

**CRESSWELL PARISH COUNCIL STATEMENTS OF GUIDANCE AND POLICY**

**Adopted**

Version:	Date Reviewed:	Next Review Date:
<b>1.0</b>	<b>July 2023</b>	<b>July 2024</b>

**GRANT AWARDING POLICY v1**

Cresswell Parish Council can only award grants using certain legal powers.

Where there is no statutory power the Parish Council may use section 137 of the Local Government Act to give grants to local voluntary or charitable organisations where the activities will contribute to and be of benefit to some or all of its residents or some or all of the area, and where the benefit obtained is commensurate with expenditure incurred.

This means that grants cannot be given to individuals. Grants will be considered by the Cresswell Parish Council.

Grant applications must meet the grant criteria listed below.

These grants are limited and are made available to organisations that can demonstrate a need for assistance. The total figure available is agreed by the Council as part of the budget for each financial year.

To ensure that fair and proper consideration may be given to all requests, the Council requires applicants to follow the following application Process

**Application Process:**

Please ensure that the following documentation is enclosed when applying for a grant:

- 1. A completed Grant Aid Application Form.

This form is available from the Clerk at [cresswellparishcouncil@gmail.com](mailto:cresswellparishcouncil@gmail.com)

Telephone: 07446940355

- 2. Latest financial information and full audited accounts if available.
- 3. Any additional information the organisation considers will support its application.
- 4. The application should be returned to the Clerk at the above email address by the 30th June. If you have any queries about your eligibility to complete this form please contact the Clerk.

## **Conditions**

### Organisations and Locality:

1. Applications for assistance are considered on an annual basis
2. The Parish Council will only accept applications from Community groups and organisations within the Parish for grants which in its opinion are in the interests of or will directly benefit all or a portion of the parish or its inhabitants.
3. The application must demonstrate a clear financial need.
4. Grants will not be awarded in order to meet general salary costs.
5. The organisation submitting the application must be non-party political.
6. The closing date for applications is 31st August in the year of application.
7. Successful applications will be required to submit a short report outlining the use made of the grant within three months of the project's completion.

## **General**

1. Grants should be spent for the purpose and on the project/activity for which they were given.
2. Grants will not be made for money already spent.
3. Organisations receiving grant aid are required to provide the Council with a written report within three months of the award date to demonstrate how the funds are being spent.
4. If an organisation is dissolved before the grant has been utilised, the Council would expect the organisation to reimburse the grant awarded.
5. The awarding of a grant in one year or period does not set a precedent for any subsequent applications. Cresswell Parish Council will ensure that the availability of grants is published within the parish and the grant aid is reviewed annually.