



Rolvenden Parish Council

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting was held as a virtual meeting.

Minutes of the virtual meeting conducted at 7.30pm on 17th September 2020.

Present: Cllr Mrs D Curtain (Chairman), Cllr E Barham, Cllr Mrs F May, Cllr A Johnstone, Cllr Mrs I Newman, Cllr G Tiltman, Cllr Mrs T Turner, and Cllr Mrs L Walker

In attendance: Peter Setterfield PSLCC, Parish Clerk and Responsible Officer

441. **Members absent:**

Cllr S Bryant.

442. **Apologies for Absence:**

There were no apologies for absence

443. **Declarations of interest:**

a. **Declarations of Members' Disclosable Pecuniary Interests:**

None

b. **Declarations of Members' Other Significant Interests:**

Cllr Mrs D Curtain, trustee of War Memorial Trust

Councillor E Barham trustee of Basil Russel Trust, trustee of the Windmill Trust, Royal British Legion.

Cllr Mrs I Newman, trustee of War Memorial Trust

c. **Declarations of Members' Other Interests:**

Cllr G Tiltman, member of the Village Hall Management committee

Cllr L Walker Rolvenden Village Fete, Secretary Rolvenden Football Club

444. **Minutes**

The minutes of the virtual meeting held on 19th August were submitted, agreed as a true record and were approved for signature at a time when restrictions placed on meetings by the Government have been removed.

445. **Finance:**

Schedule of payments:

Staff costs £1,080.77

Tompsett Landscaping £1,380.00 (VAT £230.00)

Litter picking £120.00

Councillors Curtain and Newman verified the bank transactions.

Resolved:

1. To receive and note Report RPC/20/06
2. To receive and acknowledge the financial movements for the period 1st April 2020 to 31st August 2020
3. To authorise the payment of the invoices presented at the meeting.
4. To approve an application to the KCC Covid 19 fund to continue supporting the food parcels.

446. Missing Funds:

The Chairman has tried to contact the loss adjuster for an update on the insurance claim, but has not been able to get an update as they are on annual leave.

447. S106 funds and projects

The legal agreement from Ashford Borough Council is still awaited for the Streyte Play area and a claim has been submitted for the Layne Play area.

The annual RoSPA play inspection has just been completed, although the report is yet to be received, an email has been received advising that both play areas need to be closed immediately as some of the equipment is dangerous.

It was agreed that Councillor Curtain would obtain combination locks and place on the gates together with notices advising that the play areas are closed. Councillor Barham will arrange for the junior swing at the Layne to be cut down. Notices are to be placed on both multiplay items advising that they are in a dangerous condition and not to be used.

The play company has been contacted to find out what the lead time on the supply of the new equipment is and they advise 9 weeks. As payment is not required until after installation the order will be placed.

448. Land Bequest:

The Parish Council's Solicitor is still awaiting the return of the agreements and transfers from the executors.

449. Planning Matters:

- a. **20/01079/AS – Hodee, Frensham Road, Rolvenden** – Remove existing garage/store outbuilding and conservatory; build new single storey rear extension; Replace UPVC windows and doors with new aluminium or other metal framed windows and doors.

Resolved: The Parish Council supports the application.

- b. **20/01128/AS – Barn at, Little Halden Farm, Tenterden Road, Rolvenden** – Conversion of barn (B1 use) to independent dwelling (C3)

Resolved: The Parish Council are in favour of the application however they would be supportive if the roof were to be reverted to the original slates in keeping with the local vernacular.

- c. **20/01134/AS – Forsham Oast, Wassall Lane, Rolvenden** – Use of existing Shepherds Hut as holiday let accommodation.

Resolved: The Parish Council supports the application subject to a condition that any external lighting must comply with Local Plan Policy ENV4 dark skies.

- d. **20/01030/AS – Te Papa, 3A Rolvenden Hill, Rolvenden –** Erection of aluminium pergola.

Resolved: The Parish Council supports the application.

- e. **20/01205/AS – Cherry Garden Nursery, Hastings Road, Rolvenden –** Proposed two bedroom bungalow.

Councillor Tiltman abstained from the discussion and voting on this application.

Resolved: The Parish Council object to the application on the following grounds:

1) The application is contrary to the Rolvenden Neighbourhood Plan policy RNP4 Residential development on the periphery of Rolvenden Built-up confines as the design would not enhance the distinctive quality of the landscape in which it sits within the AONB,

2) The application does not accord with Local Plan Policy HOU5 in that the design is not of an innovative or exceptional design, whilst claiming agricultural need there is no evidence to suggest that a 24 hour presence is required on site as there is no mention of livestock.

3) The proposal is contrary to Local Policy Plan ENV3b as there is no mention of the AONB in which the applicant site is located nor any reference to the AONB Management Plan.

450. Lavell postcard/photograph collection:

The Parish Council has received a request from Ed Adams for access to the collection for research purposes on his forthcoming book on Rolvenden. He is willing to make a donation to the local History Group from sales of the book.

After discussion it was agreed that as the collection has previously been catalogued, an initial approach would be made to make this available for his initial research. In terms of a donation this should be made to the Parish Council for them to decide where the funds should go.

451. Roadside Tree Safety:

Landowners are obliged to look after their trees for the safety of the public and should regularly inspect them for damage and disease. The Parish Council is asked to consider writing to landowners where a potential problem is identified.

It was agreed that a letter would be drafted by Councillor Barham for the Clerk to send to appropriate land owners.

452. Overgrown Hedges:

This time of year hedges tend to become overgrown and decrease the amount of pavement available for pedestrians necessitating them having to walk in the road. Each spring Kent County Council issue a notice advising of the requirements for maintenance, a copy was attached to the agenda.

The Parish Council is asked to consider writing to residents where hedges are obstructing footpaths.

Councillor Barham will attend to one of his overgrown hedges taking before and after photographs in order that an example of the before and after can be sent with letters to householders with overgrown hedges.

453. **Road Safety:**

Speedwatch was suspended due to the pandemic however, new PPE and guidance notes have been issued in order that this can recommence next week. Hopefully this will assist in reducing speed through the village.

As there are a number of other issues this will be carried forward to the next Parish Council meeting.

There being no further business the meeting closed at 9.10pm