
Members to **CONSIDER** any correspondence that requires a decision.
- 26/150 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**
- 26/151 DATE OF NEXT MEETING**
The next Parish Council Meeting will take place on **Wednesday 4th November** starting at 7pm in the Parish Office.

END OF AGENDA