

Timetable Annual review for the year ended 31 March 2016

Bowes Parish Council

Activity	Date Arranged
Internal audit	Week commencing 01/4/2016
Date of meeting to approve Section 1	13/4/2016
Date of meeting to approve Section 2 (Note: This can be the same meeting as the above but Section 1 must be approved before Section 2)	13/4/2016
Exercise of public rights commences on	13 June 2016
Ends on	21 July 2016
Send annual return	
Annual return and supporting info to be at BDO LLP by the submission date of	11 July 2016

Other key dates

Approval of accounts to take place after the approval of Section 1 the Annual Governance Statement and as soon as practically possible or in any event no later than	30 June 2016
(as specified by the Accounts and Audit Regulations)	
Publication of annual return as soon as possible after completion of annual review or in any event no later than	30 September 2016
(as specified by the Accounts and Audit Regulations)	