

Coombe Bissett Parish Council
Parish Council Agenda
Ordinary meeting 8 September 2026

Christine Nielsen, Parish Clerk
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Parish Councillors

You are hereby summoned to attend the Ordinary meeting of **Coombe Bissett Parish Council** to be held on **Tuesday 8 September 2026** at The Homington Room, Coombe Bissett Village Hall. The meeting will start at **7.15pm**.

Public Session

The press and public are invited to attend. Before the meeting there will be a 10-minute period public comment or questions on relevant Parish Council business. Members of the public may speak for up to 3 minutes per item unless permitted by the Chair. Following the public session, members of public may not comment unless invited to do so by the Chair. If the meeting is to be recorded this will be announced.

Agenda

60.2026 Apologies

To **receive** and **consider** acceptance of apologies for absence.

61.2026 Vacancies

To **update** status of one vacancy and **agree** next steps.

62.2026 Declaration of Interest

To **receive** disclosures of interest in matters to be discussed and to **decide** whether to grant any requests from councillors for dispensation.

63.2026 Urgent items

To **discuss** any urgent matters raised either by councillors or in the public session and **decide** whether any items will be added to the November meeting agenda.

64.2026 Minutes

To **review** and **approve** the Minutes of meeting held 14 July 2026.

65.2026 Speed Indicator Device (Cllr Boxall)

To **receive** an update re repair of old SID, and an update from the funding request considered at the LHFIG meeting 1 September.

66.2026 Bus Replacement Shelter (clerk)

To **receive** an update.

67.2026 ROSPA Playpark inspection (Cllr Reed)

To **note** inspection is due this month and **receive** an update if available. Inspection fee of £83 is listed for **approval** on the schedule of payments.

68.2026 Policies

- 1) Data Protection Complaints Procedure: to **review** any suggested amendments and **approve** the policy accordingly.

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- 2) Risk Management and Assessment policy: to **review** any suggested amendments and **approve** the policy accordingly.

69.2026 Neighbourhood plan (Cllr Gledhill)

To **discuss** neighbourhood plan implementation and reporting and **agree** next steps.

70.2026 Shutts Lane Noticeboard (Cllr Reed)

To **receive** an update on new quote and **agree** next steps.

71.2026 Homington bench (Cllr Boxall)

To **receive** an update.

72.2026 Pennings Drove Cemetery (Cllr Boxall)

- 1) To **note** recurring problem of drivers hitting coping stones which become dislodged and need refixing and any suggestions for preventing this.
- 2) To **note** issue of discarded alcohol bottles in Pennings Drove hedges and the hedge between the cemetery and a local resident's garden and **discuss** council actions.

73.2026 website and gov.uk emails (Clerk)

To **receive** an update.

74.2026 Flooding (Cllr Archer)

To **receive** an update on equipment supply and Wiltshire Wildlife catchment walk.

75.2026 Planning

- 1) To **consider** any new planning applications received.
- 2) To **confirm** any planning application responses by email since last meeting.
 - PL/2026/04443, Coombe Down Farm, Blandford Road, Coombe Bissett, SP5 4LJ.
PC comment "no objection" 15.08.26
 - PL/2026/04305 Coombe Down Farm, Blandford Road, Coombe Bissett, SP5 4LJ.
PC comment "no objection" 15.08.26
- 3) To **note** planning application decisions made by Wiltshire Council since the last meeting.
 - PL/2026/04611 (trees) Felthams, Salisbury Road, Coombe Bissett, Salisbury SP5 4LE.
Approved.
 - PL/2026/02232 Holmbury, Blandford Road, Coombe Bissett, Salisbury SP5 4LH. First floor extension and alterations. Approved with conditions.

76.2026 Finance

- 1) To **note** bank accounts;
- 2) To **approve** schedule of payments;
- 3) To **approve** 2025-26 list of payments over £100;
- 4) To **approve** Q2 bank reconciliation (1 April to 1 July);
- 5) To **review** updated asset list and **agree** next steps;
- 6) To **note** new NALC pay scales increase by 3.3%, effective retrospectively from 1 April 2026, and **approve** implementation.

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- 7) To **discuss** appointment of a professional internal auditor to prepare for External Audit in 2027 due to I/E over £25k and **agree** next steps;
- 8) To **approve** the removal of Abi Bird and Jay McGowan as bank signatories.

77.2026 Correspondence

- 1) Wiltshire Local Plan scoping consultation. To **note** that Cllr Reed will attend the 16 September session on behalf of the council.
- 2) Verification of settlement facilities data. To **note** that the clerk email to confirm information on Homington and Coombe Bissett facilities is correct was acknowledged by the Wiltshire Council strategic planning team on 24 August 2026.
- 3) Community governance review.

To **discuss**:

- o issues regarding external boundaries;
- o Whether the number of councillors able to be elected to the parish council is appropriate;
- o Whether it makes sense to switch to a Parish Meeting arrangement;
- o Whether we want to remain unwarded.

Agree response to:

- o confirm whether the council believes arrangements are effective and convenient, and reflect community interest and identity and why; or
 - o make any suggestions as to why the arrangements should be amended, and why.
- 4) Freight vehicle consultation (sent 26.08). To **note** any comment on behalf of CBPC to be sent by deadline of 23 September 2026.
 - 5) Further parishioner comment on future village development and the Wiltshire Local plan and subsequent reply from Cllr Boxall. To **note** that the email exchange is to be posted on website.
 - 6) Parishioner emails re overgrown areas of Marsh Lane footpath and a fallen branch across the path. To **note** these have been reported on MyWilts.

78.2026 Fire station closure

To **receive** an update (Cllr Boxall)

79.2026 Forthcoming Cricket field parking requests

- 1) 6 & 12 Sept: Cricket club
- 2) 9 Sept: private event
- 3) 19 Sept: Village show

80.2026 Date of next meeting

10 November 2026, 7:15pm

81.2026 Close of meeting