

BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING Tuesday 5th October 2021 at 6.30pm Village Hall Supper Room Parishioners Welcome

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.

NOTE: filming, photographing or audio recording of proceedings is allowed – People wishing to do this are asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it is requested people remain seated & do not include members of the public “in shot”.

NOTE any business not concluded by 8.10pm will be carried over to the next meeting (we must vacate the room no later than 8.15pm).

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 7th September 2021 (*enclosed*) to approve and sign.
Meeting to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Meeting to be re-convened to continue with business on the agenda.
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 15 minutes in total.
7. Parish Councillors reports to receive [max. 5 mins/councillor please].
8. Matters from September Meeting (updates etc to receive & agree action as appropriate):- 1] Burniston Show [*Minute 42/21d* refers]; 2] double yellow lines Coastal Road [*Minute 44/21a* refers].
9. Correspondence:-
 - a) From Duchy proposing rent increase on Low Farm bus shelter from £35/year to £50/year - to receive and agree action as appropriate;
 - b) Correspondence received after 29/9/21 & requiring a response before next meeting.
10. Planning Matters:-
 - a) Applications Received – none at preparation of agenda.
 - b) Decisions Received (to note):-
 - 1] 21/01540/RM RM approval re. 20/00360/OL for access, layout, scale, appearance and landscaping, land at 40 Limestone Road – granted with conditions;
 - 2] 21/01648/HS Erect single storey rear extension, 41 High Street – refused;
 - c) To agree comments/note any planning matters/decisions received after 29/9/21.
11. Circulation - to be notified.
12. Next meeting – provisionally 2nd November.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
29th September 2021

MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 7th SEPTEMBER 2021 AT 6.30PM

Present: Councillor A Hill (Chairman)
Councillor P Graves
Councillor B Marley
Mrs J Marley (Clerk).

Absent: Cllrs. A Backhouse, P Grimwood, R Parsons, P Tidd, County Cllr. Bastiman

36/21 **APOLOGIES FOR ABSENCE** **Received & accepted** from Cllr. P Grimwood (Covid, isolating), Cllr. R Parsons (holiday), County Cllr. Bastiman (prior commitment).

37/21 **DECLARATIONS OF INTEREST** None.

38/21 **MINUTES**

Having been previously circulated, the minutes of the Council meeting of 4th May 2021 were **approved** as an accurate record and authorised for signature by the Chairman.

39/21 **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

40/11 **PUBLIC OPEN FORUM** No public present.

41/21 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

42/21 **REPORTS**

- a) **Police:** Reports for June, July and August had been previously circulated and were **received & noted**. Cllr. Hill commented that scrap men were currently in the area collecting any items left outside.
- b) **County:** The Clerk read a written report from County Cllr. Bastiman in which 1] he was now a member of NYCC's Executive; 2] elections for the new Unitary authority would take place in 2022 and would be for a 5 year term (1 year as a shadow council and then 4 years as a unitary); 3] NYCC libraries had extended their free computer access to one hour a day free of charge.
- c) **Borough:** No report to receive.
- d) **Parish:** Cllr. Marley reported 1] thanks from several parishioners in respect of the planning enforcement at Virginia; 2] a couple of road traffic collisions in the last few days near Swarhands Lane, at least one of which had resulted in a Morrison's artic and container having to reverse nearly half a mile in order to turn round. He also asked if Council should be putting a letter together to go to every house in the village about trying to get Burniston show going again – **agreed** to go on the January 2022 agenda. It was also noted that the stone flags surrounding the War Memorial looked good now they had been cleaned. Cllr. Graves reported 1] the north bound speed sign was not working (Clerk said the matter had been referred to the makers); 2] the pavement near 5 High Street was always wet (perhaps due to a spring) and as a result the pavement surface was lifting and covered in green mould. Cllr. Hill reported 1] he thought it was time the speed signs were moved to another location; 2] he'd had cause to speak to the grass cutting contractors last week as the grass had not been blown off the pavement on Stone Quarry Road; 3] trees on Lindhead Road between the limekiln and Highlands Farm were touching the overhead power lines. It was **agreed** that in the next 12 months efforts should be made to get an electricity supply to near the maple tree planted Woods Close corner in 2015, with a view to it having Christmas lights on it in 2022.
- e) **Clerk: Noted** the top end of Mary Leefe Walk had been reported (with photograph) to NYCC Paths as unpassable due to overgrowth on 5/7/21. NYCC had replied on 6/9/21 that the route was not obstructed..

43/21 **MINUTES OF 2021 PARISH ASSEMBLY** [*circulated with agenda*] Confirmed as accurate.

44/21 **CORRESPONDENCE**

- a) Clerk had received a request for double yellow lines from a parishioner on Coastal Road – Council **agreed** it would support a request for double yellows on one side only, Clerk to contact parishioner

- b) Clerk had received a complaint re. overhanging greenery on Rocks Lane making the pavement impassable – she had referred the matter to the Duchy who had confirmed their tenant would cut the hedge after harvest. **Noted.**
- c) Correspondence received after 30/8/21 & requiring a response before next meeting – none.

45/21 PLANNING MATTERS

- a) **Applications Received** – comments submitted under delegated powers were **confirmed** as follows:-

1. 21/00875/FLA Allow occupation of caravans for 12 months, Haven Caravan Park, 15a High St – no objections;
2. 21/01030/FL Construct manege with post & rail fencing, Quarry House, Quarry Road – no objections (conditions on consent of no floodlighting, business use or livery);
3. 21/01045/HS Widen driveway & extend dropped kerb, 36 Stone Quarry Road – no objections;
4. 21/01415/HS First floor extension to side, Rose Cottage, Bridge Close – no objections;
5. 21/01540/RM Approval re. 20/00360/OL for access, layout, scale, appearance and landscaping, land at 40 Limestone Road – object (cramped, out of keeping, drainage);
6. 21/01568/FLA Vary conditions 1 and 6 of 20/01492/FL, land south east of 5 Hawthorne Close– no objections;
7. 21/01648/HS Erect single storey rear extension, 41 High Street – no objections
8. 21/01662/HS Erect rear dormer and install 3 rooflights to front elevation, 6 Limestone Way – no objections;

- b) **Decisions received:-** the following were noted:-

1. 21/00250/HS Erect side extension, install rear dormer with balcony, 8 Rocks Lane Close – **granted with conditions;**
2. 21/00869/HS Dormer to front and rear, extension to rear, conservatory to rear, 40 Stone Quarry Road – **granted with conditions;**
3. 21/00875/FLA Allow occupation of caravans for 12 months, Haven Caravan Park, 15a High St – **granted with conditions;**
4. 21/01030/FL Construct manege with post & rail fencing, Quarry House, Quarry Road – **granted with conditions;**
5. 21/01045/HS Widen driveway & extend dropped kerb, 36 Stone Quarry Road – **granted with conditions;**
6. 21/01415/HS First floor extension to side, Rose Cottage, Bridge Close – **granted with conditions;**
7. 21/01568/FLA Vary conditions 1 and 6 of 20/01492/FL, land south east of 5 Hawthorne Close – **granted with conditions;**
8. 21/01662/HS Erect rear dormer and install 3 rooflights to front elevation, 6 Limestone Way – **granted with conditions.**

- c) **Planning matters received after 30/8/21:**

1. 21/01826/HS Erect single storey rear extension, 4 Rocks Lane – **agreed** no objections;
2. 21/01945/HS Erect single storey rear extension, render to external walls and re-roof, 1 Limestone Road - **agreed** no objections to the principle of the application, but object to the render finish as being out of keeping, it should be brick to match the donor property. The proposed elevation plan says "brickwork to extension to match existing brickwork" yet the application form says "proposed walls light coloured render";

46/21 FINANCE & REGULATORY MATTERS

- a) Santander account – letter to say that as no transactions had been made in last three years the signatories (Cllrs. Backhouse, Tidd and Mrs Marley) needed to contact Santander to update their details - **agreed** Clerk to contact Cllrs. Backhouse and Tidd.
- b) Weed spraying – **noted** it had come to light during the summer that due to a long-standing omission on the maps some kerbs and verges in the village were not being sprayed by council's contractor. Following discussion with the Chairman, in accordance with the scheme of delegation the Clerk accepted the contractor's price

for this work of £300, to be invoiced as a one-off this year and be included in the contract for future years.

- c) Welcome Back grant funding from SBC - following discussion with the Chairman, in accordance with Standing Order 51 (Delegated Powers) the Clerk had applied for and been promised a grant of £2,500 for seating/picnic tables at Prickybeck (£1,000) and behind the village hall (£1,500).
- d) Accounts paid under amended scheme of delegation – **noted & confirmed** payment of the following via online authorisation by Cllrs. Hill and Parsons:-
Countrywide (ground maintenance inst. 2&3 of 7) £2,709.44; Countrywide (ground maintenance inst. 4 of 7) £1,354.72; Squeeky Clean (clean around war memorial) £80; Wykeham Mature Trees (cherry trees, Stone Quarry Road) £411.12; P J Grimwood (reimburse plants for war memorial) £17.99; T Hicks (village painting) £890; Countrywide (grounds maintenance inst. 5 of 7) £1,354.72

47/21 ACCOUNTS TO CERTIFY

Countrywide	Grounds maintenance (inst. 6 of 7)	£1,354-72
Countrywide	Addition spraying [Min 46/21b) refers]	£360-00
B&C Village Hall	Hall hire tonight's meeting	£6-00
WPJ&J Flinton	Verge cutting	£300-00
HMRC	Tax/NI July-Sept	£221-60

Agreed invoices be **authorised** for payment, Cllrs. Hill and Marley to do the online authorisations.

There being no further business, the Chairman declared the meeting closed at 7.30 pm.

DRAFT
for approval
5/10/21