



PARISH COUNCIL

Hoo Saint Werburgh and Chattenden Parish Council

**Parish Clerk: Mrs Sherrie Babington
4, Birkhall Close, Walderslade,
Chatham, Kent, ME5 7QD
Telephone: 01634 868855
Email: clerk@hoopc.org**

To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 8th January 2026 at 7.00pm at Hoo Village Hall.

Members are hereby summonsed to attend.

Legislation allows for meetings to be recorded by anyone in attendance. Persons intending to record the meeting should disclose this to the Clerk at the start of the meeting.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Parish Councillor Vacancies.

4. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

5. Matters arising from the Minutes.

6. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

7. Public Participation.

To discuss any questions received by members of the public.

8. Financial Matters.

a. Financial Statement.

To consider the monthly financial statement and bank balances.

Financial Statement will be circulated in paperwork at PC meeting.

b. 2026/2027 Budget.

2026/2027 Budget and Precept recommendation to be considered by Full Council.

Report from the Finance Audit and General Purposes Committee circulated in meeting papers.

9. Clerks Report.

To receive the Clerks Report.

10. Chairman's Report.

To receive the Chairman's Report.

11. New Community Centre.

To receive an update for the new Community Centre.

12. Memorial Garden.

To receive a report on the Memorial Garden.

13. Parish Council Committees.

To receive the reports and recommendations from PC Committees.

a. Events Committee.

To receive a report from the Events Committee.

b. Environment Committee.

To receive a report from the Environment Committee.

c. Finance, Audit and General Purposes Committee.

To receive a report from the FA&GP Committee.

14. Planning Matters.

a. Planning Applications Received.

MC/25/2312 - Hoo Village Hall , Pottery Road, Hoo St Werburgh, Rochester

Construction of a community centre (demolition of existing community Centre (Use Class F2) and associated external works such as access, parking and landscape.

MC/25/2527 - Hundred of Hoo Swimming Pool , Main Road, Hoo St Werburgh

Installation of new external air handling unit at Hoo Sports Centre.

MC/24/2022 - Land West of Hoo St Werburgh, Rochester, Kent

Outline planning application (with all matters reserved except access) for the construction of up to 450 dwellings, commercial floorspace (up to 500sqm), community use building (up to 500sqm), associated public open space, landscaping, outdoor sports facilities, drainage and earthworks.

b. Planning Applications Decisions by Medway Council.

MC/25/2408

Land At the Former Sturdee Club and Land at Stoke Road Hoo St Werburgh ME3 9BJ

*Details pursuant to condition 20 (Suds) A and B only on planning permission for MC/23/2857 For construction of 134 no. residential dwellings (including affordable and over 55's homes), children's nursery (Class E(f)), cafe/community hub (Class E(b)/F2(b)) and commercial/retail floorspace (E(g)/E(a), new public open spaces, sustainable urban drainage systems, landscaping and biodiversity areas and play areas. Access to be from 4no. new locations from Stoke Road. Provision of roads, parking spaces and earthworks - Demolition of the Sturdee Club and associated structures
Discharge of Conditions*

MC/25/2350

Land At the Former Sturdee Club and Land at Stoke Road Hoo St Werburgh ME3 9BJ

Details pursuant to condition 22 (Construction surface water management plan) on planning permission MC/23/2857 for construction of 134no. residential dwellings (including affordable and over 55's homes), children's nursery (Class E(f)), cafe/community hub (Class E(b)/F2(b)) and commercial/retail floorspace (E(g)/E(a), new public open spaces, sustainable urban drainage systems, landscaping and biodiversity areas and play areas. Access to be from 4no. new locations

from Stoke Road. Provision of roads, parking spaces and earthworks - Demolition of the Sturdee Club and associated structures

Discharge of Conditions

MC/25/2238

6 Branta Fields Hoo St Werburgh Rochester Medway ME3 9BF

Application for a Lawful Development Certificate (proposed) replacement of the existing timber shed with a new timber garden room to the rear of the garden.

Approval

MC/25/2194

The Windmill, Annexe Ratcliffe Highway Hoo St Werburgh Rochester Medway ME3 8QB

Change of use of an existing residential bungalow (Use Class C3) to office use (Use Class E) in direct connection with the adjoining osteopathic clinic.

Approval with Conditions

MC/25/2154

Deangate Ridge Leisure Complex Greenspace Dux Court Road Hoo St Werburgh Rochester

Construction of a floodlit football foundation playzone with linked path

Approval with Conditions

MC/25/2155

Deangate Ridge Leisure Complex Greenspace Dux Court Road Hoo St Werburgh Rochester

Advertisement consent for installation of non-illuminated vinyl banners

Approval with Conditions

MC/25/2150

Bramleys 226 Main Road Hoo St Werburgh Rochester Medway ME3 9HG

Retrospective application for the retention of a single storey outbuilding for use as an ancillary annexe incidental to the main dwelling.

Approval with Conditions

MC/25/2115

Opposite 247 Bells Lane Hoo St Werburgh Rochester Medway ME3 9JD

Overhead Line (Exemption) (England & Wales) Regulations 2009, Statutory Instrument 2009 No. 640 Electricity, Paragraph 3 (1) -establish whether there is a significant adverse effect on the environment

Raise No Objection

MC/25/2058

Unit 1A London Medway Commercial Park James Swallow Way Hoo St Werburgh Rochester

Relocation of compactors and installation of HGV electric vehicle charging points with associated plant, infrastructure and works

Approval with Conditions

MC/25/1612

Buttercrook Wharf Vicarage Lane Hoo St Werburgh Rochester Medway ME3 9LQ

Construction of an industrial building with mezzanine to be used for purposes falling under Class E of the UCO (Light industrial and small office) -demolition of existing office building

Approval with Conditions

c. Appeals.

To consider/note any appeals.

d. Other Planning Matters.

To consider other planning matters.

15. External Reports

To receive reports from external parties and organisations.

a. Hoo Village Hall

To receive an update on the Village Hall from the Hall Manager.

b. The Alliance of Hoo Peninsula Parishes.

To receive and update on the work of the Alliance of Hoo Peninsula Parishes.

c. Police and PACT Report.

To receive a report regarding police matters and the PACT.

d. Ward Councillor Reports.

To receive a report from the Ward Councillors Sands, Pearce, and Crozer.

16. Exclusion of Press and Public – Confidential Item

To resolve that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the following item.

Confidential Item - Community Award Nominations

To consider nominations for the KALC and Parish Council Community Awards.

17. Date of the next meeting – Thursday 5th February 2026 – Hoo Village Hall.

S Babington

Mrs Sherrie Babington
Parish Clerk