

Allendale Parish Council

Request for Proposal for repair and repaint at the Hearse House, Allendale Market Place.

Allendale Parish Council wants a fixed price quotation for repairing and repainting exterior woodwork at the Hearse House in Allendale Market Place, Allendale. (The Hearse House is sometimes informally called the “bus shelter”.

The parish council can arrange a site visit if required. Please contact the Clerk on 07307 107436 or Mike Kirk on 07710 314036.

Work

Replace the timber in the lowest section of the left-hand outer door (viewed from outside). (This is badly rotted. and needs to be replaced with new timber.)

Treat smaller areas of rot in the rest of the outer doors, to control the degradation of the timber.

All woodwork needs to be sanded, primed and painted. The final paint coat will be a black exterior paint intended to protect the wood for many years.

The woodwork includes:

- The door frame
- The two large outer doors – inside and outside
- The benches in the vestibule
- The inner doors that lead from the vestibule to the storage room

The proposal should include the supply of all materials and should include a specification of the materials.

Safety

The contractor should use suitable notices and barriers for the public while the paint dries.

The contractor must have public liability insurance as the site is accessible to the public.

The contractor may have to liaise with the grass-cutting contractor for access and timing, because the building is used for storing equipment.

Quotations and Invoices

Quotations should be sent to the Clerk to Allendale Parish Council;

- By email to clerk@allendaleparish.gov.uk
- By post to Clerk, Allendale Parish Council, 4a Central Place, Haltwhistle, Northumberland, NE49 0DF

Closing Date for quotations is 30th April 2026. Quotations will be considered at the parish council meeting on 7th May 2026.

Invoices should be sent to the Clerk, as above. Invoices must include VAT if applicable, and bank details for payment. Invoices are normally paid by bank transfer immediately after the next parish council meeting on the first Thursday of each month.