

# Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,  
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

29<sup>th</sup> January 2021

To all members of the Council

You are hereby summoned to attend a meeting of Bourton on the Water Parish Council to be held via Zoom at 7.00pm on Wednesday 3<sup>rd</sup> February 2021 for the purpose of transacting the following business:

Yours sincerely,

*Mrs. V. Oliveri*

Mrs. V. Oliveri  
Clerk to the Council

## AGENDA

All Council meetings are open to the public and press unless otherwise stated.

**NOTE: All meetings of the Parish Council are recorded, if anyone wishes not to be recorded then it will be their decision to leave the meeting or whilst on Zoom meetings to turn off their video.**

**Public Session: The Police, County and Ward District Councillors will be invited to report on matters affecting the Parish. A 10 minute period will then be set aside for the public to raise questions for Council's subsequent consideration.**

1. **Apologies for absence.**
2. **Declarations of interest in items on the agenda.**
3. **To receive and approve the minutes of Parish Council Meeting held on 6<sup>th</sup> January 2021.**
4. **Matters arising from the minutes** not already on the agenda and receive reports, for information only.
5. **Planning Committee:** To receive the minutes of the Planning Committee meeting held on 13<sup>th</sup> and 27<sup>th</sup> January 2021.
6. **GMCC:** To receive the minutes of the GMCC Committee meeting held on 21<sup>st</sup> January 2021.
7. **Village Environment:** To receive the minutes of the Village Environment committee meeting held on 13<sup>th</sup> January 2021.
8. **Highways Committee:** To receive the minutes of the Highways Committee meeting held on 18<sup>th</sup> January 2021.
9. **Youth & Wellbeing:** To receive the minutes of the Youth & Wellbeing Committee meeting held on 18<sup>th</sup> January 2021.
10. **Finance & General Purposes:** To receive the minutes of the F & GP Committee meeting held on 21<sup>st</sup> January 2021.
11. **Personnel Committee:** To receive the minutes of the Personnel Committee meeting held on 27<sup>th</sup> January 2021.
12. **Other Meetings Outside of Parish Council:** To receive a report from Councillors who have attended other meetings on behalf of the Parish Council.
13. **Village Green Bookings:** To receive an update on Village Green bookings.
14. **CDC's newly adopted Code of Conduct:** The Parish Council to receive and comment on CDC's newly adopted Code of Conduct. Comments from Parish Councillors to be sent to CDC via the Clerk by 12.2.2021.
15. **Public Open Space on Residential Developments:** CDC are undertaking a survey on the management of public open space in new residential developments and ask the Parish Council to take part in the survey for Bourton Chase, The Furrows and the Coach & Horses/Land off Meadow Way. (see attached).
16. **Finance:** Consider and approve:
  - the schedules of payments up to 3<sup>rd</sup> February 2021.
  - authorise cheques to be signed at the meeting and BACS payments to be ratified;
  - note the bank reconciliation to 31<sup>st</sup> December 2020 and the summary report.
  - The VAT return for the period 1/10/2020 to 31/12/2020
17. **Correspondence:** To note correspondence received for information.
18. **Any Other Business:** Parish Councillors to raise issues or to bring information at this point – No decisions on topics raised at this point will be made at the meeting and will be tabled at a further meeting.
19. **Date of Next Meeting** of Bourton on the Water Parish Council will be held on Wednesday 3<sup>rd</sup> March 2021 via Zoom at 7.00 pm.  
**Public Session: A 10 minute period is set aside for the public to raise questions relating to matters on the agenda for Council's subsequent consideration.**