

Misson Parish Council

Minutes of meeting held virtually at 7.00pm on Wednesday 6th May 2020.

As a consequence of the Coronavirus pandemic the meeting was held virtually as a video conference. Members of the public were given the opportunity to join the meeting and/ or to raise questions in advance. Several questions were raised as detailed below:

Public Questions:

1. A member of the public asked if the sign for Vicar Lane is to be replaced. Clerk requested a replacement sign from Bassetlaw District Council (BDC) in February who have confirmed it has been ordered. Due to the pandemic there will be a delay with the manufacture and installation of it.
2. A member of the public raised the issue of there being no street sign for River View. Cllr A Woolliams confirmed there is a River View sign which is currently obscured by ivy. He will remove the ivy in due course
3. A member of the public raised the issue of overgrown hedging overhanging the footpath on Station Road. It was confirmed that a member of the public has already cut back the contentious branches.
4. A member of the public raised the issue of the abundant growth of the verge concealing part of the village sign on Station Road. It was confirmed that the verge will be cut back when the growing season permits it.
5. A member of the public raised an issue about the times of the buses which have changed. Cllr P Edwards confirmed there is an emergency timetable in operation – copies of which will be laminated and put up at the bus stops. Member of the public has been informed.

Present: Cllrs. Jayne Watson (Chair) Julie Watkins, Andy Woolliams, Ken Shephard, Jamie Sutherton, Mark Watson (also attending as D Cllr), C Cllr Tracey Taylor and Clerk Mark Hooper.

1. **To receive apologies for absence:** PCSO David Airey.
2. **To receive any declarations of disclosable pecuniary and non-pecuniary interests:** none declared.
3. **To approve the minutes of the Council meeting of April 8th 2020.** These were approved and signed by the Chair.
4. **To note matters arising from the minutes of the last meeting not on the agenda:**
 - Clerk has contacted Notts Highways to ascertain where the boundary for the Green and the Pinfold lies and also the status of the lane. **NCC Highways have confirmed that it does not form part of the adopted highway. Action – the Parish Council confirmed that they would like the Clerk to look into the potential for apply to the Land Registry to register it in the name of the Parish Council. Proposed by Cllr M Watson, seconded by Cllr J Watkins. This will be progressed by the Clerk**

- **River Lane** – a sink hole has appeared on River Lane near the water main which has been reported by the Clerk to Anglian Water. Anglian Water have confirmed that they are awaiting approval for a permit from the local Highways Authority as it requires a road closure. The road closure has been arranged for the 27th April to the 1st May. **This work has now been completed**
- **An issue of three wheelie bins being permanently on the roadside outside a house on Coronation Avenue** – this had been raised at the March meeting. **Action – Clerk had contacted Bassetlaw District Council (BDC) and request action to inform residents to move the wheelie bins. The bins have now been moved – action cleared.**
- **Slaynes Lane** – as a consequence of the flooding last year an electricity pole came down on Slaynes Lane and is still in situ. **Action – Clerk to contact Western Power.**

5. To receive reports from District and County Councillors

- **C Cllr T Taylor:**

Notts County Council (NCC) have continued to issue updates re the support that is available during the pandemic. This has been included, where relevant, on the Parish Council website

Discussions have been underway re the re-opening of the waste recycling centres. It is anticipated that a formal decision will be made within the next week

Roadside collections – including garden waste – have continued throughout.

- **D Cllr. M. Watson:**

All routine committee work has ceased for the time being with the exceptions of Planning and Licensing which continue on a limited basis.

Worksop market has reopened in a limited capacity – it is anticipated that Retford market will resume this weekend

- ## 6. To receive a report on the policing of the Parish.
- PCSO Dave Airey could not attend the meeting but had provided the update for April. There have only been three crimes over the whole BEAT area for April – none within Misson. One was theft of a motor vehicle in Saundby, one criminal damage to a motor vehicle in Gringley and the final one was criminal damage also in Gringley.

There has been a reporting of instances of attempted scams associated with the pandemic. A reminder to remain vigilant and question something that happens out of the ordinary.

The full report includes security advice applicable to everybody and is available on the MPC website

7. Update on the Coronavirus Pandemic

At a local, village level, there have been many instances of people providing support for others, demonstrating how kind and caring the community can be:

- A local support group has established to deliver food, prescriptions and make phone calls to those who are isolated.

- The White Horse has been providing meals for collection and also set up a food 'shop'
- Hugs from Misson – Dr Walker has established a group of volunteers to provide small bags of treats as a thank you to the many key workers who are working diligently for the good of us all. To date nearly three thousand have been issued
- Axholme Dexter Beef have arranged collections of orders of meat on a Friday.
- A lot of things have been organised for the children in the village.

There is also the impact on local businesses – including the farms. The public footpaths have been used more frequently due to the restrictions in movement – but not always sensibly. There have been instances of dogs being allowed to run loose amongst sheep about to lamb and also amongst cattle. **A reminder from the PC for the public to act responsibly and to control their dogs at all times.**

8. Planning

a. To note planning decisions – there are no planning decisions this month.

- **20/00275/HSE** - Erect Two Storey Side Extension and Detached Carport with Store. Loveday House Back Lane Misson - **Grant**
- **20/00090/PDN** - Notification for Prior Approval for Change of Use of Agricultural Buildings to 1 Dwelling (Class C3). Levels Farm Springs Road Misson – **Not Permitted Development – the application requires planning permission.**
- **20/00054/VOC** - Vary Condition 7 of P.A 15/00215/FUL - Installation of a 10MW Solar Photovoltaic Development including Ancillary Buildings, Landscaping, New Entrance and Access to Site from Bawtry Road. Misson Solar Farm Bryans Close Lane Misson - **Grant**

b. To consider planning applications:

- **20/00382/FUL** - Change of Use of Agricultural Field to Green Burial Ground. Land at Norwith Hill Bawtry Road Misson. The Parish Council held a neutral stance on the application – the road has a 60 mile an hour speed limit where the entrance to the ground is planned. If the speed limit was reduced the Parish Council's concerns would also be reduced.

To consider any other planning matters – None this month.

9. The Neighbourhood Improvement Programme

- **Lengthsmen** – the Lengthsmen have continued working – the Churchyard and Cemetery have been mown, strimmed and maintained throughout. One of the Lengthsmen has requested the purchase of a ramp for the mower to be transported over the steps in the Churchyard to avoid damaging them. A limit of £200 was approved for the purchase of the ramp – proposed by Cllr J Watson and seconded by Cllr J Watkins. **Action – Cllr J Watkins to liaise with the Lengthsman re the purchase of the ramp.**

Moles have appeared again in the Cemetery – as there are a small number of 'hills' currently it was decided to wait before calling in pest control.

- **Grass cutting** – this has also continued. The PC approved the cutting of the grass in front of the Bungalows on West Street – NCC have subsequently mown the grass as well. It was proposed by Cllr J Watkins and seconded by Cllr J Watson for the PC to maintain responsibility for mowing this are. **Action – Clerk to contact NCC to inform them of this decision.**

- **The Pinfold** – there is an issue with vehicles parking around the boundary of the Pinfold. This causes a problem when the grass is being mown. **Action – Clerk to write a letter to the residents around the Pinfold explaining the issue and asking them to be more considerate when they are parking their vehicles. The PC do not want any vehicles damaged as a result of equipment being taken into the Pinfold etc.**
- **Misson Cemetery/ Churchyard** –The boundary wall of the Churchyard next to Vicar Lane has been inspected and requires some maintenance. **Action – Clerk has begun the process of applying for permission for the wall to be repaired – ongoing.**
- **New notice board for the Churchyard** – Cllr J Watson has contacted the Church Warden to discuss the requirements who has responded confirming that this would be appreciated. **Action – Cllr J Watson to follow up re what size is required etc.**
- **Misson Neighbourhood Plan (MNP)**- The Parish Council were concerned at the March meeting that objections raised with reference to the Misson Neighbourhood Plan had not been taken into account by the Planning Officer at BDC to the above three planning applications. The reason given was that the N'hood Plan had not been formally reviewed within two years of its inception. Following the March meeting the Clerk contacted Planning at BDC. A useful conversation was held with Planning, the Chair and the Clerk. The outcome of which is that the Neighbourhood Plan is being reviewed by the PC and will then be re-submitted to Planning at BDC.

Following the April meeting the Chair and an original member of the MNP Steering Group have reviewed the plan in light of the comments made by the Planning Officer from BDC. A series of amendments have been made which update the detail and basis of the NP in light of the revised NPPF and new documentation produced for the Draft Bassetlaw LDP which will be shared with the rest of the Parish Council. There are no material changes to the policies within the Plan - the amendments primarily address the increased housing allocation as reflected in the new Bassetlaw Draft LDP. Once the draft Misson NP is submitted to BDC for their review it will once again carry weight with any new planning applications.

Action – Chair to issue the plan with amendments to the PC by Friday 8th May – comments to be returned to the Chair by Friday 15th May.

10. Business Liaison

- **Odour emissions from Tunnel Tech (TTN).** The March and April figures have yet to be received from BDC – they will be included on the PC website when available and reported to the next meeting.

The deadline given to Tunnel Tech North for the enclosure works to be completed was the 30th April. D Cllr M Watson contacted Andrea Stewart (Environmental Health Manager) for an update on planned action on the 1st May. To date he has not received a response.

Action – D Cllr Watson to contact Andrea Stewart again for an update.

Craig Thomas has taken up the post of Head of Neighbourhoods. Local residents have been in contact with the press – there is to be an article in the Retford Times this week.

Air quality monitoring for Ammonia and Hydrogen Sulphide has commenced. Interim results are unavailable from the laboratory at the present time due to the pandemic.

- **Doncaster Airport Committee** – the airport has closed down and the meetings suspended. The airfield is being used to store planes which have been grounded due to the pandemic.
 - **Misson School** – Cllr A Woolliams provided an update – the school has been closed down following Government instructions. It remains open for the children of key workers.
11. **To receive a report from Misson Community Association (MCA):** The VE Day celebrations have been revised in light of the lockdown – they will now occur taking social distancing into account. Leaflets explaining the arrangements have been delivered to each house
 12. **To discuss renewal of MPC Public Liability Insurance** – the quote for the renewal policy had been received – it was approved -proposed by Cllr J Watson and seconded by Cllr P Edwards.
 13. **To discuss renewal of the Community Centre Lease.** MPC have issued the renewal lease with the revisions to MCA (following the last joint MCA/ MPC renewal lease meeting in February) – who have forwarded it to their solicitor. The Clerk has heard back from the MCA who had a few minor queries which have been answered. One last query has been raised re the amount of storage required by the MPC in the Community Centre. There is not a definitive answer to this as the requirement will change over time. **Action – Clerk to respond to MCA re storage question. Clerk to confirm with Foys that the version of the lease in issue does not require any further amendment before signing.**
 14. **To review highways and parish paths** – there have been issues during lockdown with members of the public walking on private Pollybell land. Traditionally local residents have had, as a privilege, access to this land to walk on. The level of usage of this has increased exponentially during lockdown and damage has occurred to gates, styles etc. The PC is sympathetic to this problem – but has limited powers to address it. There will be another Parish Newsletter issued in June – it was proposed that an item be included in it explaining the definition of a Public Right of Way (PRoW) and a Public Footpath.

River Lane – there is misleading signage regarding the PRoW as it only holds this status to the first style and not beyond. **Action – this is to be carried forward to the next Parish Council meeting where it will be discussed further.**

Middle Street – the road surface is in a poor state – **Action – Clerk to contact NCC Highways**
 15. **To discuss the switch on of the Christmas Tree** – the MCA have asked for this to be included on the agenda. After discussion it was proposed that switch on would be on the 28th November – this is to be confirmed.
 16. **To discuss the placement of the time capsule** – following discussion it was suggested that it be placed near the Information board and the bench. There is a cable that runs under the Green – the map which Cllr J Watson holds will be checked to ensure it is not damaged.
 17. **To receive feedback from meetings attended during April:** nothing to report at this meeting

18. **To receive an update on the planned telecoms mast** – update received from Pollybell – the planning permission for the mast expires at the beginning of June and no contact has been made by the company.

19. **To receive correspondence** – an email had been received from BDC re the provision of welfare packs for vulnerable children and young adults. **Action – Clerk to pass to Misson Hugs and also to include on the PC website.**

The Annual Parish Meeting – due to the pandemic this cannot be held for the foreseeable future as it is an open meeting. It was decided that the Chair will provide her report to be included in the next edition of the Parish Newsletter – proposed by Cllr P Edwards and seconded by Cllr A Woolliams.

20. Parish Financial administration

To receive and approve:

- The Clerk presented the Financial statements to the 30th April 2020 and Council resolved to accept them
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| NatWest Current Acc. | @ 30/4/20 | £11,001.40 |
| NatWest Reserve Acc. | @ 30/4/20 | £10,561.77 |
- The Clerk had finalised the accounts for the Financial Year which were approved by the PC. The timescale for conducting the audit has been extended by two months. The Clerk has handed over the accounts to the Internal Auditor whilst exercising social distancing.
 - Councillors resolved to approve the following payments:

<u>Payt</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
BACS	EAGL-S	Newsletter printing – approved at April PC	£26.25
BACS	TEC Clerk	Salary – April	£110.00
BACS	HMRC	PAYE – April	£84.40
BACS	MPC Clerk	Salary – April	£368.40
BACS	Enterprise Accountancy	PAYE services	£132.00
BACS	Zurich Insurance	Public Liability Insurance	£389.55
BACS	Lengthsman 2	Maintenance in Churchyard & Cemetery	£88.00
BACS	Lengthsman 1	Maintenance in Churchyard & Cemetery	£49.50
Total			£1,248.10
		Total	

21. **To confirm the date of the next meeting: Wednesday, June 3rd 2020 at 7.00pm.**