

Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 16 th JANUARY 2017
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: Community Centre
TYPE OF MEETING	: ORDINARY
PRESENT	: MR MARK THOMAS (MT)
	: MR MARK BETTERIDGE (MB)
	: MRS LOUISA RUSSELL (LR)
	: MR JAMIE WILLIAMS (JW)
	; MR IAN KITSON (IK)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR DAVID BAKER (DB)
ALSO PRESENT	: 4 PARISHIONERS

119. Apologies

119.1 Apologies were received from Cllr Peter Giddings (TVBC).

120. Public Participation

120.1 Mr Jim Bass reported that Planning application 16/02351/TELN had been approved by default by TVBC because the planning department had failed to determine the application within the statutory timescale. It was agreed that Mr Jim Bass and Councillor Jamie Williams would continue to monitor the situation. **JW & JB to action.**

121 Actions arising

121.1

Planning application 16/02351/TELN. Councillor Jamie Williams was asked inform TVBC planning enforcement and compliance officers about the irregularities. JW to action. Completed
Councillors then discussed the application 16/02776/FULLN Upper Ibthorpe Farm and after due consideration reach a decision to support the application and submit the list of comments. JW to action. Completed
The clerk reported that HCC highways had partially cleared about 40% of the blocked weir kerbs on the A343 Provost Hill. Cllr Tim Rolt (HCC) was asked to request that the outstanding weir kerbs should be cleared. TR to action. In progress.
David Sullivan was authorised to sign and submit the precept decision notice to TVBC. – DS to action. Completed

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Communication and Engagement with parishioners It was agreed by councillors to carry this agenda item forward to the next parish council meeting. DB to action. **Completed.**

122. Minutes of meeting 19th December 2016

- 122.1 The minutes of the Parish Council meeting of 19th December 2016 were reviewed by councillors and agreed by councillors. The minutes were then approved and signed by the Chairman.

123. Declarations of interest

- 123.1 Councillor Jamie Williams declared personal interest in planning application 16/02803/FULLN and agreed to take no part in the discussion of that item.

124. Community Speed Watch (CSW) report

- 124.1 Councillor Mark Betteridge had nothing to report.

125. Correspondence

- 125.1 The list of correspondence received during the month was read and passed to the relevant councillor.
- **Hampshire & IOW Wildlife Trust** were holding a meeting 'Watercress & Winterbournes' Workshop in HTCC on Monday 23rd January pm
 - **Sport England** have announced a new grant scheme called the 'Community Asset Fund' that will be open to applications from 30th January and will offer funding from £1,000 up to £150,000.
 - **Policing:** two surveys had been opened up for consultation with residents on: funding of policing in Hampshire & IOW and priorities for local PCSOs in our area.
 - **Broadband:** Our local MP Kit Malthouse was holding a Broadband summit that will take place on Friday, 3 February from 10.00am – 12.00pm at the Fieldgate Centre, Kingsclere.
 - **Parish Council:** was holding a public meeting with Riparian landowners owners on Saturday 4th February 10.00 am in the Community Centre to consult on the HCC and other agents flood mitigation plans for the Bourne Valley.

126. Planning Applications

- 126.1 There following planning applications were discussed:

Note: For planning application 16/02803/FULLN, Councillor Ian Kitson presented the planning details and led discussion on the application, Councillor Jamie Williams took no part in the discussion of that planning item.

Note: Councillor Mark Betteridge joined the meeting. Cllr Betteridge apologised for his late arrival.

RESOLVED: Councillors agreed that the actions documented below would be taken:

16/03265/FULLN	11 Jan 17	Agricultural building for the storage of firewood and related farm woodland management equipment. Rushmore Farm Upton Andover Hampshire. Mr & Mrs Portman. Objection and comment to be submitted. JW to action.
16/03231/FULLN	11 Jan 17	Erection of dwelling, construction of driveway and installation of sewage treatment plant on land to rear of Wayside Cottages And Yew Tree Cottage The Dene Hurstbourne Tarrant Andover

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		Hampshire SP11 0AR. Mr Nigel Browner No comment.
16/02803/FULLN	14-Dec-16	Relocation of ground floor access door from South East to North West elevation (Retrospective). Parsonage Farm Barn Village Street Upton SP11 0JP. Mr J Mills. No comment.
NOTE		Clearance work at Homelea Ibthorpe Road had been observed and TVBC planning had been informed. A Stop notice was issued by TVBC and planning permission for renovation/restoration work was being sought.

127. Councillors' reports:

- 127.1 Councillors Louisa Russell, Mark Betteridge, and Ian Kitson had nothing further to report.
- 127.2 Councillor Mark Thomas reported that maintenance had been carried out on footpaths 7b, 13 and in Hurstbourne Hill area. A small group had carried out a litter pick on and near Hurstbourne Hill on 29th January. The next volunteering day was being planned for 4th March. **MT to action.**
- 127.3 Councillor Jamie Williams comment that the Provost Hill lay-bye had a continuing littering problem and asked if a 2nd bin could be considered. The clerk reported that TVBC did not support the installation of addition bins as experience showed that these only attracted higher rates of littering and fly tipping.
- 127.4 Councillor David Sullivan reported on a 'Countryfile programme' that covered the role of some parish councils in supporting dementia sufferers in rural environments. Cllr Sullivan offered to work with our own local social group with the objective of expanding the reach of the group to include more vulnerable or isolated individuals in our parish. **DS to action.**

128. Clerk's report:

- 128.1 The Clerk reported that councillor Mark Thomas had reviewed and signed off the 3Q performance reports.
- 128.2 Precept had been signed and submitted. TVBC had confirmed that the tax base had risen from 368 to 377 dwellings. The Parish Council had set a nil increase precept of £14,850 but when this is applied across the new larger tax base the Band D rate has fallen from £40.35 in 2016/17 to £39.39 in 2017/18 a net reduction of 2.4%.
- 128.3 The clerk confirmed he had completed the auto-enrolment process under the Government pension scheme and the statutory declaration had been completed.
- 128.4 Allotment holders had been invoiced for their plot rentals due in 2017.
- 128.5 Purchase of a 2nd permanent solar Speed Indicator Device (SID) was under way, quotes were being collected and the siting and installation of the SID was being planned.
- 128.6 KGV play equipment improvement project was expecting a decision on our grant application from TVBC in about 2 weeks. The clerk was working with TVBC to get S106 monies released. **DB to action.**
- 128.7 Replacement of the posts and railings in Church Street was being progressed, quotes were being refined and the installation cost was being assessed. **JW & IK to action**
- 128.8 Parish Lengthsman Scheme was being monitored, the parish council had registered its interest in joining the scheme and it was waiting to hear if further funding was available.
- 128.9 It was agreed to defer the parish council meeting in April from Monday 17th April to Tuesday 18th April to avoid the Easter bank holiday.
- 128.10 It was agreed to order one 20 ton load of road planings provided a suitable storage site could be found. **DB to action.**

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129 Performance Monitoring – 2016/17 Q 3 Report

- 129.1 The clerk presented the 3Q 2016/17 financial reports and confirmed that the bank reconciliation report and bank statements had been reviewed by the council's internal controller and had been signed off as a true record as required by the revised financial regulations. A list of variances of budget vs actual figures were presented to councillors.

RESOLVED: Councillors agreed that no remedial action was required.

130 Annual review of regular contracts

- 130.1 Annual review of regular contracts – In 2016/17 there had been no regular contracts in excess of £1,000 pa to warrant any review. The Clerk's salary had been reviewed and approved at the December 2016 parish council meeting.

RESOLVED: Councillors approved that no further action on contracts in excess of £1000 pa was required for the year 2016/17.

131 Communication and Engagement with parishioners

- 131.1 Councillor Mark Thomas presented a summary of the communications channels open to the parish council and an assessment of how well at present the parish council was using those options. The parish council was achieving a reasonable performance. It was agreed that better use of Social Media could be achieved by establishing a parish council Facebook page that linked the village website and the existing 'Hurstbourne Tarrant to Vernham Dean and everything in between' Facebook Group. **DB & ME to action.**

132 Traffic issues and concerns raised by residents of Horseshoe Lane.

- 132.1 Councillor Jamie Williams introduced a brief discussion on the need for the parish council to lead to a consultation process with Ibthorpe & Horseshoe Lane residents as to how best to approach and address local traffic concerns. It was agreed to set up a working party to be led by Councillor Jamie Williams with the initial objective of setting up a public meeting in March, date to be arranged. **JW to action.**

133 Next meetings and forward plan update

- 133.1 The next ordinary Hurstbourne Tarrant Parish Council meeting will be held on Monday 20th February 2017 in **the Hurstbourne Tarrant Community Centre** at 7.30 p.m.
Forward plan agenda items:

134. Disbursements – 16th January 2017.

- 134.1 The following cheques were presented for signature:

Number	Payee	Expenditure	Amount
1134	D R Baker	Salary Jan	£ 131.38
1135	HM Revenue & Customs	PAYE	£ 87.60
1136	HALC	Course fee	£ 18.00
1137	Fields in Trust	Membership fee	£ 50.00
1238	HTCC	Booking fee	£ 20.00
Total authorised £ 306.98			

Meeting closed at 8.50 p.m.

Signed.....

Chairman

Date:.....