

DRAFT MINUTES

2018/022

ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 21st January 2019 at 8.00pm

PRESENT: **Councillors:** Kevin Nash (**KN**), Sian Miller (**SM**), Chris Rand (**CR**), Peter Smettem (**PS**), Venetia Davies (**Clerk and RFO**).

Parishioners: There was three Parishioner present.

Parishioners Question Time

There were no questions.

1. Apologies for Absence

There were no apologies. Les Curtis (**LC**) and Paul Irwin (**PI**) were absent.

2. Approval of Minutes – Monday 17th December 2018

Draft Minutes were accepted as a true record and signed by Chairman, KN.

3. Matters Arising

- **Local Area Technician (LAT).** **ACTION: CLERK** to invite new LAT for Village walk around. The white lines in Main Street and any other works to be highlighted.
- **Ashendon Emergency Co-ordinator.** Geoffrey Pimm and David Crwys-Williams have met with Pete Jolly re the role of Emergency Co-ordinator.
- **Kerbing of Causeway.** **ACTION: KN** to circulate quote from the TfB recommended contractor for kerbing of the causeway in 1) countryside kerbs and 2) concrete setts and, for a tarmac pathway once received.
- Elder in Churchyard and surrounds. **ACTION: LS/CR** to remove.

4. Declarations of Interest

There were no interests declared.

5. Contributions from BCC Cllr and AVDC Cllrs

There were no contributions.

6. Reports from Councillors attending meetings and outside organisations

There has been no meetings since the December meeting.

7. Correspondence

- Letter of thanks received from Andy Theobald, APFA for Parish Council donation. The Association is working towards a proposal for projects from the S106 funding (£12,924 from the development at Lower Pollicott, Ashendon - 15/03575/APP).
- Email from Clerk, Chilton Parish Council. Chilton Parish Council has met with the Expressway Action Group (EAG) following the rising awareness of the possibility of local villages being directed affected by one of the potential routes. Chilton PC is inviting other neighbouring Councils to nominate a representative to join the Group who will have a further visit from

DRAFT MINUTES

2018/023

EAG with briefings on current status and objectives. **ACTION: CLERK to inform Chilton PC that CR and SM are interested in joining the Group and request meetings times, etc.** It was noted that June is the deadline for any submissions.

8. Connecting Ashendon – Broadband

The route for the underground ducting has been postponed to Spring when ground conditions will have improved. **ACTION: CLERK to agenda for update as works progress.**

9. Devolved Services

Councillors considered three quotations and **agreed** to appoint RTM Landscapes Ltd as the Contractor for urban grass cutting for 2019/20 at a cost of £340 plus VAT per cut for 6 cuts through the season. **ACTION: CLERK to advise all three contractors of outcome.** The BCC Agreement of Variation in respect of the Local Council Devolution Scheme Agreement (for continuation of Devolved Transportation activities from 1st April 2019) was duly signed by Kevin Nash, Chairman and Peter Smettem, Vice Chair. **ACTION: CLERK to return to BCC with Bank Details Form.** **The grant of £556.76 is payable on 1st April 2019.**

10. Village Grass Cutting

The Parish Council **agreed** to continue with the existing contractors for Ashendon Playing Fields and Boughton's Peace. The increase of £15.00 per annum was noted for cutting Ashendon Playing Fields.

11. Litter Pick

It was **agreed** to conduct a Litter Pick on Saturday 10th March at 10am. **ACTION: CLERK to promote in Bernwode News.**

12. Silent Solider and Wreath

It was **agreed** to defer the removal of the Silent Solider and Wreath until a proposal comes forward for them to be removed.

13. Finance

- a. **Balance from Minutes of previous meeting (19th December 2018): £22,709.71**
 - **Receipts:** £0.00
 - **Debits:** £0.00
 - **Plus unrepresented cheques: £698.90** (£18.90 Clerk Travel, £500.00, £180.00 Ashendon Village Hall Association).
 - **Less standing orders:** £238.34 (Clerk Salary – December)
 - **Balance of Bank Account: £23,170.27** (21st December 2018)
 - **Available Funds: £22,471.37** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £1,171.40**
 - **Venetia Davies - £9.45** (Clerk travel)
 - **Venetia Davies - £9.95** (Computer display cable)
 - **Reg Porter - £1,152.00** (£960.00 + £192.00 VAT) (Mowing of Recreation_Grounds 2018)
 - **BALANCE: £21,299.97** (Available Funds less Orders for Payment)

DRAFT MINUTES

2018/024

- c. **The closure of the Business Premium Account** and transfer of funds (£142.65) to the Parish Council Community Account was noted.

14. Planning

It was noted that there have been no planning applications since the December 2018 PC Meeting.

15. Items for Information including Diary Dates

- Calvert Landfill LLM - 7th February 2019. **ACTION: PS to attend.**
- Internal Auditor. A call for a voluntary internal auditor for the Parish Council's Annual Internal Audit Report for 2018/19 and beyond has been submitted for coverage in the February issue of the Bernwode News.

16. Date and Time of Next Meeting:

Monday 18th March 2018 at 8pm – Ashendon Village Hall