

CULWORTH PARISH COUNCIL

MINUTES OF MEETING 21<sup>ST</sup> SEPTEMBER 2021 at 7pm in Culworth Village Hall

1. Councillors present A. Wilby, D. Mumford, M. Koster, M. Rowling, N. Guinness, J. Mullins Blyth . Mrs JM Rowling the Clerk was in attendance. Cllr Alison Eastwood West Northants Councillor arrived 7.35pm.
2. Apologies for absence Cllr Rolt annual leave
3. Members of public present: None Apologies from 2 persons
4. Declarations of interest None
5. OPEN MEETING- None
6. Minutes of meeting on 20th July 2021 were agreed as correct. Proposed by Cllr Mumford, seconded Cllr Koster All in favour
7. Culworth Community Park updates. Cllr Wilby thanked the subgroup for their update. He and the finance subgroup would meet on 30 September with Cllr Koster to seek the way forward.
8. Matters arising not on agenda
  - a. Drains on Eydon road have grass growing out and fail to cope with water. Clerk to report to Street Doctor
9. Clerk's notes
  - a. Salt bins delivered. One in place at Eydon turn. Thanks to Cllr Rowling. Bin by Culworth garage to have foliage removed.
  - b. Waymarkers outstanding.
  - c. Pier in Burial Ground repaired. Account awaited.
  - d. Light over defibrillator replaced with LED and paid for by Parish Council
  - e. Sulgrave Bus shelter repaired
  - f. Rough grass areas mown by term contractor this week
  - g. Pump area in Butts Close updated by volunteer.
  - h. Cricket Field wall- removal of ivy completed.

- i. Litter bin for Eydon turn awaited still
  - j. Ruby Humphrey 100<sup>th</sup> birthday. Cllr Rowling took flowers and card from Culworth PC on 26<sup>th</sup> July 2021 to her care home.
  - k. Vehicle Activate signs will hopefully be delivered in early 2022. Production difficulties have caused the long delay. Continued issues with speeding traffic and parked vehicles on pavement causing concern to older residents.
10. Culworth community group- lockdown party and survey. Cllr Wilby reported that this was much enjoyed by those attending including the fun games. Survey reminders to go out and hard copies to be delivered.
11. Culworth Hill Field Trust and Culworth Village Hall- result of meeting on 18<sup>th</sup> September 2021 showed 71 in favour of selling the existing village hall once the new community facility is built and 17 not in favour.
12. Platinum Jubilee 2022 to be dealt with by Community group
13. To consider emergency procedures. Cllr Wilby reported that Chair of PC plus other willing volunteers assess situation and devise a management plan as in the lockdown.
14. FINANCE
- a. Receipts
    - i. 22/7 HMRC VAT returned 2020-21 £1356.39
    - ii. 23/7 Western Power Wayleave £5.10
    - iii. CHFT payment for printing for Village meetings £69.36
  - b. Payments since last meeting
    - i. West Northamptonshire Council for election£1516.76 +VAT£216.66= £1733.42
    - ii. Cartwright Landscapes Mowing Green etc June, Mow mound, Cricket perimeter £515+VAT£103.00=£618

- iii. Roger Smith Mowing Burial ground and recreation field June £235
- iv. Yu energy Jul sensors  $\text{£}13.31 + 0.67 \text{ VAT} = \text{£}13.98$
- v. Yu sensors Jul unmetered streetlights  $\text{£}60.42 + \text{£}3.02 = \text{£}63.44$
- vi. Wave Water for pavilion  $16/5 - 15/8 = \text{£}16.53$
- vii. Cumbria Clock Co. annual maintenance of church clock  $\text{£}185 + \text{£}37 = \text{£}222$
- viii. Repair of pump Butts Close  $\text{£}16.19$
- ix. AJR fix light over defibrillator  $\text{£}178 + \text{£}35.60 = \text{£}213.60$
- x. Roger Smith mowing July  $\text{£}165.00$
- xi. Cartwright landscapes mowing Green  $\text{£}144.00$
- xii. John McCree repair of bus shelter  $\text{£}625$
- xiii. Bank Charges  $\text{£}18.00$  to June
- xiv. Yu energy sensors August  $\text{£}13.33 + 0.67 = \text{£}14.00$
- xv. Yu Unmetered supply August  $\text{£}59.88 + \text{£}2.99 = \text{£}62.87$
- xvi. Texpres Printing plans, and documents relating to New Community Facility  $\text{£}106.03 + \text{£}18.21 = \text{£}124.24$
- xvii. PKF Littlejohn Annual Audit 2020-21  $\text{£}200 + \text{£}40.00 \text{ VAT} = \text{£}240$
- xviii. Roger Smith Mowing August  $\text{£}151$
- xix. Glasdon salt bins  $\text{£}198.90 + \text{£}39.78 = \text{£}238.68$
- c. Mrs J. M. Rowling salary and expenses of office July-September 2021 -Salary  $1231.03 + \text{£}192.50 = \text{£}1423.53$
- d. Current account at 27 August 2021  $\text{£}28,256.25$
- e. REPORT of Internal Controller Cllr Koster had still to complete her work.
- f. Budget preparation before November meeting. Chair, Cllrs Rolt Mumford and Clerk. Need for tree report. Clerk to get three quotations a) Tree Profiles, b) AGU, c) Gulliver trees. Specification to be set by Cllrs Mumford and Rowling proposed by Cllr Koster and agreed by all.

- g. AUDIT 2020-21 now concluded by PKF Littlejohn. Report on website and on noticeboard.
- 15. Planning-None
- 16. West Northamptonshire Councillor Alison Eastwood updated councillors on structure changes.
  - a. Jonathan Nunn is lead on HS2. Attempts are being made to control HS2 works.
  - b. Bus Service. Survey being sent to all councillors and residents on internet to ask what services they would like. It was noted that people are dependent on cars. A regular bus service is unsustainable in rural areas.
  - c. Afghan refugees are being housed in West Northants. Red Cross and Salvation Army are the lead organisations ably supported by WNC.
- 17. Correspondence mostly emailed
  - a. NCALC updates and training programmes
  - b. Clerks Council direct magazine
- 18. Any other business for November meeting
  - a. Defibrillator training Clerk to attempt to find a trainer.
  - b. Use of telephone box. Clerk to advise members on suggestions so far.
- 19. Next general meeting 16<sup>th</sup> November 2021
- 20. Meeting closed 8pm