



West Tytherley, Frenchmoor & Buckholt Parish Council

Monday 13 January 2020 commenced at 7:00pm in King Edward's Hall, West Tytherley

Councillors present: Fiona Collier (FC), Tim Koetser (TK), James Strachan (JS), Lucia Homer (LH), Nigel MacPherson (NM), and Mick Goulding (MG),

Plus: Melanie Camilleri (MC) – Clerk/RFO, and 5 members of the public.

- 01/20** **Apologies for Absence:** None
- 02/20** **Open Forum**
- 03/20** **Declarations of interest:** JS declared an interest in planning application 19/03029 37 North Lane, West Tytherley (he is a direct neighbour)
- 04/20** **Minutes**
The Minutes of the Parish Council meeting held on Monday 09 December 2019 were approved and signed
- 05/20** **HCC update: Cllr Perry:** None (Cllr Perry did not attend)
- 06/20** **TVBC update: Cllr Jeffrey**
Reported the sad death of Nigel Anderton (North Baddesley). Consequently, Cllr Jeffrey will become a member of the Southern Area Planning Committee
- 07/20** **NDP**
i) Update by Alan Bannister (AB)
ii) SG meeting held 8 Jan with Sarah Hughes (TVBC) in attendance. Timetable updated.
iii) Reg 16 NDP work underway. A draft copy will be with the SG on 24 Jan for their consideration. SG to meet 4 Feb to determine this version is 'best and final offer'
iv) Reg 16 NDP will be sent to the Councillors of both PCs no later than 10 Feb. This version will also be available to the public
v) WDPC Meeting 19 Feb to agree and Minute this version is 'best and final offer'. WTPC will hold an EGM to likewise agree and Minute.
vi) Referendum will be held with 25 days' notice (anticipated early July)
vii) The councillors Resolved to hold an EGM on Tues 18th Feb @7pm. FC to organise venue
- 08/20** **Planning: Led by MG and FC**
i) Consideration of new applications (see Appendix)
ii) The councillors resolved that they do not wish to hold a joint Housing Needs Survey with West Dean PC, but are happy for West Dean PC to survey the West Tytherley households located within the village of West Dean. The councillors made a request that any such HNS is carried out **after** the NDP is in force.
- 09/20** **Highways and Footpaths: LH/FC**
i) Clearing of culvert Dean Road: FC expressed her thanks to LH for the huge amount of work she has spent on Highways, as well as to LH and JS for bringing together interested parties and a planned solution to the Dean Road flooding issue. JS reported remedy will involve a road closure for 1-2 weeks.
ii) LH reported that HCC will be putting together a 2021 Maintenance Programme.
iii) FC and MC reminded the public can report potholes and highways maintenance issues to HCC – see link on the Parish Council website

<http://www.wtparishcouncil.org/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/lengthsman-scheme/>

iv) LH reported that Aster Parking Space is still awaited

10/20

Rec Grd: Report TK

- i) Use approved for 5K coaching wef 4 March for 11 weeks
- ii) Minor actions from safety inspection will be tackled in the Spring
- iii) Dead tress and relocation of fruit trees – work completed
- iv) WTFC are reforming and will be in touch with PC soon regarding use of football pitch.

11/20

Lengthsman: JS

- i) Pruning of WM hedge by Lengthsman: work started
- i) Balance of funds allocated to West Tytherley: 90 hours work remaining
- ii) Consideration of jobs: jobs identified which JS will communicate

12/20

War Memorial: Nothing to report

13/20

VE Day (75th Anniversary) Friday 8th May

- i) As local events are planned to mark this occasion (The Black Horse, West Dean Club), the PC will not run a separate event

14/20

Finance and Cheques

- i) Schedule of expenses/accounts approved
- ii) Payments were authorised

Bank balances

Main Account (as at 29 Dec 2019): £9,382.09

Savings Account (as at 06 Nov 2019): £1,236.87

Recreation Ground Capital Fund (as at 15 July 2019): £15,260.88

Main Account

Payee	Detail	Amount £	Method
M Camilleri	Clerk Salary + office space (1 Jan)	437.88	S/order
PKF Littlejohn	External auditor fee	240.00	000983
A Bannister	NDP Stationery	133.12	000984
Lee Jewell	Rec Grd Treeworks	245.00	000985
Total debit		£1056.00	

Receipts	Detail	Amount £	Deposit Ref.
HCC	Use of Rec Grd	86.00	
TSB	Compensation phone calls	6.00	
TSB	Compensation distress and inconvenience	50.00	
Total credit		£142.00	

- iii) TSB Complaint: FC reported that TSB have not resolved the complaint relating to the mandate and will therefore be taking matters further.

15/20

Correspondence/AOB

- i) Adoption of BT Telephone box – as on private land (owned by Village Hall) FC is seeking permission for PC to adopt
- ii) Neighbourhood Policing Team will attend a PC Meeting within the next quarter, and will remain after the meeting to answer any questions from the public

16/20

The next Parish Council Meeting for West Tytherley, Frenchmoor & Buckholt Parish Council will be held on Monday 10 February 2020 at 7pm in the King Edward's Hall

A **West Tytherley, Frenchmoor & Buckholt Parish Council EGM** will be held on **Tuesday 18th February 2020** for the specific purposes of NDP Reg 16 – see Agenda 07/20 ii). Venue to be determined

17/20

Exclusion of public and press

In accordance with Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960, it was resolved that in view of the confidential nature of the business about to be transacted, the public and press were temporarily excluded and were asked to withdraw for item 18 on the Agenda

18/20

Councillor vacancies

- One application from Mr Andrew Bowditch for the West Tytherley vacancy. Mr Bowditch is eligible.
- FC proposed, seconded by TK, that Mr Bowditch be co-opted onto the Parish Council. Voting took place by a show of hands. The proposal was carried by a unanimous decision.
- Mr Bowditch's role within the Parish Council was discussed and will be confirmed by mutual agreement with FC. This will be Minuted at the next PC Meeting when the co-option is ratified.
- One vacancy (Frenchmoor) remains. The Councillors will now consider what role within the Parish Council they wish to be fulfilled before re-advertising.

Being no further business, FC closed the meeting at 9:05pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH

APPENDIX: PLANNING

19/02886/FULLS and 19/02887/LBWS

Address: The Card Shed And Granary, The Coach Road, West Tytherley

Description: Conversion and alteration of former Cart Shed and Granary to office use and installation of septic tank

Consideration was given to the building's long-term sustainable use and 'the desirability of sustaining and enhancing the significance of heritage assets and putting them to viable uses consistent with their conservation'.

JS proposed 'SUPPORT' which was seconded by LH. This was resolved by a majority decision with Additional comments: Request of TVBC - when making their determination, that car parking and open storage do not have an intrusive impact on the rural environment.

19/03029/FULLS

Address: 37 North Lane, West Tytherley

Description: First floor and single storey side extension (Amended scheme)

Interest declared by JS (as a direct neighbour to the property), who abstained from the discussion and vote .

MG proposed 'NO OBJECTION' which was seconded by FC. This was resolved by a majority decision.