

LITTLE CHEVERELL PARISH COUNCIL

Clerk: Rebecca Hathaway-White

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**Meeting of Little Cheverell Parish Council to be held at Little Cheverell Village Hall
Monday 13th January 2025 at 7 pm**

All Parish Council Meetings are open to the Public and Press.

20th November 2024

To All Members of Little Cheverell Parish Council

Dear Councillor

You are summoned to attend the Meeting of Little Cheverell Parish Council on Tuesday 13th January 2025 at Little Cheverell Village Hall to transact the business set out below.

Rebecca Hathaway-White

Parish Clerk

MEETING SCHEDULE

7.00 – 7.30 pm

Planning Meeting

To enable members of the public to provide feed back on the planning application PL/2024/11192, 7 Westbury Road. This application will be discussed by Cllrs in the formal session of the meeting. Documents are available for the application here <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000007SA8UIAW/pl202406238?tabset-8903c=2>

7.30 – 7.45 pm

Public Participation

To enable members of the public to address the Council, with an allowance of three minutes per person, regarding items on the agenda in the first instance and if time permits any matter relating to the village.

COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence**
- 2. To approve** as a correct record, the minutes of the Council meeting held on the 26th November 2024, copies of these minutes have been circulated.
- 3. Dispensations and declarations of interest**
Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 4. Parish Councillor Vacancy, Council is asked** to note that there is currently one vacancy for co-option.

5. Chairmans Report

6. **Clerks Salary. Councillors are asked to approve** back pay of £106.47 for a period of 39 weeks from the 1st April 2024 – 31st December 2024 taking into accounts the updated pay scales released by WALC to be backdated to 1st April 2024. Please note that there will be a last payment of £60.27 plus expenses to the clerk due on the 31st January.
7. **Members are asked to ratify and authorise payments listed, to be made via online banking.**

Payments to Ratify

R Hathaway-White Salary	£133.54
HMRC	£33.20
Hugo Fox (November)	£23.99
Hugo Fox (December)	£23.99

Payments to Authorise

8. Approval and signing off of parish accounts

The Clerk will present the parish accounts up to 10th January 2024 for approval.

9. **Consultations on planning applications. Council to discuss and make decision on responses: (Please note: in planning matters the Parish Council acts as a consultee of the Principal Authority, the Principal Authority being the deciding body)**

Application Ref PL/2024/11192 - Full Planning Permission

Address: 7 Westbury Road, Little Cheverell, Devizes, SN10 4JW

Proposal: Use of existing dwelling as a children's home Applicant Name Irresistible Health and Social Care

Case Officer: Jemma Foster **Respond By** 14-01-2025 **Application Link:**

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000BFE17>

Planning Decisions to note

Application Ref PL/2024/09540 - Proposed Works to Trees in a Conservation Area

Address: MEADOW VIEW, LOW ROAD, LITTLE CHEVERELL, DEVIZES, SN10 4JZ **Proposal:** 1 - Judas tree - coppice to clear building. 2 - Wild Cherry tree - prune back one major branch with ancillary pruning. 3 - 2 x Birch trees - fell **Applicant Name:** Mr & Mrs Darrell Reburn **Case Officer:** Sue Morgan

Decision Date: 25-11-2024 **Decision:** No Objection **Application Link:**

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000A76R7>

Application Ref PL/2024/10441 - Proposed Works to Trees in a Conservation Area **Address:**

HAWKSEWELL STABLE, LITTLE CHEVERELL, DEVIZES, SN10 4JL **Proposal:** Sweet Chestnut tree - shorten low overhanging limb by 4m-5m. Prunus and Beech hedging - reduce height to 3m-5m

Applicant Name: Mrs Rooke **Case Officer:** Sue Morgan **Decision Date:** 31-12-2024 **Decision:** No Objection **Application Link:** <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000AoFvo>

10. **Bank Accounts. Council to approve** moving bank accounts to Unity Trust, it's a bank that specialises in banking solutions for community organisations.

- 11. Village Hall Wi-Fi. Councillors to approve** installing Fibre Broadband from BT for the village hall, this is needed to support the new heating system, the card payment facilities and to provide conference facilities to the public (free Wi-Fi)
The details are;
Product – Fibre 100
£29.95 one off installation charge
£29.95 + VAT per month (tied into a 24 month contract)
- 12. Bramble Clearance. Councillors to approve** the quote previously circulated of £300 to clear the brambles from around the salt box on Low Road as the box is not currently accessible.
- 13. Grounds Maintenance. Councillors are asked to review** the grounds maintenance they feel the village requires in 2025.
- 14. Wiltshire Connect. Councillors to consider** emailing Paul Sanders to request an extension of the service, which does not currently operate in the Lavingtons. Wiltshire Connect is a uber-style bus service which offers pick up and drop off along a constantly evolving route in order to respond to demand. Survey demand within the village. MP to action.
- 15. Parking on Low Road. Councillors to consider** whether any measures can be put in place to improve the parking issues on Low Road. The road is narrowed by the banks encroaching on the road, overgrown hedges etc. Wilts Council is not able to establish a minimum width of Low Road from records, the same applies to the section of the B3098 Westbury Road from the Village Hall to the start of Footpath 6. The Parish Council would need to apply to Land Registry to establish title of the banks concerned, starting with Little Cheverell House. The cost of each report is around £24.
- 16. Financial Regulations.** Based on NALC model regulations circulated prior to meeting for members perusal. The documents will be taken as read.
Members to approve and adopt the Financial Regulations.
- 17. Council Documents.** Circulated prior to the meeting for members perusal. All documents will be taken as read. **Members to approve and adopt the following;**
- i) **Code of Conduct**
 - ii) **Procedure for the Co-option of Councillors**
 - iii) **Freedom of Information, Publication Scheme**
 - iv) **Data Protection**
 - v) **Disciplinary & Grievance Policy**
 - vi) **Health & Safety Policy**
- 18. Recruitment of a new Clerk. Councillors to agree** on a temporary staffing committee to handle the recruitment of a new clerk.
- 19. Updates and items outstanding from previous meetings, to include:-**
- i) Update on Village Hall
 - ii) Privet Hedge at the South End of Low Road
 - iii) Local Transport Plan for Wiltshire

20. Date of next meeting

The minutes of this meeting will be available to all members of the public from the village website www.littlecheverellparishcouncil.org.uk the Parish Notice board or by contacting the Parish Clerk.