

EGERTON PARISH COUNCIL  
1<sup>st</sup> October 2019

The meeting of the Parish Council was held on Tuesday 1<sup>st</sup> October 2019  
in the Committee Room of the Village Hall, Egerton at 8.00pm.

**Present:** Richard King (Chairman), Peter Rawlinson (Vice Chairman), Claire Foinette, Jeff Hopkins, John Lawton, Tim Oliver, Pat Parr, Lois Tilden and Heather James (Clerk)  
6 members of the public were present.

1. **Apologies:** Ken Mulholland (Ward Councillor)- meeting, Sarah Elworthy-ill
2. **Declarations of interest:** Jeff Hopkins –planning Parrsmere, Pat Parr- Gift of land
3. The minutes of the meeting on 3<sup>rd</sup> September 2019: The minutes were approved and signed as a true record of proceedings. **Proposed:** Richard King; **Seconded:** Claire Foinette
4. **Matters Arising from 3<sup>rd</sup> September 2019**
  - a) **Report No. 114 of the Egerton Footpaths Representative – October 2019**  
See attached report at end of minutes  
**New:**
  - b) **Highways:**  
See attached report at end of minutes  
**New:** Richard mentioned the road between Court Lodge and Court View the gully on the West side (right hand side towards village) needs to be checked as the road was flooded during recent heavy rain. John will report.  
A resident in New Road has complained about cars blocking his driveway mostly during school pick-up time. It was suggested that the Clerk contact the police and request for a police officer to monitor the parking at end of school. A member of the public whose children attend the school noted that an email newsletter is sent out to all parents about parking issues. The newsletter is also available in hard copy. Richard has a school governors meeting soon and will mention the parking issues. John will contact the resident and explain what the Council are doing.  
**Action:** John Lawton, Richard King
  - c) **Older people’s accommodation:** There are no new developments at this time. Another meeting is scheduled with the Committee, Richard will report at November meeting.  
**Action:** Richard King
  - d) **Extension to Games Barn:** Jeff has had a meeting with Bill to offer his help with the project. Lois requested that the Games Barn Committee be kept informed of progress.  
**Action:** Jeff Hopkins

- e) **VE Day Celebration 75 Years:** Pat has expressed an interest in this event and will meet with the one other person who responded to the article in the Update magazine. It was suggested that the article be put into the next issue of Egerton Update again, the Clerk will request this.  
**Action:** Clerk
- f) **Sanctuary Housing:** Claire requested that this item be removed and will report when there is any ne  
**Action:** Claire Foinette
- g) **Fence opposite Barrow House:** Lois and Peter are looking into this.  
**Action** Lois Tilden, Peter Rawlinson
- h) **Map on Glebe:** Pat has received a quote for a new map which, if it is agreed to be purchased, it is hoped will be fitted into a revamped old frame with new support posts. The cost of the new map will be £199.20 broken down as £142 for production, £24.00 for laminating and printing + VAT which can be reclaimed by EPC. The Clerk will ask Tim Kent to attempt to revamp the old frame and sort new posts. Lois has offered two new concrete spurs which may be of use. **Action:** Clerk
- i) **Rubbish bin:** The Clerk had requested a new bin to be placed beside the pavilion. This has now appeared. The bin hanging on the fence by the skate-park needs a new screw on one side which Peter and Tim will sort.  
**Action:** Tim Oliver, Peter Rawlinson
- j) **Speed indicators:** Peter has been looking into two different types of speed indicators. A fixed one which shows the speed of the vehicle and if correct speed for the area a smiley face and the speed are shown. If vehicle is speeding in the area sad face and speed shown. This type of sign can be either powered by batteries, solar or wired in. The cost would be approx: £1600. The alternative would be a mobile speed indicator with wheels at £5,000 which would be too expensive to be put into the budget unless village benefactors would fund. Peter will continue to follow up on this item.  
**Action:** Peter Rawlinson
- k) **UKPN Power Partners:** A new round of funding has been announced for energy projects. Richard will follow this item up and report in November.  
**Action:** Richard King
- l) **Red phone box, Stonebridge Green:** Sarah has fixed the light and now it is working, thank you Sarah. A free standing book case has been placed in the phone box and a number of books are now available to borrow. Richard suggested that maybe a purpose built book case could be fitted for safety and neatness. Lois offered to source a book case that could be fitted in. **Action:** Lois Tilden
- m) **Trees in recreation ground and others to maybe be felled:** Graham and a tree warden have walked around Egerton to assess trees. Many trees around Egerton are on the preservation list. There is a tree near to the basketball area which is diseased and in danger of coming down. Also the ash trees near to the treatment plant have die back and as these are near the skate-park need to be bought down. It was suggested the Clerk contact John Heuch (a tree inspector) to visit and give his professional opinion on the trees which might need to come down. It was suggested the Clerk check with ABC if help in funding the work could be sourced.  
The sweet chestnut in the car park might need pruning back. **Action:** Clerk

- n) **GDPR:** John has produced an Information Security Policy which it was agreed to be adopted by the council. John has produced a Data Protection Policy which states if there is a breach in data the Clerk and the Chairman will report. It may be necessary for another Cllr to be involved at the time of a breach. It was agreed to adopt the policy.  
Information audit, John will produce a document with details of different clubs and what information is held. **Action:** John Lawton
- o) **Review of Risk Assessments and Asset Register:** On the Risk Assessment held at this time the following items need to be reviewed. Data Protection Policy, Freedom of Information Policy. The Clerk will liaise with John and Sarah to update the paperwork. The Clerk has sent out an updated Asset register which it was agreed would be adopted by the council. **Action John Lawton, Clerk**
5. **PCSO:** Carin Andrews sent through a report to all Councils under her duties but nothing specific to Egerton
6. **Neighbourhood Plan Update:**  
Jane Carr thanked Claire Foinette for her help at the open meeting on 21 September, and Sarah Elworthy for attending. Jane hoped that other councillors would attend the meeting on 30th November, and welcomed comments from all councillors on the draft policies and site selection summaries that she had sent by email. 50 – 60 people attended the meeting, spending time and giving detailed feedback, all of which will be recorded. The feedback so far suggests support for affordable housing on the Gale Field site and concern about the scale of development on the site behind Harmers Way. The final selection of a site or sites will be made in November.  
Jane also reported that she and Lois Tilden had had a helpful meeting with Ashford Borough Council who have agreed to comment on the draft policies and to undertake an environmental screening for us. They also indicated that they were in discussion with a developer on the New Road site and expected a submission soon.  
The consultants working with the Steering Group have produced a Green Space Assessment, following preparation of a long list by the Steering Group. The assessment proposes three sites for inclusion in the Neighbourhood Plan, but the steering group anticipate that a further two or three sites may also be included, following additional research.  
Next steps will involve the re-drafting of policies and evidence based on feedback from the 21st September meeting, the consultants and Ashford Borough Council. This new draft will be presented to the village at an all day meeting on 30th November, after which a final draft will be circulated to all residents and then to Ashford Borough Council for formal pre-examination consultation. The Chairman thanked Jane for her report and requested that all members of the Council attend the Neighbourhood Plan open day on Saturday 30<sup>th</sup> November and all members present agreed to do their best to be there.
7. **Sale of shop:** Unfortunately the proposed purchaser of the shop pulled out in July and the steering group have convened to look at the viability of starting up the Community Benefit scheme again and advised the owners to put the shop back on the market. Richard read out the draft of an article he'd written for the next Update to explain all to villagers. ABC had been notified by the owners that the shop is to be put back onto the market and have written to the Parish Council saying there is a 6 week interim period, ending on 23/10/19, in which the community can notify the Borough Council in writing that they wish to put forward a bid. This would then trigger a six month moratorium. Following a discussion it was decided EPC would not trigger the moratorium this time and the Clerk

would contact ABC to that effect. The steering group is trying to find an interested party to buy the property but if none is forthcoming and the shop closes then Plan B would be to operate the Post Office and shop from another premises. All agreed that the important thing is to keep the Post Office operational and one of the steering group is to contact the Post Office for advice. **Action** : Clerk

8. **Policy Documents:** All agreed to adopt Safeguarding Policy  
All agreed to adopt the Freedom of Information Scheme policy

9. **Correspondence**

Correspondence

All circulated by email in advance unless marked with a \*

**Action**

**Note**

ABC local Council survey: All 12/9 **Lois will complete this and send draft out. Only one form can be submitted from each Council.**

Leader briefing notes-Job club: All 12/9

Swale community led housing event: All 12/9

National Highways & Transport Network - Public Satisfaction Surveys: All 12/9

NALC Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage In Rural Areas: Richard, Peter 12/9

East Kent Bulletin from the NHS CCG: All 17/9

Rural Police Forum Meeting on Thursday 24<sup>th</sup> October: All 17/9

CPRE September report: All 17/9

Share your love for the Kent Downs AONB: All 17/9

South & South East in bloom award: All 19/9- **Claire has received a silver gilt award for Egerton.**

**There were some ideas put forward as to how Egerton might do better next year.**

KCC Highways, Transportation & Waste invites you to attend this year's Parish Seminar: John 19/9

South of Ashford Garden Community workshop: All 24/9

Kent Resilience Forum Parish Partner Pack: Pat, Claire: 24/9

Leader's Briefing – High Court Decision: All 26/9

Proposed Public Spaces Protection Orders for areas in Ashford: All 26/9

**Web Items**

August minutes

October agenda

Draft September minutes

EGERTON PARISH COUNCIL  
1<sup>st</sup> October 2019

**10. Accounts**

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

**Proposed** Peter Rawlinson; **Seconded:** Pat Parr;

Expenditure		Cheque No	£
PKF Littlejohn	External audit	BACS	240.00
Reimburse Mrs H James	123 red domain name	BACS	23.98
Jimmy Boyle	Street cleaning	BACS	445.06
Alan Arthur	NHP flyer delivery	1333	100.00
Reimburse Mrs H James	Items for use by Clerk	BACS	63.90
Mrs H James	October salary	BACS	732.09
HMRC	October	BACS	217.47
			<b>1822.50</b>

Income			
ABC	Bi-annual precept	BACS	9770.00
			<b>9770.00</b>

**Bank Reconciliation:** Balance as at 30<sup>th</sup> September 2019 £16,450.18 less un-presented cheques as follows


**Actual balance = £16,450.18 as at 30<sup>th</sup> September 2019**

**Accounts for Egerton update magazine**

Expenditure		Cheque No	£

Income			
Advertising			85.00
			<b>85.00</b>

**Bank Reconciliation** Balance as at 30<sup>th</sup> September 2019 £4684.20 Less un-presented cheques as follows:

EGERTON PARISH COUNCIL  
1<sup>st</sup> October 2019


Actual balance = £4,684.20 as at 30<sup>th</sup> September 2019

**Accounts for Village projects**

Expenditure		Cheque No	£

Income			
Interest			0.87
Pre-school	donation	500110	76.00
			<b>76.87</b>

**Bank Reconciliation:** Balance as at 30<sup>th</sup> September 2019 £20,593.16 Less un-presented cheques as follows:


Actual balance = £20,593.16 as at 30<sup>th</sup> September 2019

**Village Projects fund**

Pre-school move = £11,288.65

Village Hall = £ 9,304.51

-----  
Total = £20,593.16

**Accounts for Neighbourhood Plan**

Expenditure		Cheque No	£
Alan Arthur- as above	Delivery of flyer	1333	100.00
			<b>100.00</b>

Income			

- a) Total Budget 2019-2020 £37,055
  - b) Precept and Grant £19,540
- Actual amount spent to date is £11,703.06

**11. Public Discussion**

Richard King closed the meeting at 10.00pm for the public discussion, the meeting re-opened at 10.10pm.

**12. Planning**

*Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: [http://www.ashford.gov.uk/online\\_planning/](http://www.ashford.gov.uk/online_planning/) Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.*

**New:**

<a href="#">19/01304/AS</a>	Egerton	Weald North Ward	<b>Parrsmere, Chapel Lane, Egerton, Ashford, Kent, TN27 9BX</b> Erection of annexe.
-----------------------------	---------	------------------	--

**Following discussions it was agreed to allow ABC to apply their criteria**

<a href="#">19/01290/AS</a>	Egerton	Weald North Ward	<b>Agricultural Building, Wanden Farm, Wanden Lane, Egerton, Kent</b> Prior approval for change of use from one agricultural barn and land within its curtilage to two dwellings and associated operational development
-----------------------------	---------	------------------	--

**Comment by EPC – This may prove to be a benefit in reducing the heavy agricultural traffic along this lane. ABC to be diligent in considering any future applications in this rural location to avoid over-development in the countryside.**

**EGERTON PARISH COUNCIL**  
1<sup>st</sup> October 2019

**Awaiting decision:**

<a href="#">19/01104/AS</a>	Egerton	Weald North Ward	<b>Coldharbour Farm, Barhams Mill Road, Egerton, Ashford, Kent, TN27 9DD</b> Formation of a pond for Great Crested Newts
-----------------------------	---------	------------------	---

<a href="#">19/00971/AS</a>	Egerton	Weald North Ward	<b>BT Telephone Box</b> Consultation on the removal of payphone
-----------------------------	---------	------------------	--

<a href="#">19/00131/TC</a>	Egerton	Weald North Ward	<b>Stonebridge Barn, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN</b> 82 poplar trees cut down to safe level approximately 12 - 15 feet from ground
-----------------------------	---------	------------------	--

<a href="#">19/00767/AS</a>	Egerton	Weald North Ward	<b>Grain Store Burscombe Farm, Coach Road, Egerton, Kent, TN27 9BB</b> Demolition of existing grain store and silos. Construction of office and warehouse facility with associated external works.
-----------------------------	---------	------------------	---

**Decided planning applications:**

<a href="#">19/01071/AS</a> Permit	Egerton	Weald North Ward	<b>Barn west of Amherst Court, Bedlam Lane, Egerton, Kent</b> Demolition of existing barn and erection of 2 no. new dwellings with associated parking, amenity space and landscape enhancements.
---------------------------------------	---------	------------------	---

<a href="#">19/01082/AS</a> Permit	Egerton	Weald North Ward	<b>Beulah, Rock Hill Road, Egerton, Ashford, Kent, TN27 9ED</b> Rear single storey extension, french windows and balcony at first floor rear with balcony, change upvc windows to timber and black weatherboarding to rear/side (part retrospective)
---------------------------------------	---------	------------------	---

<a href="#">19/00706/AS</a> Refuse	Egerton Weald North Ward	<b>Stone Hill Barn, Stone Hill Road, Egerton, Ashford, Kent, TN27 9DU</b> Construction of new four bay garage and tractor store
---------------------------------------	-----------------------------	--

<a href="#">19/00912/AS</a> Grant Consent	Egerton, Charing	Weald North Ward, Upper Weald Ward	<b>Bank House, Egerton Road, Charing, Ashford, Kent, TN27 0BS</b> Creation of opening within an existing chimney breast to the Living Room on the Ground Floor removing portion of brickwork and insertion of timber lintel/mantle
---	---------------------	--	---

13. Any other business/information:

- Christmas on the Glebe: **The Clerk has stepped down from the Committee this year and has put out a call for volunteers to run this event. Sabine Chapman and Graham Howland will stay on the committee and ask for others to help. The Clerk has sent an article to the Update magazine.**
- Date for finance meeting to set budget/precept- **November 12<sup>th</sup> at 7.00pm at Fridd Farm.**
- Egerton war veterans names missing from the War Memorial- Pat- **This will be discussed next month.**
- To assess and decide on appropriate measures and expenditure to minimise the risk of slipping on the wooden steps linking the upper playing field to the cricket playing field- Sarah- **The Clerk has had a meeting with Tim Kent who will spray a fungicide onto the steps to kill weeds, moss etc. Tim will provide a quote to put chicken wire on each step to help with the slipperiness.**
- Wheelie bins put out- **Rob Walker used to do this but has now stopped. Graham will check if Rob has time to put out the bins fortnightly.**
- Parking on the grass at Stonebridge Green- John- **To be discussed next month**

The meeting closed at 10.50pm

Next meeting: Tuesday 5<sup>th</sup> November To start at 7.30pm for Cllrs to set up new email address in light of GDPR.

**Report No. 114 of the Egerton Footpaths Representative – October 2019**

**Outstanding Footpath Issues: Where there has been a change from last month's report the text in red will read "Now" instead of "Still"**

1. **PROW297375.** (Denise Smith). Reported 27/01/19. AW95 down Bedlam Lane, footpath at "Badgers" on the right before Goodwin Cottages (Sue Palmer) two consecutive stiles are in awful condition, see photos. *Still "Awaiting Allocation". I have queried why this is taking so long but they just send me their priority criteria document which covers them from complaints.*
2. **PROW392151.** 22/05/19. Neil Crossley-Roberts. AW68 opposite Buss's Farm. Dangerous stile as the plank is wobbly when you stand on it. *16<sup>th</sup> September – Now "Landowner Action".* This means they have spoken to the landowner and asked him/her to fix it.
3. **PROW214250.** 28/06/19. Sarah Elworthy. AW76 opposite Kingsland Lane, Mundy Bois. Bottom step of stile broken. *Still "Awaiting Allocation".*

4. **PROW981700 and 599699.** (John Bunyard). Reported 14<sup>th</sup> August. AW64 Opposite Egerton House, right hand side of large field. Dangerous stile sloping down steep hill. *Still "Work Scheduled"*.
5. **PROW549664.** (Graham Howland). 14/05/19. AW84 steps down to Egerton House Road/Coach Road from the Court Lodge orchard. There seems to be some soil erosion happening down the steps. The soil between each board is a lot lower than the top of the board and erosion of the soil at the bottom part of the board on some steps. *Now "Work Added to Forward Maintenance Plan"*
6. **PROW249870 and PROW614368.** Neil Crossley-Roberts and Jane Carr. AW71. Newland Green Lane. Stile rotten. *Now "Work Added to Forward Maintenance Plan"*
7. **PROW810309.** 10/06/19. Sarah Elworthy. AW64 across the road from Egerton House and Long Ridge the stile has a broken bottom plank making it difficult to manoeuvre. *Still "Work Scheduled"*.
8. **PROW544509.** 21/07/19. Sarah Elworthy. AW64 opposite Egerton House, track on right hand side of field, down steep steps to sheep field, through gate or over stile if gate closed, a short distance further on a stile is broken/damaged. *Still "Work Scheduled"*
9. **PROW124430.** 27/07/19. Mrs Macklin 8 Stisted Way. AW106 from The Street phonebox out to field at back of Stisted Way. A large dead branch from a hawthorn tree covered in ivy encroaches over a private garden. This has happened over a long period of time and the owner's clematis has attached itself to this branch in the back garden. *Now "Work Scheduled"*
10. **PROW518542.** 22/08/19. Heather. Same problem as 9. above but a different resident of Stisted Way. This branch overhanging into their garden is from a live hazelnut tree. *Now "In Progress"*.

#### **New Footpath Issues:**

1. 09/09/19. Sarah. Vegetation Overgrowth at the kissing gate of a footpath up Kingsland Lane, Mundy Bois. Sarah kindly offered to clear it when she is next in that area. *Sarah went to clear and someone had beaten her to it. Thanks anyway Sarah for offering to do it.* ITEM CLOSED.
2. **PROW359025.** 09/09/19. Sarah. AW94 Coldbridge this footpath crosses the Lane. Broken stile on the right-hand side of the lane, path heading towards Hazeldene Farm (just before Heather's woodyard). Sarah provided 2 photos:



3.

**PROW397050.** 24/09/19. Heather. AW65 Egerton House Road, opposite Star & Garter Cottage. Broken fingerpost. *"Work Added to Forward Maintenance Plan"*

**Report No. 4 of the Egerton Highways Representative – October 2019**

**Summary**

**Closed Items** 1  
**Open Items** 6  
**New Items** 0

**Closed Issues**

1. Richard Wall emailed on 10th March 2019 regarding strong gales having brought down one of a large number of trees believed to be owned by John Lumley of Stonebridge Barn and he ask that we discuss the fact that “these trees have been neglected and now represent a serious threat to life were they to fall on vehicles. Can we get Highways to speak to the owner? I trust that you would all agree that these trees need either to be removed or at least brought down to a height that would be appropriate to protect an orchard should one be replanted.”

**Update:**

The trees have been felled.

**Outstanding Highways Issues**

1. **389358 and 415968.** (Heather). 5<sup>th</sup> March 2019. At the Parish Council meeting it was reported that KCC had resolved the first report **389358** of a dip/depression on part of Greenhill Lane near to the property Appleby Grange by putting up signage to say there was a dip in the road and to be cautious. A further complaint was made **415968** that residents felt the response was not acceptable, Charlie Simkins was asked to investigate and received a response from Lisa Willoughby of KCC that appropriate action was taken but that damage to vehicles due to the depression can be claimed for from KCC.

**Update:**

As reported last month and at the request of the Steward this has been reported again on the KCC site under reference 448982. Damaged sections of Greenhill Lane have been marked for the full length from the junction with New road to the junction with Mundy Bois Road including the dip outside Appleby Grange. KCC update is “Enquiry attended - more work required”.

2. **453975 and 439404** General condition of the road and road edges along Egerton House Road between Star & Garter Cottage and Egerton House.  
Despite KCC advise on the website “ Enquiry investigated and customer updated” the EPC Clerk has confirmed that nothing has been heard from KCC on this matter and the item has been closed down on the KCC site. As a consequence the matter has been re-reported under item 453975
3. **443615** Road/Carriageway, Dip/Depression on Newland Green Lane raised by member of the public at July meeting of the EPC. JL visited site and reported road depressions in Newland Green Lane beyond Tresmond up to Woodland Farm  
KCC highways have inspected and works are being programmed – no change from Sept report.

**No further update**

4. **427606** Potholes on Stonehill Road.

KCC highways have inspected and works are being programmed – no change from Sept report.

**No further update**

5. **428549** Damaged footpath/Pavements on Crocken Hill

KCC highways have inspected and works are being programmed – no change from Sept report.

**No further update**

6. **415759 & 446907** Potholes on Wanden Lane

KCC highways have inspected and works are being programmed – no change from Sept report

**No further update**

**New Highways Issues**

**No new issues**