

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Tuesday 9th July 2019 at 7:30pm in the Church Room, Claydon.

Present: Cllrs Jenny Jones, Sylvia Ingram, Veronica Purdey, Gary Denham, Mark Ames.

In attendance: 5 member of the public, George Reynolds

22. Apologies for absence – Phil Chapman.

23. Members declarations of interest for items on the agenda – Cllr Jones is a user of the bus service.

24. Public participation session – A parishioner commented that it could be useful to have a village map marked with the names of local places.

25. To approve the minutes of the Parish Council (PC) meeting held on 14th May – It was proposed and agreed that, subject to the amendment of item 12 from 'entire path' to 'section', the minutes should be signed as an accurate representation of the meeting.

26. Outstanding matters/actions from previous meetings

- i) Update on query re tarmacking the Blue Brick path – It was agreed that the **clerk should raise safety concerns with Paul Wilson, OCC Highways.**
- ii) Website compliance – action from audit – Cllr Denham advised that he has looked into the options and believes the best option would be for the council to create a free of charge Google Drive site, a link to which could be placed on the village website. This should allow compliance with the transparency code. Proposed and agreed.
- iii) Changes to bank mandate – Further details are required from the new councillors in order to process this. **The clerk will complete the application on her return.**

27. Report from District Councillor - CDC will try and liaise more closely with the PC over planning matters. The Marina application is on hold. Separation from South Northants is underway.

28. Report from County Councillor - New traffic signs are now promised for September. Cllr Reynolds will send emails about drains through the village.

29. Planning Applications received – None received

30. Review of the process used by the PC to respond to planning applications – It was proposed and agreed to continue with the existing arrangements, as per the Standing Orders, which are: 'Where the deadline for response is before the next scheduled meeting, the council delegates authority to the Proper Officer to respond to the application on the council's behalf. In doing so the Proper Officer may seek and obtain representations from any member of the council by any method in order to inform the response. Where an application is considered contentious and/or complex, an extraordinary meeting will be called to discuss all information obtained by the councillors and giving the applicant and parishioners the opportunity to express their views before a response is agreed.'

31. Ongoing issues

- i) The Village Green
 - a. Proposal to place a bus shelter on the top green (not a registered village green) – It was agreed that a decision on the installation of a bus shelter should be deferred until full costs are known. **Clerk to put item on next agenda.**

- b. Proposal to purchase and install a new litter bin next to the bus shelter on the green at a cost of £210. A price from the builder for modification of the shelter is required before any further progress can be made. **Item to go on next agenda.**
- ii) Empty properties - Cllr Reynolds will investigate new regulations about empty properties and persuading people to move or sell their houses.
- iii) Issues with flooding on Church Lane/Main Street and reports on Fixmystreet – Cllr Reynolds agreed to ensure the work is completed.

32. Finance

- i) Confirmation of the first quarterly financial check for 2019/20 – Cllr Ingram confirmed that the check has taken place and all was found to be in order.
- ii) Confirmation of the total bank balances as at 02.07.19 of £132.60 and £13,876.44 – The balances were checked and confirmed as correct.
- iii) Proposal to spend up to £500 on repairs to the play area gates due to warping making it difficult to lock the gate – The cost is likely to be considerably less than £500. Proposed and agreed. **Clerk to organise repair.**
- iv) Request from PFMC for the PC to fund some of the remaining £3,600 they need to raise in order to purchase a replacement slide for the play area (total cost £5,214) – once purchased the slide will be owned by the parish council – Cllr Reynolds suggested contacting Cherwell Fund to apply for funding for slide. **Cllr Jones to follow up and bring details to next meeting.**
- v) To note and approve the following payments made since the last meeting: Proposed and agreed.

21.05.19	N Prickett	Grass cutting April	£391.28
21.05.19	John Marshall	Internal audit	£85.00
21.05.19	Zurich	Parish insurance	£457.96
21.05.19	Kirsty Buttle	May salary	£195.45
17.06.19	N Prickett	Grass cutting	£469.54
17.06.19	Kirsty Buttle	Stamps	£8.40

- vi) To note receipts received since the last meeting: Noted.

26.04.19	Leigh	Allotments	£20.00
09.05.19	Lloyds	Interest	£0.56
10.06.19	Lloyds	Interest	£0.64
29.05.19	Keyser	Allotments	£5.50
20.06.19	Overdijk	Allotments	£10.00
24.06.19	Jenkinson	Allotments	£5.00
26.06.19	Ferdani	Allotments	£5.00
01.07.19	Lake	Allotments	£5.00

33. Next meeting of the Parish Council – Tuesday 10th September 2019 at 7:30pm.

Meeting closed @ 9pm

Signed..... Date.....