

STOKE PARISH COUNCIL



50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen
Telephone: 01634 710086

Email: stokeparishcouncilkent@gmail.com
Website: www.stokekent-pc.gov.uk

I hereby give notice of a meeting of Stoke Parish Council to be held at the Village Hall, Mallard Way on Wednesday 1st March 2023 at 7.00pm.

Jenny Allen ~ Clerk
23/02/2023

Part A	Public discussion (not part of the meeting) where any member of the public may discuss any item. No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for the next meeting.
Part B	Public discussion on any agenda items. In line with standing order (3) e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. This shall take place at this part of the meeting for a maximum of 30 minutes. Following this member of the public are not permitted to speak or to take part in the business of the Parish Council.

1.	Apologies for absence Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted
2.	To receive Declarations of Interest and Dispensations To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
3.	Minutes of the last meeting – Appendix A a). To receive and approve the minutes of the Parish Council meeting held on Wednesday 25 th January 2023.
4.	Matters arising from the minutes (not otherwise on the Agenda)
5.	Local Elections 2023 - Appendix B a). Confirmation of the Local Election dates for 2023.
6.	Ward Councillor report a). A report by Ward Councillor George Crozer
7.	Planning – Appendix C a). Applications b). Decisions c). Appeals and Other Matters

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8.	Finance - Appendix D a). Bank balances b). To agree the financial performance against the budget for January 2023. c). Accounts paid since the last meeting to be ratified. d). Accounts for payment. e). Payment requests to be discussed for approval and payment.
9.	Management of Land and Property - Appendix E a). To receive the play park inspection report from the month of January for: i). The Button Drive Playpark (Lower Stoke) ii). The Heron Way Playpark (Lower Stoke) iii). The Street Playpark (Upper Stoke) b). To receive an update on the long-term upkeep of all three (3) playparks c). To receive an update on the installation of the three (3) Platinum Jubilee trees d). Defibrillator
10.	Highways, Transport & Upkeep - Appendix F To receive any reports relating to: a). Footpaths b). Lighting c). Highways and verges d). Pot holes e). Fly tipping f). Grass cutting g). Leaking manhole cover on A228 / Grain Road h). Button Drive recreation ground outer fence
11.	Communications To receive an update on the following methods of communication: a). Website b). Social media page c). Stoke Parish Council owned tablets
12.	Village Hall a). To receive an update on the status of the Village Hall.
13.	External Contractors a). To discuss and approve any new work requests or discuss any existing orders.
14.	Stoke Community Project a). To receive a report from the Stoke Community Project concerning their latest projects.
15.	Feedback to Public Questions a). To receive a response/update on the last public questions raised, following the Parish Council meeting held on Wednesday 25 th January 2023.

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16.	Lower Stoke Car Park Layout a). To receive an update on the new layout of the Lower Stoke Car Park.
17.	Village Events a). Kings Coronation May 2023.
18.	Peninsula Ward Development Plan a). To discuss an idea, raised by Cllr P. Egan, to introduce a Peninsula Ward Development Plan.
19.	Coffee Morning Bus Survey a). To discuss arranging a public survey, to determine if transport is required to assist residents attending the weekly 'Coffee Morning' in the St Peter & St Paul's Church in Upper Stoke, every Thursday.
20.	Policies To review the following new/revised policies for formal adoption: i). Freedom of Information requests. ii). Election Practises. iii). Protocol for Complaints, Bullying, Harassment and Whistle-Blowing.
21.	Correspondence
22.	External Committee Updates a). KALC. b). Rural Liaison.
23.	Any other business
24.	Date of next meeting
25.	Section 100A(4) To resolve that pursuant to Section 100A(4) of the Local Government act 1972 that the public be excluded from the following item because it is likely in view of the nature of the business to be transacted that if members of the public are present during this item, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the act.
26.	Personnel
27.	Close of meeting