

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held in Ullesthorpe Village Hall on Monday 3 October 2022 at 7.30pm

Present Councillors: Simon Smith, Marion Coombes, Nick Mooney, Julie Kavanagh and District and County Cllr. Rosita Page.

In attendance: Katherine Clarke (Parish Clerk) and seventeen members of the public.

22-099 To receive Apologies for Absence

No apologies for absence received.

22-100 To receive an update on the Casual Vacancies and Co-option of a Councillor

No expressions of interest received for the casual vacancy.

22-101 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.

Cllr. Coombes declared an interest in agenda item 22-105a.

22-102 To sign as accurate the minutes of the meeting held on 5 September 2022

Cllr. Coombes proposed approving the minutes of the meeting held on 5 September 2022 as accurate, Cllr. Mooney seconded the proposal.

Cllr Smith handed the Chair to Cllr Mooney for agenda item 22-103

22-103 To note any questions or comments from the public (15 minutes)

Seventeen members of the public attended the meeting, all to raise concerns over the recent laying down of headstones at the burial ground. UPC listened to the concerns raised and agreed to contact the Burial Board on behalf of those present to try to get answers to the questions raised.

Questions Raised:

1. Why was there no notice given that an Inspection would be taking place on either the Church and Parish Councils noticeboards or on the Parish Councils websites?
2. Why was the Inspection Report and the Risk Assessment not made publicly available, with a reasonable time-period of 31 days to allow relatives to correct any defects or hazards, prior to headstones being laid down?
3. Why has there been no attempt made by the Burial Board to notify relatives of the deceased of the Inspection?
4. Is it true that there are plans to lay down further headstones?
5. Is there public liability insurance cover in place now that the headstones that have been laid down could become trip hazards?
6. Was there a risk assessment for each headstone?
7. What force was used to assess the headstones?
8. Where is the register of who owns the gravestones?

The parishioners also requested that UPC asks the Burial Board to not lay down any further headstones without a notification and correction period.

Although not related to the laying down of headstones, questions were raised regarding the signage preventing access to the burial ground at night, UPC agreed to ask the Burial Board why this is being implemented.

Finally, none of the members of the public present said they had received a copy of the Claybrooke Joint Burial Board Rules and Regulations.

All parishioners left the meeting at this point.

Cllr Mooney handed the Chair to Cllr Smith for the remainder of the agenda.

Cllr Smith thanks to Cllr Mooney for Chairing agenda item 22-103.

22-104 Matters arising from District and County Councillor Rosita Page

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

22-105 Planning Matters:

Cllr Coombes left the meeting as she had declared an interest in agenda item 22-105a.

- a. To consider planning application 22/01574/FUL
*Erection of a single storey rear extension
 13 Main Street, Ullesthorpe
 Resolved: UPC has no objections to the application.*

Cllr Coombes returned to the meeting.

- b. To consider planning application 22/01574/FUL
 Works to trees
 Melvaig, Manor Road, Ullesthorpe
Resolved: UPC has no objections to the application.
- c. Harborough District Council have published their latest Strategic Housing and Economic Land Availability Assessment, the document can be viewed on the Harborough District Council website.

22-106 Financial Matters

a. To note the Bank Reconciliation to 3 October 2022

The last bank statement received, dated 5 September 2022, has been reconciled to the cash book. The reconciled balance on the account is £25,632.34.

b. To approve accounts for payment

Cllr. Smith proposed, and Cllr. Kavanagh seconded payment of the following accounts:

CHQ NO	PAYEE	DETAIL	AMOUNT
001571	K Clarke	Parish Clerk salary and expenses	£354.03

c. Any other financial matters

It was noted that elections will need to be budgeted for in the precept for 2023/24.

22-107 To receive an update and discuss any matters arising at the railway cutting

- Unfortunately, the Zoom meeting with Symbiosis, scheduled for 26 September 2022 had to be postponed. UPC will invite a representative from Symbiosis to attend the November Parish Council meeting.
- Cllr. Smith is in the process of discussing terms of business with Peter Leadbetter for the carving of the wooden bench.

- UPC agreed to give the Clerk delegated authority to ask Leicestershire County Council for highways permission and a structure licence for the siting of the Platinum Jubilee bench.
- Cllr. Mooney proposed accepting the quotes of £1,056.00 from Masters and Sons for the installation of the archway and £590.82 from Whitmores timber for the wood, Cllr. Coombes seconded the proposal.

22-108 To discuss any matters arising regarding village maintenance and environmental matters

- Cllr. Smith has had no further response from AJS Joinery regarding the refurbishment of the village sign. Cllr. Kavanagh advised that she may be able to get some recommendations for other people to look at the project.
- UPC will obtain quotes for a new noticeboard and will contact the Post Office regarding ownership of the existing noticeboard.

22-109 To receive an update on the Joint Burial Board

Following the matters raised during parishioners' time earlier in the meeting, UPC will write to the Burial Board to try and obtain answers to the queries raised.

22-109 To receive an update on the Playing Field Association

Cllr. Mooney advised that there is no update to report.

22-111 To agree the content and delivery method of a Parish Council newsletter

A draft newsletter has been circulated to UPC for review. UPC agreed unanimously to print the newsletter and distribute to the parish.

22-112 Clerk's Report and Correspondence

- George Duffin has handed over maintenance of the defibrillator outside The Chequers to John Horsfall who is Chair of the Lutterworth Community Ambulance Responders. UPC expressed thank to George for the work he has undertaken over the years and to John for agreeing to take over.
- UPC agreed unanimously that any consideration for additional funding to assist with the appearance of the burial ground should be deferred until the questions raised by parishioners have been answered.

22-113 A.O.B. – FOR NOTIFICATION ONLY

No matters raised.

Cllr. Page left the meeting at this point.

22-114 Date of next meeting

The next ordinary meeting of UPC will be held on 7 November 2022 at 7.30pm at Ullesthorpe Village Hall.

Items of a confidential nature to be debated in the absence of press and public. Under the Public Bodies (Admission to Meetings) Act 1960 (due to the confidential nature of the business):

22-115 To discuss further correspondence received regarding a complaint that was made on 21 March 2022 and withdrawn on 6 April 2022

UPC considered further correspondence received on 23 September 2022. UPC agreed unanimously that it is confident that it has dealt with the complaint.

The Chair closed the meeting at 9.34pm.

Approved as accurate on 07.11.22.

