

**BAUGHURST PARISH COUNCIL**  
**Minutes of a meeting held on Thursday 27 July 2023**  
**7.30 pm, Wolverton Village Hall**

**PRESENT:** Cllrs M Charlton (Chairman), M G Slatford (Vice Chairman), R Cockle, C Cooper, N Fletcher, M Higson, G Porter, S E Terrett  
 Also present: County Councillor D Mellor; Borough Councillor M Bound and 2 members of the public  
 Apologies for absence received from: Cllrs R Clark and J Hewitt  
 In attendance: Mrs P J Waterfield (Clerk)

**30. Minutes of the last meeting**

The Minutes of the meeting of 15 June 2023, copies of which had been circulated, were approved.

**31. Declarations of interest**

Councillors were reminded that for those with any interest to be disclosed in relation to an item included in the agenda for this meeting, it was their duty to do so at the appropriate agenda item (as required to be disclosed by Section 96(1) of the LGA 1972, and in accordance with the Parish Councils Order 2001.

**32. Matters arising from the Minutes**

- BDBC Landscape Architect – no further information received regarding a site visit
- Neighbourhood Plan – information had been received from BDBC regarding future funding. Cllr Higson to formulate and circulate a draft proposal to Council for approval **ACTION: MH**
- Open Spaces Maintenance Programme – terms of reference to be put forward and agreed, and revised document to be circulated **ACTION: CC**
- Approval given to application for BDBC Community Infrastructure Fund, which, if successful, could represent grant aid of up to £50,000. Application to be circulated; agenda item August meeting **ACTION: CC**
- Following receipt of explanatory photographs at Wolverton field, approval now given to payment of £864.69+172.95.
- Code of Conduct training – hoped to be held on 17 August 2023 at 6.30 pm, to be confirmed

**33. County, Borough, BDAPTC and Police reports (see Appendix 1)**

**34. Open forum**

Repositioning of waste bin by bus shelter, Heath End Road, to be requested by Cllr Bound.

**35. Planning**

23/01751/FUL	Land at Island Heron, Wolverton Common	1 dwelling house with detached garage and associated amenity space	Objection
23/01816/PIP	Land at Primrose Cottage, Haughurst Hill	Permission in principle for residential development of 1 dwelling	Objection
23/01715/HSE	Lovedays Farmhouse, Pound Green	Removal of tennis court; formation of swimming pool and padel court	No objection
23/01716/HSE	Lovedays Farmhouse, Pound Green	Demolition of external timber staircase and formation of internal staircase to serve existing annex. Fenestration changes	No objection
23/01498/FUL	Monts Farm, Browning Hill	New dwelling (amended scheme to 20/02441/FUL	Objection
23/00571/FUL	Papine, Baughurst Road	3 bed dwelling within part of garden of the existing property Papine and creation of new vehicular access	Objection
23/01493/ROC	Land adjacent to lone, Baughurst Road	Variation of condition 1 and removal of condition 13 of 21/03239/FUL to allow additional living accommodation in roof space, installation of 3 rooflights to rear, internal layout changes and alterations to landscaping (part retrospective	No objection

23/01484/FUL	Land at Church Meadow, Browning Hill	Erection of barn to be used for purposes ancillary to the glamping site	No objection
23/01251/HSE	Christmas Cottage, Haughurst Hill	Erection of an extension to existing garage and replacement porch	No objection
22/03215/HSE	Lavender Cottage, Wolverton Common	Demolition of existing rear extension and construction of a single storey rear extension (amended)	No objection
23/01292/FUL	Home Farm, Ewhurst Park	Conversion, alterations and extensions of farm buildings to 9 holiday lets with ancillary cafe and associated landscaping and parking, following demolition of barn	Objection

b) Decisions by BDBC

23/00578/AGRM	Woodside, Wolverton Common	Erection of wooden shelter for purpose of forestry and drying of timber	Approved
23/01127/FUL	Baughurst House	Renovation and conversion of outbuilding, relocation of tennis court following demolition of open sided barn; erection of workshop and additional bay to garage; relocation of granary and dilapidated garden walls to be reinstated to match existing; erection of replacement greenhouse; erection entrance gates	
23/00932/HSE	2 Baughurst Road, Wolverton Townsend	Part ground/part two storey extension	Approved
23/00595/ROC	Land north east of Wildermere, Haughurst Hill	Variation of condition 1 of 21/03163/FUL to make minor material amendments	Approved
21/01371/FUL	White House, Bishopswood Lane	Erection of dwelling following demolition of existing B2 industrial unit with alterations to the existing access	Approved
T/00145/23/TP O	9 Wellington Crescent	Fell 1 beech, prune oaks T2 and T3	Refused

36. **Finance**

- Financial statement – received and noted. Agreed that a meeting should be convened between Clerk and councillors to discuss any anomalies **ACTION: MC, RCo, CC**
- Approval was given to the purchase of the poppy wreath at £40.00, from the Chairman's allowance
- Approval was given to arrangements for Remembrance Sunday, and the employment of security, using monies granted for this purpose in 2022 but unused
- Approval was given to a donation of £50 to Hampshire Records Office for the storage of past records
- Approval was given to the payment of £750 towards bridleway repairs, Haughurst Hill

37. **Objectives and priorities**

The Chairman gave a brief overview of his vision for Council, including such items as:

- Explanation of that which this Council does, who we are, and our focus
- Community engagement
- Ongoing items such as recruitment of new Clerk
- To try and involve Baughurst Common

All councillors are asked to bring their ideas and thoughts to the next meeting of Council **ACTION: ALL**

38. **Highways and Rights of Way**

- Various potholes are regularly reported. Some discussion ensued regarding a central register of those reported to HCC, which could be accessed by all, and would be visible to the public.
- A letter of complaint had been received from a resident, regarding the parlous state of potholes in Baughurst Road. Agreed that this would be forwarded to HCC.

**39. Parish Council vacancy**

Mr Zul Mamon gave a brief overview of his interest in becoming a councillor, and answered various questions posed by councillors. He also asked for further information about a variety of topics in which this Council is involved.

**40. Playing Fields and Open Spaces**

- Approval given to payment of the Annual Inspection report at £190.00 + 38, and to the repeat order for 2024
- Quotations for A frames, Long Grove and Wolverton – received, but further quotations for repair requested. Deferred to Open Spaces. Specification required. **ACTION: RCo**
- Quotations for safety surfacing repair, Long Grove – deferred to Open Spaces
- Quotations for remedial tree works:
  - Birch adjacent to 72 Long Grove – accepted at £520.00 + 104.00
  - Oaks rear of Old Forge – accepted at £90.00 + 18
  - Whitebeams, Brimpton Road – deferred to Open Spaces

**41. Working Groups; Standing Orders and Financial Regulations**

- Terms of Reference – Litter and Flytipping – accepted
- Litter and flytipping Working Group – no report received, but approval given to the group to have direct contact with BDBC environmental officers
- Integrated Communications Working group – no report received, but approval given to Cllr Cooper to be entrusted with the content provision of the Walks page or pages of the BPC website so that an effective page layout can be constructed using the full functionality of the service, and that the methodology for enabling this content sharing with other platforms is studied
- Standing Orders – approval given to the revised Standing Orders Version 2.3 Compare
- Financial Regulations – approval given to the revised Financial Regulations 2.3 Compare. Once updated, they will be placed on the website with the revised Standing Orders

**42. Accounts for payment**

**Received:** Calleva FC £89; Bank interest £44.26

**To pay:**

To whom	Item	Net	VAT	Total
Regency	Payroll July	£18.69	£3.74	£22.43
Microsoft	Office 365 July	£9.40	£1.88	£11.28
HP Instant Ink	Printer, July	£4.16	£0.83	£4.99
Clerk (petty cash)	mileage Winchester	£26.64		£26.64
	mileage Basingstoke	£13.22		£13.22
	3 mos internet provision	£52.00		£52.00
	3 mos postage	£38.20		£38.20
Vitaplay	Wolverton field works	£864.69	£172.94	£1,037.63
HCC	Pension July	£425.50		£425.50
Clerk	Salary and allowance July	£1,249.87		£1,249.87
Tesco	Mobile contract July	£8.58		£8.58
Inland Revenue	Tax and NI July	£343.67		£343.67
Hugofox	Silver June	£19.99	£4.00	£23.99

HALC	Councillor Training	£192.00	£38.40	£230.40
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Nash Tree	Scots pine Forest Close	£260.00	£52.00	£312.00
Nash Trees	Chestnut limb	£90.00	£18.00	£108.00
Vitaplay	Bark installation	£6,068.32	£1,213.66	£7,281.98
CPA	Bark supply	£4,600.00	£920.00	£5,520.00
Heath End hall	Hirings April-June	£76.50		£76.50
A D Gibbs	Fallen whitebeam	£150.00		£150.00
Play Inspection Company	Annual inspection	£170.00	£34.00	£204.00
Nash Trees	land adj 79 Woodlands Road	£160.00	£32.00	£192.00
Candover Park Solutions	IT assistance	£227.50		£227.50
Nash Trees	Wildwood trimming	£250.00	£50.00	£300.00
Idverde	Mowing	£521.08	£104.22	£625.30
HALC	Councillor training	£30.00	£6.00	£36.00
Hugofox	Silver July	£19.99	£4.00	£23.99

43. **Date of next meeting**

The next meeting will be held on Thursday 17 August 2023, 7.30 pm, Wolverton Village Hall

44. **Confidential** (Clerk's resignation and recruitment of new Clerk; Parish Council vacancy)

## Appendix 1

### 33. County, Borough, BDAPTC and Police reports

- County Councillor Derek Mellor reported on:

a) Improving Recycling and Reuse at the Household Waste Recycling Centres

From July residents are being asked to separate their waste ahead of a visit to a Household Waste Recycling Centre (HWRC) to reuse and recycle more, and to reduce the amount of material that goes to costly disposal methods such as landfill. By taking a few moments more to sort our waste material, we could save up to £200,000 of taxpayers' money every year. The HWRC teams will be on hand to answer any questions and offer advice. A wide range of waste can be recycled at the HWRCs. In addition, there are fantastic re-sale sections at all sites where reusable items can be left. It's a great place to hand in things you no longer need, or to pick up a bargain.

Most HWRCs in Hampshire will be able to recycle the following materials:

- Garden and green waste
- Metals
- Wood
- Cardboard
- Electrical equipment and appliances
- Batteries, printer cartridges, and light bulbs
- Furniture
- Clothing and textiles
- Paints, chemicals, engine oil and gas bottles

Check the County Council's website to find out what is accepted at your local [Household Waste Recycling Centre](#).

Residents need to book an appointment to visit a Household Waste Recycling Centre via the County Council's website. The booking system at Basingstoke continues to provide a good short notice facility.

b) Government appoints Hampshire County Council to take lead role in local nature recovery

Of interest to the sustainability groups in Tadley and Baughurst and our Countryside Volunteers in the Division, Hampshire County Council has been appointed by the government to prepare a 'Local Nature Recovery Strategy' for Hampshire, including the areas of Portsmouth and Southampton. £388,000 will be provided to coordinate the

development of the new strategy in collaboration with key partners.

The Strategy will bring together organisations and residents to restore precious habitats, protect wildlife and combat climate change. Hampshire County Council is one of several local authorities across England designated as leads for the delivery of Local Nature Recovery Strategies and will work with Southampton and Portsmouth unitary authorities, the region's two national parks and all eleven district and borough councils across Hampshire.

c) Pan-Hampshire County Deal

Hampshire County Council has today welcomed the statement of intention from our government to progress a single County Deal for the area, designed to bring significant investment into Hampshire's economy and devolve other funding and powers currently held in Whitehall Departments. The deal recognises the importance of the whole region to potentially securing an additional £1.14bn of investment for our combined population of 2 ~~MiA~~ residents.

The Leaders of Hampshire County Council, Portsmouth, Southampton City Councils and the Isle of Wight Council will be invited to participate in negotiations with Government to move a potential Pan-Hampshire Deal forward. The Govt decision has been made based on the prospectus prepared by HCC and consultation with the local BC/unitary management.

The Pan-Hampshire area covers Hampshire County Council, Southampton and Portsmouth City Councils, the 11 district and borough councils within the County Council administrative area and the Isle of Wight Council.

d) Highways

The amendment to policy whereby we cut back on the major Operation Resilience resurfacing programmes has been very successful in ensuring the pothole crisis being averted. Suffice to

say , some of the smaller area Ops Resilience programmes have been reinstated, such as Heath End Road/Pinks Lane.

Locally, we are well aware that the haunches/ passing points on single tracks etc do need some attention, most of which are caused by heavy vehicles transitting when the surface is wet. Not a priority but as this is now causing some erosion on the width of the rural lanes in the Division, I have asked that the matter be given greater priority, notwithstanding the fact that many of these roads are unclassified.

#### e) Consultations

As per my previous note I do urge that parish councils do respond to the current consultation as to how we should deploy any cuts in budget. So much of our £2.41BN budget is of a statutory nature especially in respect of Adult Social Care and Childrens Services where our record of service continues to be held in esteem, that our options are limited. HCC has currently £800M in reserve, some earmarked for the future, yet based on current government spending patterns we will within 3 years be short of £132M if we were to continue with our current strategies. Hence the need to consult; see above the piece about the 'County Deal' as this devolution activity will ensure additional funding to avoid any cuts. That , and of course the cessation of the global inflation.

#### f) Finally, TRANSPORT update

The LCWIP (Local Cycling Walking Implementation Plan) moves forward only hampered by funding expected from outside sources. HCC studying use of S106 monies for Active Space activity. We have boroughs in Hampshire over £500M in debt; equally we have Cities with a surplus of S1206/CIL in excess of £10M. The likes of the unitaries have also Transforming Cities Funds which can be accessed for access work such as bicycle lanes. All that is needed is cooperation.

#### Buses

Continued Home Working has continued to reduce peak time travel.

Concessionary Travel is still only 75% of the pre Covid level. The £2 standard fare per sector which was experimented with sine March has now moved to £2.50 through to November. With the aim of reducing car travel by a small percentage, this lack of growth is disappointing. However, under our Bus Plans throughout the County with the ZEBRA approach (Zero Emission B us), HCC has now developed with First the initial Electrification Depot and a £13M Electrification scheme in Fareham/Gosport to be ready in mid 2024. Stagecoach, the local B & D operator/franchisee will be moving in a similar direction later in the decade. HMG has now agreed to a subsidy of £3.6M towards HCC work on BSIP.

One negative- driver shortage continues but we appear on our Tadley routes to be achieving a good level of punctuality.

#### Electric Vehicle

The debate as to the level of commitment there must be between private and public operation of chargers continues. HG has now agreed to a grant for HCC of some £720k for planning and additional £6.62M for installation under Tranche 2. There are still only 22000 EV in Hampshire; by the end of the decade the plan was for some 30000. Currently we have 664 Public installations but of course the majority of recharging activity is home based.

- Borough Councillor Mike Bound reported on:

Since the last meeting I have attended further training sessions, a Viewing Panel & DC meeting, a Scrutiny Committee meeting and met with and dealt with issues for residents in the ward. I have Heritage training on 26<sup>th</sup> July.

August is a relatively quiet period in terms of meetings, but Development Control (DC) carries on – thus there will be a viewing panel on Friday 4<sup>th</sup> August previewing some sites to be considered by DC on the following Wednesday.

On Thursday 20<sup>th</sup> July there was a Full Council meeting. Several committee chairs were nodded through, Cllr Alex Lee now chairs CEP, and Cllr Gary Watts will chair EPH. Various policies and policy change were also agreed:

- o Pay and Benefits Review Outcome and Updated Pay Policy
- o Capital Programme Outturn Report 2022/3
- o Revenue Outturn Report 2022/3 Amendments to the Constitution – Petition Scheme
- o Arrangements for dealing with complaints against Councillors and miscellaneous, Amendments to the Constitution – Rule 4 Committee Procedure Rules.

social behaviour in known hotspots. The campaign will last until September 3<sup>rd</sup>. Car parking charges are to be removed for Eastrop Park

I've reported many potholes to HCC, predominantly down Baughurst Rd through to Pound Green but also in Violet Lane and Ham Lane. Also, in Violet Lane I reported a pile of artificial grass offcuts dumped.

Additionally, the Appointment of Co-opted Member to the Audit and Accounts Committee, Extension of Terms of Independent Standards Assessors, Popham Parish Meeting: Conferring the functions of a Parish Council and appointment of a Proper Officer, The Annual Report of the Standards Committee 2022/3 and the Overview and Scrutiny Annual Report 2022/3 were noted/agreed.

There were two motions – Supporting Residents of Crown Heights, the other, Flooring in New-let Social Housing, both passed after debate. This part of the council meeting was then followed by questions from Members to the council fielded by portfolio holders or the Leader.

Green Flag Success – Beggarwood Park has joined Eastrop Park and the War Memorial Park in gaining the prestigious Green Flag status. The three parks have been awarded the Keep Britain Tidy international quality mark for parks and green spaces for being beautifully maintained, clean, safe with facilities for visitors.

CSPOs have begun a campaign over the summer holiday period to tackle anti-