

## Minutes of the Parish Council Meeting held in the Village Hall on Thursday 13<sup>th</sup> June 2024 at 7.30pm

### June 24 1      apologies

Mr Bust

### Present

Chair Mrs Blackburn, Mr Paris, Mr Bevans, Mr Subramanian, Mrs Denyer, Mr Wright, clerk Mr Rickett, RFO Mrs Rickett

2 members of the public

### June 24 2      Declaration of Councillors interest

None

### June 24 3      To approve minutes of the meeting held on 9<sup>th</sup> May 2024 and to receive updates

The minutes were signed as a true and correct record after amending “officers “ to representatives and altering Chairman to Chair

### June 24 4      Open meeting

Best kept village – some people have started clearing up for the competition

A complaint has been received about cars parking on Halam Hill near the new house where it narrows, causing cars to clip the hedge on the opposite side of the road

Hedge on Halam Hill – Mr Paris had sent information and pictures to Cllr Laughton – clerk to contact Cllr Laughton and Highways for an update. The footpath needs cleaning. With there not being a footpath to the top of Halam Hill, the children in the Village get free bus passes, normally it has to be a minimum of 3 miles, but this road is unsafe

There is a Flood Action Group being held in the Village Hall – it needs to be made clear that this group is not part of the PC, it was advised by Mr Marshall that it is better to keep the group separate so it is not political

Agreed that it needs to be made clearer that Facebook and Wats app are not run by the PC, but they are there just to keep the Village updated on what is happening

### June 24 5      report from District and County Councillors

Nothing to report from Cllrs Laughton and Rainbow

A report from Cllrs Harris and Roberts had been circulated

### June 24 6      Adoption of

Financial Regulations

Standing orders

Assets Register

Risk assessments Financial and property

Code of Conduct

All the above were agreed unanimously – clerk to make alterations required and provide copies to the PCllrs

### June 24 7      Village Hall

Wi fi extension – Mr Paris and Mr Bevans to arrange

Survey of users – Mr Bevans informed the PC that at the moment, there are only 2 regular users the WI and Southwell Young Farmers, it was agreed that Mr Bevans would speak to them and ask what they liked about the Hall or if anything different could be done

Kettle – Mr Bevans informed the PC that the kettle had stopped working and was given the authority to purchase a new one up to £25

The outside security light is not working correctly – clerk asked to fit a new sensor – proposed Mr Bevans seconded Mr Wright

Maintenance schedule – clerk checks on the Village Hall once a month. Put on the next agenda for further discussion

**June 24 8**

**D Day 80<sup>th</sup> 6<sup>th</sup> June**

It seems everyone had a good time

A letter was read out from a member of the public thanking the PC for putting on the event

The Chair thanked Mr James Bust for looking after the bonfire, the Events team for putting up the marquee, Mr Paris, Mr Bevans and Mrs Denyer for all the work they put in

Mr Paris informed the PC that the quiz raised £250 for help the heros

A beacon was mentioned put on next agenda

**June 24 9**

**allotments**

Mr Paris is progressing the registration with Mr Croston who has done a draft statement. Mr Croston now needs to meet with the Clerk for background information (after June 25<sup>th</sup>)

The clerk had been informed that Giant Hogweed was growing in the allotments, agreed the PC would have a site meeting to look at this and the suggestions from the allotment holders as to what they would like doing – Monday 17<sup>th</sup> June at 6pm

**June 24 10**

**Roads and hedges**

There are a couple of very overgrown hedges one on Radley Road and one on School Lane, agreed to put in the Village News reminding people that if they have a hedge along side a pavement it needs to be kept cut back. Review at the next meeting and if nothing has been done the Clerk will be asked to contact the owners. Proposed Mr Paris seconded Mr Subramanian

Road sweeping – the Clerk was asked to contact VIA and find out if Radley Road and School Lane are on the road sweeping schedule, if not could he ask if these can be done

Footbridge closures – the PC were informed that 2 foot bridges – Footpath 1 Machins Farm and 7 St Helens Lane have been closed, but the PC have not been notified of this. Clerk to contact footpath officer to find out what is happening

Mrs Denyer notified the PC that she had been told that Giant Hogweed is growing on the junction of St Helens Lane and The Turnpike, she has informed NCC highways about this

Due to time constraints the following items will be left to the next meeting

June 24 11 roles and responsibilities

June 24 13 Village news

June 24 14 Biodiversity

**June 24 12**

**correspondence**

Nothing to act on

**June 24 15**

**planning**

Hollycott Radley Road

Replacement window and door

Agreed unanimously proposed Mr Bevans seconded Mr Wright

6 for

**Planning decisions**

None

**June 24 16**    **finance**

Agreed to pay the following	
Cleaners	74.00
NALC	
Biodiversity training	45.00
Code of conduct training	45.00
Chair training	50.00
D Day printing	65.00

Exemption certificate was signed by the Chair and RFO

Training budget next meeting

End of year budget update next meeting

**June 24 17**    **items for the next agenda**

- Village Hall advertising
- Village Hall maintenance schedule
- Beacon
- Cleaners – reduce hours
- Allotments
- Back Lane one way

**June 24 18**    **date and time of next meeting**

Thursday 11<sup>th</sup> July 2024 at 7.30pm

As there was no further business the meeting closed at 21.34