Finance and Establishment Committee meeting 20th October 2025

Agenda Item Number 5.1 – Review of Allotment Rents and Admin Charges

Previous Council resolution:
OM09/24.13 – Rents and Fees – From October FE meeting, Discussion on Allotment Fee charging structure and increase for 2026 and Cemetery Fees 2025:

13.1 Debate - Potentially incorporating the Administration Fee and the Pole Rent as one charge - *We have a total of 167.25 poles at the Allotments spread over 58 plots. Assuming £10 admin fee per plot the calculation is as follows:-*

(58 x 10)/167.25 = £3.48.

Rod price agreed (FE and OM October 2023) for 2024 is £9.25.

£9.25 + £3.48 = £12.73 – rounded to £12.75.

The matter was discussed and it was decided that as the admin cost was the same for each plot regardless of it's size the administration fee should remain.

Resolved: *Admin fee to left in for transparency.*

13.2 To debate and approve the 2026 Allotment Rates. *(2025 was agreed Nov 2023)*

Allotment pole charge RPI annually, Admin charge to be applied every 3 years in line with RPI from January 2026 because of small amounts. It was suggested that we incorporate the rents and fees review for Allotments into the Allotment policy.

Resolved: *Pole charge to be increased by RPI for Jan 2026, Admin charge to be increased every three years by RPI with first increment January 2026.*

Action: *Cllr Peach will incorporate into the new Allotment Policy for PPP April. RFO to calculate the increases to be applied January 2026.*

Proposed Fees:

	1st Jan 2025 (2024/25)	1st Jan 2026 (2025/26)	1st Jan 2027 (2026/27)	1st Jan 2028 (2027/28)
Pole	£9.25	£9.50	£10.00	TBC
Admin - renewal	£10.00	£12.00	£12.00	£12.00
Admin - new	£25.00	£30 (£29.50)	£30 (£29.50)	£30 (£29.50)