

## Parish Council 18<sup>th</sup> June 2020

### Item 6.2 Report of Finance and GP Committee

1) **Meetings** - A meeting of the Finance and GP Committee was held on 11<sup>th</sup> June. Draft minutes are presented to the Council under agenda item 7.2 (b).

2) **Audit** - The internal audit is currently expected to take place around 1<sup>st</sup> July. Representations are being made to the internal auditor to ascertain whether this date can be brought forward.

3) **Finance Statement** - following a query from a member of the public, it was accepted there had been some errors and the Finance Statement as at 31<sup>st</sup> March 2020 has been restated. The Committee recognized that the Finance Statement would not reconcile with the end of year accounts due to long standing errors dating back to the start of the financial year. It was agreed that there would be no further restatement at this stage and that any action would be considered following receipt of the internal audit report.

4) **Grant Policy and Procedure** - a review of the Council's grant policy and procedure has commenced, with recommendations due by 31<sup>st</sup> August. Terms of reference have been agreed and will be published on the website.

5) **Budget 2020/21** - no significant changes but there continue to be unbudgeted additional hours due to the current workload of the Parish Clerk and continuing assistance of the former Locum Clerk.

6) **Zoom** - the F & GP Committee recognised the desire to return to face to face meetings as soon as possible, but also the need to follow government guidelines and the date of re-opening of Village Halls. Meetings were thought likely to continue using zoom for a period but this would be kept under constant review.

7) **Code of Conduct** - NALC has commended a consultation on updating the Code of Conduct for councillors.

8) **Website** - The new website is now fully active although the Planning Tracker remains inoperative. Discussions continue with Hugo Fox, who believe this may be related to the software used by Wealden DC Planning Dept. News items are added regularly and anyone who has signed up for an email alert will be notified by email when a new article is published. All councillors are encouraged to share details of the website across the Parish - [www.warbletonparishcouncil.co.uk](http://www.warbletonparishcouncil.co.uk)

The old website is now unavailable for public viewing.

Councils are required to issue a Statement of Accessibility (and, if necessary, an Action Plan) by 23<sup>rd</sup> September.

Steve Williamson  
Chairman  
Finance and GP Committee  
14<sup>th</sup> June 2020