

Appendix A

Clerk's Report

April was another busy month, with the Annual Assembly of the Parish on 15 April 2026. There was a reasonable response to the questionnaire with 26 hard copies submitted and a further 37 using the QR code. I aim to provide an analysis of the responses at the July meeting but if anyone can help with the entry of the data from the hard copies, that would speed things up.

I have received a couple of enquiries about burials in Rectory Grounds Cemetery: one to be reallocated a plot (marital dispute), one to apply for Exclusive Right of Burial (currently suspended owing to lack of space) and one to be permitted to inter ashes in a family plot (no paperwork to prove EROB).

The matter of infilling of lake(s) on Cosgrove Park rumbles on with concerns being raised at the Annual Assembly of the Parish and via direct contact from a resident of Cosgrove Park (who has asked to remain anonymous). I have received copies of correspondence from the Environment Agency to a village resident which concludes this is a planning matter rather than an EA one. I now propose to make Freedom of Information requests to both MK and WNC Planning Departments to find out if there has been any permission to infill.

I have written two letters on behalf of a resident of Manor Close to try and establish which Agency has responsibility for surface water drains running through their garden. It would appear it is the resident's responsibility even though their water does not enter the drain.

We have been granted a licence (by WNC) to place the planter at the crossroads, and I have contacted the supplier to ask when the planter will arrive.

I have received notification that Thrupp Wharf will be closed 28th September for 20 days to allow Kier to repair the damaged headwall over the River Tove. It would appear this is in addition to the scheduled closure for 11 to 29 May for the same reason. I have sought clarification, but Helen Howard is on leave until after 11 May.

A meeting to discuss a number of highway's matters scheduled for Monday 27 April with Helen Howard was cancelled at short notice. I have rearranged it for 1 June and will update the meeting on 3 June.

JM Evans

26 May 2026

Appendix B
Cosgrove Parish Council
Summary of Financial Records to 18 May 2026

Revenues	YTD	Projected income to end of year	Forecast	Budget	Variance
Precept	(12,979.00)	(12,978.49)	(25,957.49)	(25,957.49)	
Interest	(60.74)	(821.47)	(882.21)	(1,000.00)	(117.79)
Burial Ground	(36.00)	(834.00)	(870.00)	(1,000.00)	(130.00)
VAT Reclaim	(748.08)	-	(748.08)		748.08
Misc Income	-	-	-		
Mowing Grant	-	(999.00)	(999.00)	(999.00)	
Total Revenue	(13,823.82)	(15,632.96)	(29,456.78)	(28,956.49)	748.08

Regular Costs	YTD	Projected Costs to end of Year	Forecast	Budget	Variance
Clerk Salary	1,800.32	8,940.00	10,740.32	9,489.65	(1,250.67)
Grass Mowing	820.71	6,516.00	7,336.71	7,518.00	181.29
Clerk Sundries	73.50	349.71	423.21	423.21	
Church Clock	-	201.00	201.00	201.00	-
Street Lighting	296.70	1,688.25	1,984.95	1,818.25	(166.70)
Allotments	-	-	-	-	-
NCALC	714.22	-	714.22	769.18	54.96
Burial Ground	230.00	200.00	430.00	200.00	(230.00)
Dog Waste Bins	166.84	917.58	1,084.42	1,001.00	(83.42)
Village Hall	-	372.00	372.00	341.00	(31.00)
Insurance	-	621.00	621.00	621.00	-
Training	-	155.00	155.00	155.00	-
IT Costs	103.28	491.92	595.20	595.20	-
Play Park	-	750.00	750.00	750.00	-
Admin	108.50	266.50	375.00	375.00	-
Election Expenses	-	247.00	247.00	247.00	-
Audit	-	210.00	210.00	210.00	-
ICO	-	52.00	52.00	52.00	-
Speed Indicator Devices	-	554.00	554.00	554.00	-
Green bin	0.00	69.00	69.00	60.00	(9.00)
Other unforeseen	-	-	-		-
Total Costs	4,314.07	22,600.96	26,915.03	25,380.49	(1,534.54)

Section 137 Costs (Max of £9.93 per electorate)	YTD	Projected Costs to end of Year		Forecast	Budget	Variance
NACRE	-	35.00		35.00	35.00	
CPRE	-	36.00		36.00	36.00	
SNAST	-	25.00		25.00	25.00	
Old Mail	-	500.00		500.00	500.00	
Christmas Lights	-	250.00		250.00	250.00	
village projects	-	600.00		600.00	600.00	
annual grant scheme	150.00	850.00		1,000.00	1,000.00	
S137 % spend (planter)	-	800.00		800.00	800.00	
Total Costs	150.00	3,096.00		3,246.00	3,246.00	

Discretionary Spend	YTD	Projected Costs to end of Year		Forecast	Budget	Variance
donation to village hall	0.00	200.00		200.00	200.00	
Poppy Wreath	0.00	50.00		50.00	50.00	
donation to WI	0.00	20.00		20.00	20.00	
donation to History Society	0.00	60.00		60.00	60.00	
Total Costs	-	330.00		330.00	330.00	

Movement	YTD	Projected Net (Revenue) / Costs to end of Year		Forecast Net (Revenue)/ Cost	Budget	Variance
Net (Revenue) / Cost	(9,359.75)	10,394.00		1,034.25	28,946.49	(1,034.25)
VAT paid to date incl b/fwd £746.73	1,125.97					
VAT received back	748.08					
VAT outstanding	377.89					

Current and savings	37,941.58
Fixed Deposit account	16,006.15
Total bank balance as at 18 May 2026	£ 53,947.73

Earmarked Reserves 2026-2027

Item	Amount	Notes
Contingencies	£ 12,978.00	Six months of 2026-2027 precept
Trees and hedges	£ 1,750.00	maintaining trees and hedges
street lamps	£ 5,120.00	Unforeseen repairs of 4 units £1,200
Playpark refurbishment	£ 10,000.00	Replace equipment
		realign fencing, resite equipment
Meadow View Cemetery		Cut back overgrown trees
Community project	£ 3,000.00	Inauguration of Meadow View Cemetery, including accessible path, replanting of recovered area, sign, register of grave spaces book
Total earmarked reserves @ 1 April 2026	£ 32,848.00	

Cosgrove Parish Council

Appendix C: BACS Payments Schedule 3.26

Date of Invoice	Amount	Payee	Description	Email date	BACS reference	minute reference	Notes
To be set up and authorised by DS and JP							
04.06.2026	£ 541.00	J Evans	May pay		BACS2.26		
	£ 541.00						
For set up by JE and authorisation by DS or JP							
04.06.2026	£ 174.08	HMRC	May PAYE and NI				
04.06.2026	£ 1,026.32	Blackwells Garden Services	April mowing				
	£ 1,200.40						
Direct debits and debit card charges							
05.06.2026	£ 4.25	Lloyds	bank account service charge to 09/05/2026		debit by bank		
08.06.2026	£ 11.99	HugoFox	website hosting May inv no		Direct Debit		
11.06.2026	£ 20.99	HugoFox	email hosting May inv no		Direct Debit		
18.06.2026	£ 100.10	Shield Group	dog waste collection May inv no		Standing Order		
08.06.2026	£ 131.91	YU energy	1 to 31 May unmetered supply		Direct Debit		
Total DD and card	£ 269.24						

£ 1,741.40

total £ 2,010.64

Cosgrove Parish Council

Appendix D: BACS Payments Schedule 2.26

Date of Invoice	Amount	Payee	Description	Email date	BACS reference	minute reference	Notes
To be set up and authorised by DS and JP							
06.05.2026	£ 565.00	J Evans	April pay		BACS2.26	CPC26/2/7(f)	
total	£ 565.00						
Paid between meetings							
14.04.2026	£ 150.00	Wayne Smith	refund for Community Speed Watch equipment from Grants	13.04.2026	BACS01.26	CPC/26/02/10	
For set up by JE and authorisation by DS or JP							
06.05.2026	£ 174.08	HMRC	April PAYE and NI				
01.04.2026	£ 794.45	NCALC	Inv 5424 annual charges				
30.04.2026	£ 984.86	Blackwells Garden Services	April mowing				
24.04.2026	£ 120.00	Gingerprint	AAPM and annual survey leaflet			CPC/26/04/10 (c)	
24.04.2026	£ 276.00	Environment Agency	Meadow View Cemetery survey report				
	£ 2,349.39						
Direct debits and debit card charges							
05.05.2026	£ 4.25	Lloyds	bank account service charge to 09/04/2026		debit by bank		
09.05.2026	£ 11.99	HugoFox	website hosting April inv no 25545		Direct Debit		
10.05.2026	£ 20.99	HugoFox	email hosting April inv no 25658		Direct Debit		
16.04.2026	£ 100.10	Shield Group	dog waste collection April inv no 10118		Standing Order		
09.04.2026	£ 164.79	YU energy	1 to 30 April unmetered supply		Direct Debit		
07.04.2026	£ 57.98	Amazon	2 x black ink cartridges		debit card		
Total DD and card	£ 360.10						

£ 2,914.39

total £ 3,424.49