



DUNTON GREEN PARISH COUNCIL

Dunton Green Pavilion • Recreation Ground • London Road

Dunton Green • Sevenoaks • Kent • TN13 2UR

Tel: 01732 462966 • email: clerk@duntongreen-pc.gov.uk

Chair: Cllr F. England • Clerk to the Parish Council: Tracy Godden

To members of the Council

You are hereby summoned to attend a meeting of Dunton Green Parish Council at Dunton Green Pavilion on Tuesday 9th July 2025 at 7.30pm for the purpose of transacting the following business.

00. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chair.

01. PRESENT / APOLOGIES

To receive and accept apologies for absence.

02. MINUTES OF THE COUNCIL

To approve the minutes of the meeting held on Tuesday 10th June 2025 and, if in order, to sign as a true and accurate record.

03. REQUESTS FOR DISPENSATIONS

To consider written requests from Members which have previously been submitted to the Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest (Localism Act 2011 s.31 & s.33).

04. DECLARATIONS OF INTEREST IN AGENDA ITEMS

Members are requested to ensure that declarations of interest are made orally. Members are reminded that if an interest comes to light during the meeting it must be declared at that time and if the member considers it to be prejudicial then he or she **MUST** leave the 'room'. Members are reminded that they have a duty to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

05. GENERAL ADMINISTRATION

5.1 To receive updates from Kent County and Sevenoaks District Councillors

5.2 Learning Opportunities (Cllr & Staff): to consider what is available (including KALC Training Programme), booked or undertaken

5.3 Staffing Matters: to note progress regarding recruitment for new role

5.4 Remote Meetings and Proxy Voting: to note confirmation of support from Government for local councils to have the option of remote and hybrid meetings (pending legislation)

5.5 Local Council Data Protection Toolkit Service: to ratify the decision to engage Breakthrough Communications to provide this service in advance of changes relating to GDPR and the 2025-26 AGAR and preparations required

5.6 KALC - Local Government Reorganisation Survey: to consider DGPC's response (deadline 21/07)

06. DGPC REPRESENTATIVES – EXTERNAL BODIES

6.1 To consider feedback from any meetings attended by DGPC's representatives on external bodies and to note any meetings due to be attended

07. CLERK'S REPORT To receive the Clerk's report

08. COMMUNITY DEVELOPMENT & SAFETY

8.1 Anti-Social Behaviour – to note or consider any issues brought to the attention of the Parish Council and to note the latest Police newsletter (if available)

09. FINANCE

9.1 To receive a Bank Reconciliation (to the end of the previous month) and to acknowledge balance statement values have been verified

10. ACCOUNTS FOR PAYMENT

10.1 List of payments for approval

To resolve to note expenditure for June 2025 and July 2025 to date and to approve items for payment in July. A list of cheques, bank transfers and direct debits (with supporting documentation) is provided and is to be signed off by two councillors.

11. DUNTON GREEN FOR THE FUTURE

11.1 To consider proposals for and to resolve to agree next steps, following an update meeting with ONH Planning for Good

11.2 To consider an interest expressed to purchase Price's Wood (land that was gifted to the Parish Council for its protection and community use)

12. PLANNING

12.1 CURRENT PLANNING To consider the applications and to resolve to agree recommendations. Any planning applications received between 03/07/2025 & 09/07/25 will also be considered.

12.2 PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate. Any planning notifications received between 03/07/2025 & 09/07/25 will also be considered.

13. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

13.1 Recreation Ground Trees: to note that an inspection has been carried out following a branch fall and consider any remedial actions that might need to be taken

14. HIGHWAYS, TRANSPORTATION & STREETLIGHTING

14.1 Mill Road: to note new waiting restrictions and to consider submitting comments if deemed necessary

14.2 Hedge on the boundary of the new Corn Mill Place development: to note resident concerns about the potential for sight lines to be affected when exiting Mill Road

14.3 London Road: to note resident concerns about speeding (contrary to latest data captured by KCC) and request for a speed camera

14.4 Road closure: A225 Station Road and A225 Sevenoaks Road – to note closures from 23rd July for six weeks to facilitate gas main upgrades

14.5 KCC National Highways and Transport Survey 2025-26: to consider responding to six independent surveys

14.6 London Road: to note resident concerns about waste collection day littering (SDC to resolve)

15. EVENTS

15.1 SDC Family Fun Day – Wednesday 30th July at the Recreation Ground

16. CORRESPONDENCE & COMMUNICATIONS

16.1 To consider or note correspondence received since the June 2025 meeting (not already covered by an agenda item)

16.1a SDSAF [Email] – Sevenoaks District Seniors Newsletter 62

16.1b DRiPS [Email] – Darent River Preservation Society 40th Birthday Party Invitation (17/08)

16.1c CPRE [Email] – Request for help: email MP to keep local voices in planning

16.1d Kent Police [Email] – Independent Advisory Group Meeting Notes

16.1e KCC [Email] – Road Safety & Active Travel Group Newsletter

16.1f CPRE [Email] – CPRE Kent officer changes and Sevenoaks Report

16.1g SDC [Email] – Sevenoaks Volunteer Fair 18th July (Stag Theatre)

Any correspondence received between 03/07/2025 & 09/07/25.

16.2 Dunton Green News (newsletter): to note next copy deadline of 1st August; and to discuss editorial matters (content / advertising)

17. CO-OPTION

To co-opt additional members of the Council if applications have been submitted for the current vacancy (and applicants have attended a meeting).

18. DATE OF NEXT MEETING

18.1 Scheduled: 9th September 2025 (7.30pm) – Full Council

19. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chair.

Tracy Godden

Tracy Godden Clerk to Dunton Green Parish Council

Wednesday 3rd July 2025

www.duntongreen-pc.gov.uk