

## Duns Tew Parish Council

The next Parish Council meeting will take place at the Village Hall on Monday 26. February 2018 at 7.30pm  
Hilary Skaar  
Clerk to the Parish Council  
The New House, Duns Tew Bicester OX25 6JR  
01869340269 Email dunstewparishcouncil@aol.com

7<sup>th</sup> February 2018

### THE PUBLIC AND PRESS ARE INVITED TO BE PRESENT

#### AGENDA

1. Apologies - to receive apologies for absence
2. Co-option of Councillors and Acceptance of Office
3. Declarations of Pecuniary Interest and Dispensations - to receive any declarations of pecuniary interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct and consider any requests for dispensations
4. To receive the minutes of the last meetings – Monday 8th January 2018.
5. Finance
  - Payments due- to resolve to pay accounts as circulated
  - Income received – to receive details of income
  - Finance Review , Review of Financial Control and Review of Financial Regulations
  - External Audit 2018 – To inform of new rules relating to External audit.
6. Public Participation - To receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct & standing orders. Up to 20 minutes are allowed for public participation. Participants are restricted to 5 minutes each
7. County & District Councillor Reports - Restricted to 5 minutes each.
8. Clerk's Report - to update on progress of outstanding issues.
9. Parish Matters
  - Community – to update on community matters - Cllrs Semple
    - a) Emergency Plan - report on progress
    - b) Defibrillator - Update
    - c) Welcome Pack – update
    - d) Big Things Art Project – to consider if village should apply to take part
  - Services- to update on Services -
    - a) Speeding – Update on VAS
    - b) Spring Farm – Update – Chair
    - c) Footpath to A4260 – to consider request by a resident for a footpath to A4260
  - Communications – to update on communications issues –
    - a) Web Site – To consider if the maintenance contract with Anita Hartley should be renewed.
  - Planning – to update on planning issues -
    - a) Mid Cherwell Neighbourhood Plan – update Chair
    - b) Dovecote – Update
    - c) Flag Pole in Manor Grounds – to consider action required.
    - d) London Oxford Airport Consultation – To consider if a response is required.
    - e) New applications
      - i) To consider Applications received since 7<sup>th</sup> February 2018
      - ii) To notify applications considered between 8<sup>th</sup> January and 7<sup>th</sup> February
    - f) To notify Decisions
  - Amenities- to update on Amenities - Cllr Hall
    - a) Play area Refurbishment – Update and to agree expenditure required and funding.
    - b) RoSPA report and repairs – to agree actions/repairs
    - c) Footpaths – To consider if the footpath between Daisy Hill and Middle Barton Road Needs to be resurfaced.
    - d) Refuse Bins – To agree purchase of letter bins for Play Area
    - e) Spring Tidy Up – To finalise arrangements
    - f) Access Road to Play Area - Update
  - Parish Council- Update on any issues relating to governance – Clerk
    - a) New Clerk –
    - b) Commonwealth Day – Monday 12<sup>th</sup> March to agree final arrangements.
    - c) Training Courses 2018 – to decide if the Clerk or Councillors should attend any further OALC Training Courses in 2018
    - d) Parish Remuneration Panel Report - to review and decide whether or not to make remuneration to council members if received
    - e) May Elections – Update - Clerk
    - f) Annual Parish Meeting- to agree arrangements
10. Correspondence – to advise of correspondence for information
11. Reports from meetings –
  - a) Village Hall Committee Meeting – Cllr Paroussis
12. Reports from committees/working groups – None
13. Date of next meeting – Thursday 10<sup>th</sup> May 2018 Annual Parish Meeting 7.30pm