

STOKE PARISH COUNCIL



50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen
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I hereby give notice of an extraordinary meeting of Stoke Parish Council to be held in the Village Hall on Tuesday 29th June at 8.00 pm, which all members are summoned to attend.

Mrs J. Allen ~ Parish Clerk
24/06/202

Stoke Parish Council are following the Government's guidelines in using track and trace forms and accordingly, we reserve the right to refuse entry.

AGENDA

1.	Apologies for absence Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted
2.	To receive Declarations of Interest and Dispensations To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
3.	Internal Auditor's report for year ending 2020/21 – Appendix A To review the internal auditors report for the year ended 31 March 2021.
4.	Accounts for the year ended 31 March 2021 – Appendix B To approve the accounts for the year ended 31 March 2021.
5.	Annual Governance Statement for 2020-21 – Appendix C To approve the Annual Governance Statement for 2020-21, Section 1 of the Annual Return for the year ending 31 March 2020.
6.	Accounting Statements for 2020-21 – Appendix D To approve the Accounting Statements for 2020-21, Section 2 of the Annual Return for the year ending 31 March 2021 and the supporting Bank Reconciliation as at 31 March 2021 plus the explanation of the significant variations from last year (2019-20) to this year (2020-21) and the explanation of any differences to be sent to the External Auditor.
7.	Lower Stoke Car Park Lease – Appendix E To discuss the proposed conditions for the new Medway Council Lower Stoke Car Park lease
8.	Any other business
9.	Date of next meeting
10.	Close of meeting