

HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Council Meeting of Harrietsham Parish Council will be held on **Wednesday 30th March 2016** in the Booth Hall at **7.30pm**. Plans will be available for inspection from 7.15pm

Amanda Broadhurst, Parish Clerk

Public Discussion

Urgent items on the agenda. Reports by the Police and the Rural Warden.

AGENDA

1. **Present**
2. **Apologies for absence**
3. **Minutes of the last meeting**
Parish Council Meeting - 24th February
4. **Declaration of Interests**
 - Changes to the Register of Interests
 - Declarations of Pecuniary Interest
 - Requests for Dispensation
5. **Co-option of Two Parish Councillors**
 - Carey Jack
 - Chris Rootes
 - Sean Peckham
 - Malcolm Allardyce
 - Fredrick Stanley
6. **Planning**
 - 6.1 **Planning Decisions - Outstanding with MBC**
 - MA/09/0450 - Mill House, Fairbourne Lane
Listed buildings consent for the erection of a single storey rear extension to provide a conservatory and lobby area and relocation of existing internal staircase to original position.
*HPC Recommendation: **Approval***
 - MA/11/1393 - Station Yard, Station Road
An application for discharge of conditions relating to MA/08/0497 (Change if use of existing tram shed to light industrial (B1) with first floor extension and new roof and erection of two light industrial (B1) units) being details of condition 3 - boundary treatments and condition 4 - landscaping
*HPC Recommendation: **Refusal***
 - MA/12/1783 - Oaklea, Forstal Lane
Change of use of land involving the stationing of a mobile home to create a separate residential use to provide care for the occupant of Oaklea
*HPC Recommendation: **Approval, Subject to Conditions***
 - TA/0204/13 - 6 Friars Close, Pilgrims Retreat, Hogbarn Lane
Tree Preservation Order application: TPO No.10 of 2003: an application for consent to remove secondary branch of 1 lower limb of 1No. Oak and to reduce 1 branch by one third of 1No. Oak where overhanging adjacent caravan, and to remove dead wood from both trees
*HPC Recommendation: **No objection***
 - TA/0219/13 - 5 Abbots Way, Pilgrims Retreat, Hogbarn Lane
Tree Preservation Order application: TPO No.10 of 2003: an application for consent to cut back crown of 1No. Oak to give a clearance of 2m over the adjacent caravan
*HPC Recommendation: **No objection***
 - TA/0220/13 - 18 Knights Walk, Pilgrims Retreat, Hogbarn Lane
Tree Preservation Order application: TPO No.10 of 2003: an application for consent to cut back 3 branches to a length of 1m and 1 branch to a length of 2m of 1No. Beech
*HPC Recommendation: **No objection***
 - TA/0221/13 - 6 Miller Close, Pilgrims Retreat, Hogbarn Lane
Tree Preservation Order application: TPO No.10 of 2003: an application for consent to cut back branches of 1No. Oak to clear adjacent caravan by 1.5m
*HPC Recommendation: **No objection***
 - 14/500696/AMRCON/KAAL - Oakland Place, Greenway Forstal
Remove conditions 1 and 2 of MA/07/2332 (change of use of agricultural land to residential for gypsy family and stationing of one mobile and one touring caravan) with a condition which reads "The site shall not be occupied by any persons other than gypsies and travellers" as defined in Annex 1 of Planning Policy for Traveller Sites (Department for communities and local guidance). Vary condition

3 to allow no more than 4 caravans (2 static and 2 touring caravans) to be stationed on the sites at anytime

*HPC Recommendation: **Refusal***

15/509813/FULL - Mid Kent Roofing Yard, Forstal Lane

Retrospective application for new office unit

*HPC Recommendation: **Refusal***

15/509820/FULL - Church House, Rectory Lane

Detached classrooms

*HPC Recommendation: **Approval***

15/510477/FULL - 2 Ivens Way

Demolition of garage, erection of two storey side extension and alteration to rear flat roof with insertions of rooflights

*HPC Recommendation: **Approval***

15/510147/OUT - Land at Bell Farm, South of East Street

Hybrid application comprising change of use and conversion of existing building to one residential dwelling, site access works and alterations to existing farm access. Outline with access being considered for up to 45 residential dwellings, open space, play, landscaping and associated drainage works at Bell Farm, East Street

*HPC Recommendation: **Refusal***

16/500596/TPO - Colesdane, Stede Hill

TPO application to 2no. Yews (G6) – Crown lift to 2.0 metres and reduce canopies by 25%, 1no. Crab Apple (T4) – Remove 2 limbs over drive, 1no. Japanese Red Cedar (T55) - Fell

*HPC Recommendation: **No objection***

16/500454/FULL - Land East of Goddington Lane

Construction of two dwellings including landscaping and access provisions

*HPC Recommendation: **Refusal***

15/510628/OUT - Land at Church Road

Variation of Condition (06) of planning permission 14/0095 – Outline application for residential development with access considered at this stage and all other matters reserved for future consideration. Full application for a change of use and conversion of oast house to a single dwelling with garaging. (The reserved matters submitted pursuant to condition 1 shall show no more than 96 dwellings at the site)

*HPC Recommendation: **Refusal***

16/500926/FULL - Fairbourne Manor, Fairbourne Lane

Construction of new access road and parking to serve existing studio (Class B1 Use)

*HPC Recommendation: **Currently with Planning Committee***

16/501066/Full - Holm Mill House, Holm Mill Lane

Erection of a two storey side extension

*HPC Recommendation: **No Objection***

16/501067/LBC - Holm Mill House, Holm Mill Lane

Listed Buildings Consent for erection of a two storey side extension

*HPC Recommendation: **No objection***

6.2 Planning Decisions - Granted by MBC

16/500146/TPO - Pilgrims Court, Stede Hill

TPO application to 1no. Horse Chestnut marked T31 on attached TPO - Reduce the length of 'lever branch' by 50%

15/510621/FULL - Downs Oak Farm, West Street

First floor addition with five dormer windows to new dwelling as approved under application MA/13/1491 (Replacement of existing mobile home with new dwelling and change of use of land to residential curtilage)

16/500240/FULL - Lowfield, Holm Mill Lane

Loft conversion including Juliet Balcony and raising of chimney height

6.3 Planning Decisions - Refused by MBC

16/500003/FULL - Broomfields, Hogbarn Lane

Change of use of stables to a residential dwelling

16/500131/TPO - Land rear of 5 Mercer Drive

TPO application to 1 (no) Beech tree - crown lift to give a ground clearance of 5m, crown thin by 15% and reduce back one long lateral limb growing north by no more than 30%

6.4 Recommendations from the Planning Committee

(No Recommendations)

6.5 CTRL Site (Barratt Homes) - Clerk

- Minimum of 2,000 sq mtrs of allotment/open space to be gifted to the Parish Council
- Plot 9 - Parish Council Office to be gifted to the Parish Council

7. Communications

7.1 Recommendations from the Communications Committee

(No Recommendations)

8. Environmental

- 8.1 Recommendations from the Environmental Committee
• Awarding of Amenity Contract 2016-2018 - *Cllr Kay*
- 8.2 Other environmental issues

9. **Finance**

Balance at bank

Current account (as at 29th Feb 2016) £ 3,533.00
Business Reserve Account (as at 29th Feb 2016) £57,758.83

Unpaid invoices

None

Other Finance Matters

Income and Expenditure spreadsheets to date - attached

Risk Assessments

Standing Orders and Financial Regulations

Audit arrangements for 2016/17

- 9.1 Recommendations from the F&GP Committee
(No Recommendations)
- 9.2 **Option to Remain a Member or Opt Out of the Sector Led Body for External Audit (Smaller Authorities Audit Appointment Ltd) - Cllr Trussler/RFO**

10. **Highways - Cllr J Sams**

11. **Playscheme - Cllr J Sams**

12. **Annual Parish Meeting - Clerk**

13. **Renewal of Annual Membership to ACRK - Clerk**

14. **Lenham Parish Council - Cllr E Powell**

15. **Village Defibrillator - Cllr Kay**

16. **Beacon Lighting on the 21st April - Cllr Morris**

17. **Big Lunch & Queen's 90th Birthday Celebrations - Cllr Dean**

18. **Medical Centre Boiler Annual Service & Landlord's Certificate - Clerk**

19. **Correspondence**

20. **Future Events**

21. **Items for Future Consideration**

22. **Date of next meeting - Wednesday 27th April 6.30pm in the Ambrose Hall, followed by the Annual Parish Meeting at 8.00pm.**