

SHOREHAM

Parish Clerk:
Amanda Barlow

The Post Box,
Shoreham Village Hall
High Street, Shoreham
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PARISH COUNCIL

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You are hereby summoned to a Meeting of the Shoreham Parish Council to be held at **Shoreham Village Hall on Wednesday 6 May 2025 at 7.30pm**. Members of the Press and Public are warmly invited to attend. Meeting documents are available at www.shorehamparishcouncil.gov.uk

Parish Clerk 2 May 2025

AGENDA for ANNUAL COUNCIL MEETING & MEETING of SHOREHAM PARISH COUNCIL

1. **Annual General Meeting**

1.1 **Election of Chairman**
(Clerk in the Chair).

1.2 **Declaration of Acceptance of Office**
New Chairman to sign Declaration of Acceptance of Office

1.3 **Election of Vice Chairman**

1.4 **Members' Declaration of Acceptance of Office**
All members to sign their Declarations of Acceptance of Office

1.5 Appointment of Committee and Working Parties Members
a) Planning
b) Highways

1.6 Appoint of Members on other bodies
a) Shoreham Village Hall
b) Shoreham Society
c) Lullingstone Park

2. To receive any apologies for absence.
3. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.
4. Public Forum
5. County/District Councillor Reports
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
7. To receive and authorise for signature by the Chairman, the Minutes of the meeting held on Wednesday 1 April 2026

8. Matters arising from the minutes not covered by Agenda items

8.1 Local List

9. Highways and Footpaths

9.1 Highways Improvement Plan

10. Shoreham Recreation Ground

10.1 To discuss and agree, if appropriate, a quote for cabling work in association with the CCTV

11. Shoreham Allotments

11.1 To discuss and agree, if appropriate, next steps with regard to bonfires and usage of noisy machinery

11.2 To agree instruction of a tree survey for the allotments.

12. Filston Lane Car Park

12.1 To discuss and agree, if appropriate, next steps with regard to the potential acquisition of the car park.

13. Finance & Personnel and Governance

13.1 To agree the items received, paid and payable

13.2 To agree the insurance renewal

13.3 To review the Grant Policy

13.4 To review the 26-27 budget with regard to the allocation of grants

13.5 Parish Council Vacancies

14. Next meetings (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

a. Planning (if required) Committee – Wednesday 20 May 2026

b. Planning (if required) Committee and Council Meeting – Wednesday 3rd June 2026 at 7.30pm – this meeting will take place at Well Hill Mission Church

Amanda Barlow, Clerk to Shoreham Parish Council