



**Approved minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 25<sup>th</sup> April 2017 in The Lower Hall, Village Centre, New Hill Farnsfield. NG228JN**

**Present:** Cllrs. Hamilton, Clarke, Doherty, Wright, Stafford, Poole, Woods, Healy, Waterfield, Rachel Waterfield (Clerk) and District Cllr. Taylor for part of the meeting  
4 members of the public were in attendance.

**Cllr. Hamilton opened the meeting at 7.30pm**

**17.1 Apologies for absence**

Cllr. Selby. Apologies accepted.

**17.2 Declarations of Interest**

None.

**Cllr Hamilton suspended standing orders at 7.31pm**

**17.3 Public Open Session**

Mrs. Frost questioned whether there was any progress with the old coop. The Clerk responded that NSDC have agreed to review the building with a view that it may be unsightly.

Derek Purcicoe questioned whether the PC had any plans to celebrate the Centenary of the end of WW1. Cllr. Healy responded that Community Spaces were planning a ceramic poppy display at the green area at the bottom of the Ridgeway. Cllr. Hamilton stated that the British Legion would be organising something and that the PC would look to see how it could work with the Legion once the detail is known

Bob Ballingall questioned why the parking signs in the village were so small. The Clerk responded that larger replacements were on order. He also reported that the drop curb on Cockett Lane outside St. Michaels View was directly adjacent to a lamp post blocking wheelchair access.

**Action: The clerk will report this to NCC Highways department.**

Cllr. Hamilton read out a letter (on file) from the Farnstock committee asking for a grant to support the Village High Street Marquee.

**Action: The Clerk will put this on the agenda for the May FRSM Committee meeting.**

**Cllr. Hamilton reinstated standing orders at 7.46pm.**

**17.4 Approve minutes of 28<sup>th</sup> March 2017**

Council resolved unanimously to accept the minutes of March 28<sup>th</sup>, 2017.

**17.5 Matters arising from minutes of 28<sup>th</sup> March 2017**

17.5.1 Severn Trent report from Thomas Walker

On file. Published as requested

**17.6 Actions from minutes of 28<sup>th</sup> March 2017**

Actions on file.

**Cllr. Taylor has still to report back to the Council whether the Neighbourhood Plan referendum is paid for by NSDC.**

**Cllr. Taylor has still to report back to the Council what the work at White Post Farm Roundabout involves.**

Cllr. Waterfield reported that before engaging the services of the barrister he was waiting to hear whether NSDC would be using a barrister. If this is the case the Parish Council may well be able to reduce costs by working alongside them.

**17.7 Acceptance of accounts for March 2017**

Council resolved unanimously to accept accounts for March 2017.

**17.8 Acceptance of bills for payment for April 2017**

Council resolved unanimously to accept bills for payment for April 2017.

**17.9 Facilities and Planning Management Committee**

**17.9.1 Acceptance of minutes of 12<sup>th</sup> April 2017**

Those Councillors present at the meeting resolved unanimously to accept the minutes of 12<sup>th</sup> April 2017.

**17.9.2 Management report**

None.

**17.10 Finance Risk and Staffing Management Committee**

**17.10.1 Acceptance of minutes of 12<sup>th</sup> April 2017**

Those Councillors present at the meeting resolved unanimously to accept the minutes of 12<sup>th</sup> April 2017.

**17.10.2 Management Report**

On file.

Cllr. Woods presented the report to the Council.

**17.10.3 PWLB repayment Report**

Report on file.

Cllr. Woods presented the report to the Council. He then proposed the following resolutions:

1. That the Parish Council approve the use of reserves to address the 2017/18 budget shortfall and recommend a precept increase from 2018/19 to address this shortfall in future years, and to restore the reserves once the major loan has been repaid.

Council resolved unanimously to accept resolution 1

2. That the FRSM Committee seek savings in-year to reduce the amount of reserves required and offset any planned precept increase in 2018/19.

Council resolved unanimously to accept resolution 2

**17.11 Projects**

**17.11.1 Allotment water supply**

Report and quotes on file.

Cllr. Woods presented the report.

**Cllr. Hamilton suspended standing orders at 8.24pm.**

Derek Purcicoe brought to the Council's attention that there were Private Water Supply Regulations (2016) which pertain to private water supplies if the water is to be drinking water. It was agreed that the Allotment Water Supply would be clearly signed as not suitable for drinking.

**Cllr. Hamilton reinstated standing orders at 8.24pm.**

A Resolution was proposed that if the amended description of works in the quote from Mr Hazard is £924.00 this quote would be accepted and work be authorised.

Council agreed unanimously to accept this resolution.

**Action: The Clerk will contact Mr. Hazard and request that he starts the work.**

17.11.2 Update on the strategic plan and Lead councillors responsible for projects.

Report on file.

Cllr. Woods presented the report.

**Action: The clerk will publicise the updated strategic plan on the website and on the Village Noticeboards.**

17.11.3 Neighbourhood Plan update

Report on file.

Cllr. Healy presented the report.

Council thanked Cllrs. Healy and Selby for all their hard work over the last two years.

17.11.4 Relocation of the Village Centre Feasibility Study Report

Report on file (also on the Strategic Plan and Projects page of the website)

Cllr. Hamilton presented the report.

The report was discussed and the following conclusions reached:

- 1. The Council support the continuance of the Working Group in order that a detailed feasibility report can be produced and presented to the May PC meeting**
- 2. The Working Group is to investigate what professional support is required to produce the detailed study, the cost of producing it, and funding streams for a grant for professional support to produce the extended feasibility study.**
- 3. Council will consider the results of 1 and 2 and any anticipated funding shortfall for the extended feasibility study following the result of the grant application.**

17.11.5 Update of the tree pruning within Farnsfield

Cllrs. Doherty and Healy will advance this project. Cllr Doherty has negotiated Maplebeck Nurseries to provide the service for £1,600. The work will be done in the summer.

Cllr. Woods commented that a detailed specification of works should be produced before any future work is undertaken requiring tenders from contractors

**Action: Cllrs. Healy and Doherty to action the works.**

**17.12 Safer Neighbourhood Meeting Report**

None

**Cllr Hamilton closed the meeting at 9pm.**



## FARNSFIELD PARISH COUNCIL

Approved Minutes of **The Annual Meeting** of Farnsfield Parish Council held at 7.30pm on Tuesday, 23rd May 2017 in the Lower Hall, Village Centre, New Hill, Farnsfield.

Present: Cllrs. Clarke(chair), Waterfield, McDowall, Woods, Wright, Stafford, Healy, Selby, Doherty and Rachel Waterfield(clerk)

3 members of the public were in attendance

**Cllr. Clarke opened the meeting at 7.32pm**

### **17.13 Apologies for absence**

Cllrs. Hamilton, Poole and County Cllr. Laughton

Apologies were accepted.

### **17.14 Election of Chair**

**A resolution was moved that Cllr. Hamilton be Chair was proposed and seconded**

**This resolution was carried unanimously**

### **17.15 Election of Vice Chair**

**A resolution was moved that Cllr. Clarke be Vice Chair and was proposed and seconded**

**This resolution was carried unanimously**

### **17.16 Appointment of committee members**

17.16.1 Finance, Risk and Staffing Management Committee

A resolution was moved that Cllrs. Wright, Woods, Waterfield, Poole, Doherty, Selby and Healy be committee members and was proposed and seconded

This resolution was accepted unanimously

#### 17.16.2 Appointment of Chair of FRSM committee

A resolution was moved that Cllr. Woods be Chair and was proposed and seconded

This resolution was accepted unanimously

#### 17.16.3 Facilities and Planning Management Committee

A resolution was moved that Cllrs. Wright, Selby, Stafford, McDowall be committee members and was proposed and seconded

This resolution was accepted unanimously

#### 17.16.4 Appointment of Chair of FPM committee

Cllr. Selby was proposed

This resolution was accepted unanimously

### 17.17 Appointment of members to serve on outside bodies

#### 17.17.1 Safer Neighbourhood Group

A resolution was moved that Cllr. Selby be Chair and was proposed and seconded

This resolution was accepted unanimously

### 17.18 Acceptance of FPC Draft Standing Orders

A resolution was moved to accept the draft standing orders and was proposed and seconded

The resolution was carried unanimously

Document available of the Council Website

### 17.19 Acceptance of FPC Draft Financial Regulations

A resolution was moved to accept the draft financial regulations and was proposed and seconded

The resolution was carried unanimously

Document available of the Council Website

## **17.20 Dates of council meetings for 2017/18**

**A resolution was moved to accept the dates for the 2017/18 Council and council committee meetings and was proposed and seconded**

**The resolution was carried unanimously**

Document attached.

## **17.21 Declarations of interest**

None

## **17.22 Public open session**

### **Cllr. Clarke suspended standing orders at 7.45pm**

A member of the public brought it to Council's attention that the woodland behind Old Manor Farm was being cleared of low lying undergrowth and that she was concerned that the trees may be at risk.

### **Cllr. Clarke reinstated standing orders at 7.55pm**

## **17.23 To approve minutes 25th April 2017**

**A resolution was moved to approve the minutes of 25<sup>th</sup> April 2017 and was proposed and seconded**

**The resolution was carried by all councillors who were present at the meeting.**

## **17.24 Matters arising from minutes 25th April 2017**

17.24.1 Cllr. Taylor to report on neighbourhood plan referendum funding and the work being done at white post farm Roundabout.

Cllr. Taylor was not present at the meeting.

**Action: The Clerk will email him.**

## **17.25 Acceptance of Bills for Payment for May 2017.**

**A resolution to accept the bills for payment for May 2017 was proposed and seconded**

**The resolution was carried unanimously**

## **17.26 Accounts: Acceptance of Accounts for 2016/17**

**A resolution was moved to accept the accounts for 2016/17 and was proposed and seconded**

**The resolution was carried unanimously**

The accounts are attached.

## **17.27 Annual Return**

17.27.1 Acceptance of the Annual Return section 1.

**A resolution was moved to accept section 1 of the 2016/17 Annual Return and was proposed and seconded**

**The resolution was carried unanimously**

17.27.2 Acceptance of the Annual Return section 2.

**A resolution was moved to accept section 2 of the 2016/17 Annual Return and was proposed and seconded  
The resolution was carried unanimously**

## **17.28 Facilities and Planning Management Committee**

17.28.1 Acceptance of the minutes of 10<sup>th</sup> May 2017

**A resolution was moved to accept the minutes of 10<sup>th</sup> May 2017 and was proposed and seconded  
The resolution was carried by all present at the meeting**

17.28.2 Chairman's Report

Cllr. Selby presented the Chairman's Report which is attached.

## **17.29 Finance, Risk and Staffing Management Committee**

17.29.1 Acceptance of the minutes of 10<sup>th</sup> May 2017

**A resolution was moved to accept the minutes of 10<sup>th</sup> May 2017 and was proposed and seconded  
The resolution was carried by all present at the meeting**

17.29.2 Chairman's Report

Cllr. Woods presented the Chairman's report (attached)

A resolution was moved that:

**"Council resolve to review the level of existing financial commitment to community groups and organisations, formulate a policy and a process for the provision of community support funding, and for dealing with any ad-hoc requests for support"**

**The resolution was proposed and seconded**

**The resolution was carried by all present at the meeting**

17.29.3 Community Engagement/Farnstock 2017

Cllr. Woods presented the report (attached)

A resolution was moved that:

**"Council resolve**

- 1. Available Councillors should provide their names to the Clerk to represent it at the event**
- 2. Arrangements are made to enable visitors to enrol for the website**
- 3. Arrangements are made to enable those who register to take part in a prize draw**
- 4. Council's attendance at the event and the newsletter sign up are publicised in advance"**

**An amendment to this resolution was moved that**

**"An additional prize draw be available for young people"**

**The resolution and amendment was proposed and seconded**

**The resolution and amendment was carried by all present at the meeting**

**Action:** The Clerk will make the arrangements.

### 17.30 Safer Neighbourhood Meeting report

Cllr. Selby presented the Report which is attached.

### 17.31 Planning Applications

17.31.1 17/00861/FUL. Red Roofs. Far Back Lane. Farnsfield

**A resolution was moved to approve the planning application and was proposed and seconded  
The resolution was carried unanimously.**

17.31.2 17/00720/FUL. Sweet briar Cottage. Broomfield lane. Farnsfield

**A resolution was moved to approve the planning application and was proposed and seconded  
The resolution was carried unanimously.**

17.31.3 17/00546/FUL. 27 Ridgeway Close. Farnsfield.

**A resolution was moved to approve the planning application and was proposed and seconded  
The resolution was carried unanimously.**

**Cllr. Clarke closed the meeting at 8.35pm**

### Attachments

### Agenda item 17.20

### Farnsfield Parish Council Meetings 2017/18

	Full Council	Facilities and Planning Committee	Finance Risk and Staffing committee	Annual Parish Meeting
Jun-17	7.30pm Tues, 27th	7.00pm Wed,14th	8.00pm Wed,14th	
Jul-17	7.30pm Tues, 25th	7.00pm Wed,12th	8.00pm Wed,12th	
Aug-17	No Meeting	No Meeting	No Meeting	
Sep-17	7.30pm Tues, 26th	7.00pm Wed,13th	8.00pm Wed,13th	
Oct-17	7.30pm Tues, 24th	7.00pm Wed,11th	8.00pm Wed,11th	



Nov-17	7.30pm Tues, 21st	7.00pm Wed, 8th	8.00pm Wed, 8th	
Dec-17	7.30pm Tues, 19th	7.00pm Wed, 6th	8.00pm Wed, 6th	
Jan-18	7.30pm Tues, 23rd	7.00pm Wed, 10th	8.00pm Wed, 10th	
Feb-18	7.30pm Tues, 27th	7.00pm Wed, 14th	8.00pm Wed, 14th	
Mar-18	7.30pm Tues, 27th	7.00pm Wed, 14th	8.00pm Wed, 14th	
Apr-18	7.30pm Tues , 24th <b>Annual Meeting of Council</b>	7.00pm Wed, 11th	8.00pm Wed, 11th	
May-18	7.30pm Tues, 22nd	7.00pm Wed, 9th	8.00pm Wed, 9th	<b>6pm Tues, 22nd May</b>

### Agenda Item 17.13.1

#### Farnsfield Parish Council

#### 2016/17 end of year accounts summary

The following summary relates to the income received and expenditure incurred by the Parish Council during the 2016/17 financial year. Councillors are directed to the resolution passed in July 2016 (on file) approving the use of reserves to support planned expenditure during the year.

#### Receipts

Annual budgeted receipts: £91,230.00

Actual receipts: £103,169.08<sup>1</sup>

#### Payments:

Annual budgeted expenditure: £132,300.00<sup>2</sup>

Actual expenditure: £146,159.56<sup>3</sup>

#### Surplus/Loss

<sup>1</sup> Excludes £52,647.80 developer contributions received from Newark and Sherwood District Council

<sup>2</sup> Adjusted at July 2016 to account for £5,700 budgeted expenditure not included in the original expenditure total of £126,600.00 due to a technical error

<sup>3</sup> Includes £5,069.16 VAT owing from HMRC

The allocated budget for the 2016/17 financial year (adjusted at July 2016) anticipated a loss of £41,070.00 to be met by the planned use of unallocated reserves. The actual loss as reported was £37,921.32 taking into account the HMRC refund due.

**Assets:**

Total Assets:	£136,707.76
Earmarked Reserves:	£75,435.00
Allotment Water Supply:	£1,000.00
Best Kept Village:	£300.00
Unallocated (Free) Reserves:	£59,972.76

**Bank Balances as at 31 March 2017:**

Unity Bank	£5,606.77
Nationwide Building Society	£126,031.83
<b>Total</b>	<b>£131,638.60</b>

**May 23<sup>rd</sup> Annual Meeting Agenda Item 17.28.2**

**F & PMC meeting 10/5/17. Chairman's Report**

Public open session.

It was reported that there had been a number of complaints regarding the maintenance of the churchyard following the change of contractor. The Clerk will contact Mr Illingworth (church warden) regarding this and publish any response on the website.

It was reported that cars were parking unlawfully, close to the crossroads at the New Hill and Chapel Lane junction. Cllr Selby will email Farnsfield PSCO to inform them of this

1. General maintenance work at the VC. It was agreed to continue with the practice of using an employee of the Council to undertake minor maintenance works.
2. It was agreed the Clerk would source cleaning cover @ VC when cleaner was on leave.
3. It was agreed the Clerk would source cover when the litter picker was on leave in the Summer.

4. It was agreed to continue with monthly and annual playground inspections. The Clerk will write a report on Statutory inspections requirements and present at the June F&PMC meeting.

Lynda Selby

Chair

Facilities & Planning Management Committee

#### **Agenda item 17.29.2**

#### **Finance, Risk and Staffing Management Committee report**

The Finance, Risk and Staffing Management Committee met on 10 May 2017, the minutes of which have been submitted to Council. Key issues arising from that meeting to present to Council are as follows:

1. The Committee, in conjunction with the Clerk, has reviewed and agreed revised Financial Regulations and Standing Orders, which are on the agenda for the Parish Council to adopt.
2. The Committee has agreed to seek alternative quotes for the provision of fire detection, alarm, emergency lighting and extinguishing equipment, which is now in progress.
3. The Committee has approved the review of energy provision and insurance, the results of which will be reported back to Council in due course.

#### **Grants**

The Committee has addressed the request for support from the PC for the 2017 Farnstock event. Discussion during the Committee raised questions relating to the Council's policy on providing funds to community groups and organisations (outwith the existing CIL/s.106 Policy), the level of existing financial commitment, and how to deal with any future requests within the budget.

As a result, the Committee seeks approval from Council to a review of the level of existing financial commitment, the formulation of a policy and a process for the provision of community support funding, and for dealing with any future requests that might be presented.

#### **Resolution**

That Council resolve to review the level of existing financial commitment to community groups and organisations, formulate a policy and a process for the provision of community support funding, and for dealing with any ad-hoc requests for support.

**Paul Woods**

**Chairman****Finance, Risk and Staffing Management Committee****Agenda item - COMMUNITY ENGAGEMENT 17.29.3****Introduction**

The Parish Council has established a number of objectives for the coming year within its Strategic Plan, including improving communication with the community and increasing access to information (Project 10).

It is important that the Council has active engagement with the community it represents and vice versa. There are over 1200 homes within the Parish but less than 200 have signed up via the PC's website to receive the newsletter and event alerts. Increasing that figure is a key component of securing the objective and as a result, setting an objective to increase the number of PC website subscribers by 100% in the coming year.

**The Farnstock community event**

The PC supports Farnstock, recognising the opportunity it provides as both a community event and as a fundraiser for Michael's primary school. The event is attended by hundreds of villagers annually and is a key component of the village calendar. The level of active participation by individuals in such events is a positive indicator of community engagement and how the Parish can measure relative success against its vision – "Be Proud of Farnsfield".

The PC has an opportunity of hosting a stand at the event. That will give the PC an opportunity to discuss the Strategic Plan and the individual objectives within it, and to obtain feedback on issues affecting village life from individuals attending.

At the recent Finance, Risk and Staffing management Committee it was agreed that Council should use the opportunity to increase subscribers to the PC website by hosting a prize draw for those who register for the website on the day. The intention being to enable interested individuals to access the website and register at the event.

On that basis it is proposed that the Council make arrangements to staff a stand at the event, enrol visitors to the event who wish to sign up for the newsletter and obtain a prize for the draw.

## **Resolution**

It is therefore resolved that:

1. Available Councillors should provide their names to the Clerk to represent it at the event
2. Arrangements are made to enable visitors to enrol for the website
3. Arrangements are made to enable those who register to take part in a prize draw
4. Council's attendance at the event and the newsletter sign-up are publicised in advance

## **P Woods**

### **Chair, Finance, Risk and Staffing Management Committee**

#### **Agenda Item 17.30 Safer Neighbourhood May 9<sup>th</sup> Meeting report**

PCSO Keith Crowhurst chaired the meeting due to the delay of Cllr Roger Blaney

Three villages were represented with two in attendance from Bleasby – NHW & PC. Farnsfield, Kirklington. Epperstone sent an email report.

Bleasby: Car key burglary involving a Porche. Porche involved in other incidents. 20mph signs not working in village. PC to report to Highways.

Farnsfield. Report of scarecrow set on fire on Cockett Lane. Burglary at empty house (Silverwood) believed to be young people/ASB. Police to conduct patrols and request suspicious incidents to be reported on 101/999

Kirklington. Residents have raised concerns over Wings and the impact of the pupils on local residents. Police have put pressure on Wings Management to attempt to control pupils and limit impact.

Epperstone. Email report: Break-ins and thefts of pushbikes and theft of a caravan. Police will conduct further patrols.

Lynda Selby SNG Representative

Next Meeting 11/7/2017

**Approved Minutes of a meeting of Farnsfield Parish Council held at 7.30 pm on Tuesday 27th June 2017 in The Lower Hall, Village Centre, New Hill Farnsfield. NG228JN**

**Cllr. Clarke opened the meeting at 7.30pm**

**Present:** Cllrs. Waterfield, Healy, Stafford, Clarke, McDowall, Selby Wright, County Councillor Bruce Laughton and Rachel Waterfield (Clerk)  
20 members of the public were also in attendance.

**1 17.32 Apologies for absence**

Apologies were received and accepted from Cllrs. Hamilton, Woods, Doherty and District Councillor Frank Taylor.

**2 17.33 Declarations of Interest**

None.

**Cllr. Clarke suspended standing orders at 7.31 pm.**

**3 17.34 Public Open Session**

The Old Manor Farm Planning application was discussed.

Cllr. Laughton reported that a number of residents have contacted him regarding the length of time which they have had to wait for doctors' appointments

**ACTION.** Cllr. Laughton will email the Clerk details of the contact which the Council can use to register their opinion.

Neil Johnson asked that as a member of the Patient Participation group could he be consulted before any correspondence was sent.

Richard guard expressed concern at parking on the main street for residents.

**ACTION:** Clerk will put on the agenda for the July Facilities and Planning Committee meeting.

Jenny Frost brought up the inconsiderate parking on Station Lane and New Hill Crossroads.

Cllr. Selby responded that she had brought it up at the safer neighbourhood Meeting.

**ACTION.** The Clerk will order some inconsiderate Parking notices.

Cllr. Laughton reported an email which he had just received from NSDC suggesting that the Old Manor Farm Planning Application would be rejected on the grounds of what was contained in the NCC Highways Report.

**Cllr. Clarke reinstated standing orders at 8pm**

**4 17.35 Planning Applications**

17.35.1 17/00919/FUL. Old Manor Farm. Main Street. Farnsfield

**Council resolved unanimously (with one abstention) to oppose the planning 17/0919/FUL.**

**ACTION:** A working Party consisting of Cllrs. Selby, Stafford, McDowall and Woods will meet to formulate and submit the objection.

17.35.2 17/01055/RMAM/Milldale Road Farnsfield. Nottinghamshire  
**Council resolved unanimously to create a working party of Cllrs. Woods, McDowall, Healy and Clarke who will arrange a meeting with the Miller Homes representative and draft a response to the planning application.**

17.35.3 17/00849/FUL. The Old Orchard. Southwell Road. Farnsfield. Nottinghamshire  
**Council resolved unanimously to support the planning application.**

17.35.4 17/01030/FUL. 5 Browns Court. Farnsfield. NG228WN  
 Council were unsure of the specifics of the application as it was presented. The clerk will contact NSDC for more information prior to responding if time allows.

17.35.5 17/0088/FUL. 9 Branston Avenue. Farnsfield. NG228JZ  
**Council resolved unanimously (with one abstention) to support the planning application.**

#### **5 17.36 Approve minutes of 23<sup>rd</sup> May 2017**

**Council resolved unanimously to accept the minutes of 23<sup>rd</sup> May 2017**

#### **6 17.37 Actions from minutes of 23<sup>rd</sup> May 2017**

17.37.1 Email to Cllr. Taylor re. White Post Farm Roundabout and funding for the NP Referendum  
 Cllr. Clarke gave the clerk an alternative email address on which to contact Cllr. Taylor.

17.37.2 Arrangements for Farnstock 2017  
 A rota was drawn up as to which councillors would be available on the day.

#### **7 17.38 Matters arising from minutes of 23<sup>rd</sup> May 2017**

None

#### **8 17.39 Acceptance of accounts for April and May 2017**

**Council resolved unanimously to accept the accounts for April and May 2017**

#### **9 17.40 Acceptance of bills for payment for June 2017**

**Council resolved unanimously to accept the Bills for Payment for June 2017.**

#### **10 17.41 Correspondence**

17.41.1 NCC response to request for Bus Stop seating in Farnsfield  
**On file.**

#### **11 17.42 Facilities and Planning Management Committee**

17.42.2 Acceptance of minutes of June 2017 meeting  
**Council resolved unanimously to accept the minutes of the June Meeting**

#### **12 17.43 Finance Risk and Staffing Management Committee**

17.43.1 Acceptance of minutes of June 2017 meeting  
**Council resolved unanimously to accept the minutes of the June Meeting**

17.43.2 Adoption of FPC Risk Management Strategy  
**Council resolved unanimously with one abstention to adopt the Risk Management Strategy.**

17.43.3 CIL/106 Grant Application from Farnsfield Cricket Club

**Council resolved unanimously to carry this item forward to the next meeting.**

**13 17.44 Safer neighbourhood Meeting Report**

None.

**14 17.45 planning Decisions**

17.45.1 17/00543/FUL. Baulker Farm. Baulker Lane. Farnsfield.

**Application Permitted**

17.45.2 17/00546/FUL. 27 Ridgeway Close. Farnsfield. Nottinghamshire. NG228DT

**Application Permitted**

**Cllr. Clarke closed the meeting at 8.55pm**



Agenda Item 10 17.41

Dear Ms Waterfield

I refer to your enquiry, in respect of additional bus shelter seating in Farnsfield village.

I would apologise for the delay in issuing a further response, but I am now in a position to confirm the design of seating bar which I am able to obtain from our contractors. I have attached a photograph for your perusal. The bar is approximately 150mm wide.

The two locations specified are NS0024 St Michaels Church and NS0026 The Ridgeway. The NS0024 location could only have a half shelter seating bar fitted, due to the recent addition of the Parish Noticeboard. The NS0026 location would be for the full shelter width. If the Parish Council are happy with the design, I would be obliged if you could advise me and I can order the works.

Thank you once again for your enquiry and I look forward to hearing from you.

Regards

*Tricia Wright*

Facilities & Information Officer  
Transport & Travel Services  
Nottinghamshire County Council  
Tel: 0115 977 4743

**From:** John Cummins **On Behalf Of** transport facilities

**Sent:** 15 March 2017 11:37

**To:** [clerk@farnsfield-pc.uk](mailto:clerk@farnsfield-pc.uk)

**Subject:** RE: Farnsfield Bus Stops / Seat Requests & Other Information



**Approved Minutes of a meeting of Farnsfield Parish Council held at 7.30 pm on  
Tuesday 25 July 2017 in The Lower Hall, Village Centre, New Hill, Farnsfield, NG228JN**

**Present:** Cllrs. Hamilton, Clarke, Selby, McDowall, Wright, Woods, Waterfield, and Rachel Waterfield (the Clerk)

4 Members of the public were also in attendance.

**Cllr. Hamilton opened the meeting at 7.30pm**

**17.46 Apologies for absence**

Apologies were received and accepted from Cllr. Healy, Stafford and Doherty.

**17.47 Declarations of Interest**

None

**17.48** Cllr. Hamilton proposed a resolution that a late agenda item be considered by council. This Agenda item relates to the NSDC Core Strategy consultation.

**Council resolved unanimously to accept this amendment to the agenda.**

**Cllr. Hamilton suspended standing orders at 7.35pm**

**17.49 Public Open Session**

Mrs. Frost asked about FPC arrangements for the Bike Race in September. The Clerk reported that wool had been made available for Parish knitters to knit bunting, also flyers had been sent to all residents and businesses on Main Street, A bunting workshop had taken place at Farnstock and a number of bicycles had been sprayed yellow in preparation for the event.

Neil Johnson reported that he had been to two local meetings regarding community involvement with health provisions in the local area. The Farnsfield Patient Participation Group (PPG) is proactively seeking information and comments from the village and other local areas. He will promote this as an extension of PPG. Cllr. Woods asked Neil for his details re: the connected communities project.

**Cllr. Hamilton reinstated standing orders at 7.41pm**

**17.50 Approve minutes of June 2017**

**Council resolved unanimously to approve the minutes of June 2017**

**17.51 Actions from minutes of June 2017**

All Completed

**17.52 Matters arising from minutes of June 2017**

None

FPC 2017 /18 Parish Council Meetings minute book

**17.53 Acceptance of accounts for June 2017 and 1<sup>st</sup> quarter budget monitoring report.**

On File

**Council resolved unanimously to accept the accounts and budget report.**

**17.54 Acceptance of bills for payment for July 2017**

**Council Resolved unanimously to accept the Bills for Payment for July 2017.**

**17.55 Strategic Plan update**

Attached.

Cllr. Woods presented the strategic plan update and proposed the following resolution:

1. That lead Councillors work with the Clerk to secure costed options for their respective Projects
2. That the budget working group monitor Project funding, collate planned expenditure against individual projects, and update the Strategic Plan
3. That the Clerk work with District Council to identify any future monies due to the Parish, and build those into the 2018/19 planning and budget process
4. As a result of (1) above, if the total project spend exceeds the revised allocated budget, the monitoring group bring proposals to the September meeting for approval.

**Council resolved unanimously to move the resolution.**

**17.56 Facilities and Planning Management Committee**

**17.56.1 Acceptance of minutes of July 2017**

**Those committee members present at the meeting resolved unanimously to accept the minutes**

**17.56.2 Management report**

Cllr. Selby presented the management report which is on file

Cllr Selby reported that FPC had submitted its objection to the planning application **ref.17/00919/FUL (development at Old Manor Farm)**. A copy is attached

**17.56.3 Football in Farnsfield Report**

Attached.

Cllr. Wright proposed that a Council Working Party consisting of Cllr. Wright and the Clerk meet with the Football team to discuss the way forward with regards to the ongoing maintenance and management of the pitch.

**Council resolved unanimously to move the resolution**

**17.57 Finance Risk and Staffing Management Committee**

**17.57.1 Acceptance of minutes of July 2017**

**Those committee members present at the meeting resolved unanimously to accept the minutes**

#### 17.57.2 Management Report

Attached.

Cllr. Woods presented the FRSM Committee management report

#### 17.58 Safer Neighbourhood Meeting Report

No minutes as yet. Cllr. Selby will present at the next meeting

#### 17.59 Planning Applications

17.59.1 **17/01276/FUL**. 5 The Spinney Farnsfield. MG228JH

**Council resolved unanimously to support the application.**

17.59.2 **17/01304/FUL**. Archway House. Quaker Lane. Farnsfield. NG22 8EE

**Cllr Hamilton suspended standing orders at 8.04 pm**

A Neighbour of the property brought up fact that the plans would be altered in the future to leave a larger gap between her property and the extension.

**Cllr Hamilton reinstated standing orders at 8.05 pm**

**Council resolved to support the application with 1 abstention.**

17.59.3 **17/01322/FUL**. Orchard House. Tippings Lane. Farnsfield.

**Council resolved to support the application with 1 abstention.**

17.59.4 **17/01247/FUL**. 32 St. Michaels View. Farnsfield. NG22 8WP

**Council resolved unanimously to support the application.**

17.59.5 **17/01210/FUL**. Erection of No. 1 Dwelling at land to the rear of Woodlands Cottage, Station Lane, Farnsfield

**Council resolved unanimously to oppose the application on the grounds of its opposition of backland development.**

17.59.6 **17/01303/FUL**. Fore extension of decking and summerhouse. Retrospective. Yates Croft. Farnsfield NG228WL

**Council resolved unanimously to support the application.**

#### 17.60 Planning Decisions

17.60.1 **17/00888/FUL** 9 BRANSTON AVENUE FARNFIELD NG22 8JZ.

**Application Permitted**

#### 17.61 NSDC Core Strategy Consultation

Cllr. Woods proposed a resolution that a small group put a response to NSDC on the core strategy representing the issues for the village

**Council resolved unanimously to move the resolution.**

**Cllr. Hamilton closed the meeting at 8.16pm**

**Agenda item 9 17.54****Farnsfield Parish Council Strategic update****Introduction**

The Parish Council (PC) has a strategy in place that details its priorities relative to its vision and the development of village facilities. At its January 2017 meeting, the Parish Council agreed its budget for 2017/18, which included a number of priorities set against Community Infrastructure Levy (CIL) and s.106 monies received and due from Newark and Sherwood District Council.

**Strategic Priorities**

The strategic priorities, expressed as a series of projects, were agreed for 2017/18 and monies allocated to them based on the projected income from Newark and Sherwood District Council. In the intervening period there have been a number of meetings and discussions with officers from the District Council with a view to determining the exact figures for monies being passed from the District to the Parish.

In recent days the Parish Council has received confirmation of the final figures from the District Council, which are less than those originally expected. It should also be noted that the final figure includes as yet allocated monies from the final phase of the Ash Farm development amounting to just over £12,000. This money will not be transferred to the Parish until April 2018. The shortfall is approximately £21,000.

**Budget implications**


As a consequence of the variation in the final figure due to the Parish and the fact that the last payment will not be received until the new financial year, Council is required to review its priorities and projects, and monies allocated to them in order to ensure that it is operating within budget and within deliverable timescales.

As some of the strategic projects are at an early stage, including the major items of expenditure such as the Village Centre refurbishment, exact figures for one are as yet unconfirmed. Attempting to adjust the budget at this point to match the reduced income is unwise on the basis that it would be an arbitrary reduction to a budget head that would not necessarily require the full amount currently allocated to it.

A more measured approach would be to continue with the project work as scheduled, and secure fully costed options against each one, which in turn will inform an accurate projection for total spend. That will then give Council a more accurate shortfall figure (if any) that could be used to make decisions on any adjustments.

**Resolution**

Council is asked to approve the following resolution:

- 
5. That lead Councillors work with the Clerk to secure costed options for their respective Projects
  6. That the budget working group monitor Project funding, collate planned expenditure against individual projects, and update the Strategic Plan
  7. That the Clerk work with District Council to identify any future monies due to the Parish, and build those into the 2018/19 planning and budget process
  8. As a result of (1) above, if the total project spend exceeds the revised allocated budget, the monitoring group bring proposals to the September meeting for approval.

**P Woods****Chairman, Finance Risk and Staffing Management Committee**

Farnsfield Parish Council

F & PMC Meeting

12/07/2017 Chairman's

Report

Public Open Session

Mr Smithhurst and Mr Musson asked the FPM Committee to consider upgrading the Football pitch as it is in a poor state.

The Clerk will meet with Mr Smithurst and Mr Musson and prepare a report for the July PCM.

A resident of Carding Close spoke on behalf of 5 households on Parfitt Drive and Carding close RE: the hedgerow adjacent to footpath No 9.

The FPM Committee resolved unanimously to appoint Cllrs Waterfield, Healy and Clarke to a working party to review the ownership and maintenance of the hedgerow adjacent to footpath No 9

Appointment of a working party to consider the parking on Main Street.

The FM Committee resolved unanimously to appoint Cllrs Selby, Wright, Woods and Mrs Frost to consider review of parking in Farnsfield.

The Clerk will arrange for a representative from NCC to meet with the working party.

Correspondence from Jennifer Paling RE: The Acres Recreation Ground and Millennium Woods.

The Clerk will respond to Mrs Paling inviting her to join the Working Party managing the Millennium Woods Project. The FPM Committee resolved unanimously to accept the draft Playgrounds Inspection and Maintenance Policy

The FPM Committee replied to N&SDC with their objections to the Planning Application for 8 bungalows to be built at Manor Farm, Main Street. The document can be viewed on N&SDC's website.

Lynda Selby

Chair F&PM Committee

**Minute: 17.56.2****Re: Proposed residential development at Old Manor Farm, Main Street, Farnsfield. (ref. 17/00919/FUL)**

Farnsfield Parish Council has considered its response to the above application and has taken views from the local community during two public meetings in recent weeks. As a result, the Parish Council objects to the proposed development on the following grounds.

**Farnsfield Neighbourhood Plan**

Neighbourhood Plans provide opportunities for communities to set out a positive vision for how they want their community to develop over the next 20 years in ways that meet identified local need and make sense for local people. Paragraphs 183-185 of the NPPF state that where a planning application conflicts with a NP, planning permission should not normally be granted.

The Neighbourhood Plan reflects the fact that the community is not opposed to development per se, it simply seeks to ensure that appropriate, sustainable and sensitive development occurs within the settlement boundary. The independent examiner's review of the Neighbourhood Plan resulted in comments and recommendations that the Parish Council firmly believe support its case for the rejection of the Appeal, including:

*"Recommendation: to meet the Basic Conditions I recommend modification to Policy FNP5 to read as follows:*

*Development will be supported for uses that will contribute to the vitality and viability of Farnsfield through the creation of new opportunities for community, retail, cultural, leisure and tourism, where:*

- ☐ *It is within the Village Envelope;*
- ☐ *It is of a scale appropriate for a village location;*
- ☐ *It can be satisfactorily accommodated within the existing highway infrastructure of the village having had regard to proposed mitigation and/or improvement measures;*
- ☐ *It can be satisfactorily accommodated within the wider infrastructure of the village, having had regard to proposed mitigation and/or improvement measures, including drainage, education and health in particular;*

- *It would not adversely impact on the availability of public car parking within the village. Contributions towards increased public car parking capacity – including through making its facilities available outside of operating hours, would be supported;*
- *Is sympathetic to the residential environment of the village;*
- *Respects the character of the village as defined within the Farnsfield Character Appraisal (2017);*

With Reference to the Farnsfield Neighbourhood Plan and its supporting evidence, FNP1 states there should be housing development within the Village Envelope (The NPPF states planning has an environmental role – contributing to protecting and enhancing our natural, built and historic environment; and, as part of this, helping to improve biodiversity). In response to an NP questionnaire, 77% of Farnsfield residents who responded wanted no more housing beyond its [then] present allocation of 142 up to 2040 because they felt that the village could not sustain further development.

FNP 7: Quality of Development. The proposed development does not integrate into the natural, built and historic environment. Paragraph 61 of the NPPF requires new development to demonstrate how it has taken account the character of the village and, we would also argue, has responded to the Farnsfield Conservation Area Appraisal, Character Appraisal and Design Principles. The Parish Council's view is that the proposal will have a negative impact on the conservation area and the character of the village. It will also add to traffic congestion. In addition, the NP questionnaire results highlighted the factors people felt were important when considering future development: Amenities, Ecology, Heritage Assets and Highway Safety. The social context of Core Planning Principles supports strong vibrant and healthy communities and heritage conservation so that they can be enjoyed for their contribution to the quality of life of this and future generations.

With Reference to Spatial Policy 9 and allocated sites within Farnsfield. There are a number of general policies within the Core Strategy that inform the approach to development within the District that are of relevance to the planning policy context for the Farnsfield Neighbourhood Plan. Sites allocated for housing, employment and community facilities, as part of the Allocations & Development Management DPD will:

- Be the most sustainable in terms of impact on existing infrastructure, or demonstrate that infrastructure can be provided to address sustainability issues. Doctors,



schools, parking, and sewers were comments raised in the consultation as being overburdened.

- Not impact adversely on the special character of the area, including not impacting on important open spaces and views, all designated heritage assets including listed buildings or locally important buildings, especially those identified in Conservation Area Character Appraisals. The development will impact adversely in the opinion of the Parish Council.

### **Local Housing Need**

The District Council allocated sites in a number of settlements, Farnsfield being one of them. This proposal does not feature in NSDC's Strategy either numerically or geographically.

The District Council's Local Development Framework allocated a development figure for Farnsfield of 142 dwellings between 2006 and 2026. The combined housing figure for the allocated developments at Ash Farm (Fa/MU/1) and Greenvale/The Ridgeway (Fa/Ho/1) already provide more than enough dwellings to meet (and in fact exceed) that requirement with a total of 166 new dwellings between those two sites. That number excludes the development on Southwell Road, which adds an additional 48 dwellings, giving a total of 214. This also does not take into account the fact that, within the life cycle of the current LDFCS, there have been at least 13 individual dwellings constructed within the village, and ignores the fact that there are at least 6 further individual dwelling developments that have approval at this point in time but are yet to be built. This submission for 10 new properties would **give a total of 243 new houses.**

According to Census data, the village has already seen an increase in the number of dwellings from 1108 in 2001 to 1193 in 2011 and with all current and sought permissions completed, would result in a total of 1436 – **an increase of over 29% in only 16 years.**

### **Previous applications and NSDC assessment**

In a previous feasibility assessment of the site for housing development by Newark and Sherwood District Council, the site was rejected on the grounds that access and egress were not suitable. There is nothing in this application to demonstrate that the situation has changed in favour of development.

The Parish Council has considered and opposed a number of previous applications for development on land to the rear of Fox Hollow, the latest of which was in 2013.

The Parish Council would wish to draw the the Officer's attention, all of the Planning inspector's comments in relation to that refusal on the basis that much of that information is of direct relevance to this proposla and support the Council's onjection.

### **Access**

The access is not satisfactory (and is indeed potentially dangerous) for the number of properties involved and the potential number of cars emerging from and turning into the development, from a narrow and busy section of Main Street, with cars parked either side of the access road, and a bus stop nearby. Drivers emerging from the access would have inadequate visibility. The access as proposed would be located on a narrow stretch of Main Street where vehicles are often parked making two-way traffic flow impossible. In addition to the potential danger associated with the proposed access, the development would result in increased congestion on Main Street on a daily basis.

We believe that the access/egress will not meet the required standards jointly published by Nottinghamshire County Council, Nottingham City Council, Derbyshire County Council, Derby City Council, Leicestershire County Council, and Leicester City Council (the 6Cs Design Guide).

In a previous feasibility assessment of the site for housing development by Newark and Sherwood District Council, the site was rejected on the grounds that access and egress were not suitable. There is nothing in this application to demonstrate that the situation has changed in favour of development.

The site would not permit refuse lorries to access and egress the development safely which will lead to the lorry having to idle in Main Street whilst the bins are wheeled from individual houses the Main Street kerbside, which is neither safe nor environmentally friendly.

### **Bungalows for the over 55s**

The proposed development is described as being *bungalows for the over 55s*. Previous housing needs analysis and the Neighbourhood Plan process did not identify this as being a demographic group requiring specific housing. The Parish Council do not believe that such a requirement could be enforced in future property sales. There is no provision within the scheme for affordable housing within the development.

### **Character and Conservation**

The length of Main Street that would be affected by the proposed development constitutes a particularly high quality stretch of townscape with a high level of enclosure by traditional buildings. The existing arrangement makes a positive and important contribution to the townscape quality, character and appearance of Main Street. Mature trees enhance the scene and reinforce enclosure.

FNP7 - Quality of Development: 89% of respondents agreed with the policy. Design and character were emphasised as being important, with comments that new development should be of an appropriate style, and blend with the existing character and village setting. FNP8 Landscape: 93% of respondents agreed with this policy. Comments generally emphasised the importance of good landscape planning. Character Appraisal: 88% of respondents agreed with this policy. The many of the comments refer back to perceived weaknesses in previous developments and emphasize the need for sympathetic design and scale of development.

The proposed development of 8 bungalows does nothing to protect or enhance the character within the conservation area. The design and layout of the proposed bungalows is not in keeping with the style and arrangements of neighbouring properties; offering neither innovative design nor sympathetic design. The proposal involves a series semi-detached bungalows, arranged along a cul-de-sac. This form of development has no empathy with the traditional characteristics set out in the Council's Conservation Area Character Appraisal.

As a result of the above impacts, the proposed development would have a very harmful, irreversible effect on the character and appearance of the Farnsfield Conservation Area. There is a statutory duty on the planning authority to give "*considerable importance and weight*" to the desirability of preserving or enhancing the character and appearance of the conservation area. The proposal does neither.

### **National Planning Policy Framework (NPPF)**

The National Planning Policy Framework (NPPF) states that sustainable development requires three interlinked and mutually dependent strands to be satisfied: economic, social and environmental. In fact, the Government argues that all paragraphs from 18 to 219 of the NPPF constitute the Government's view of what sustainable development means. The NPPF says that the benefits of development must outweigh the adverse impacts if it is going to be accepted. The Parish Council is of the view that the negative impacts of the proposed development outweigh the benefits for a number of reasons, as expressed in this submission.

NPPF Paragraph 7 defines an *economic role* as “contributing to building a strong, responsive and competitive economy ... land of the right type is available in the right places ... to support growth and innovation”. The proposal, as with other developments within the village make no contribution to employment opportunity or economic development within the village.

It is also the case that whilst there are a limited number of shops and facilities in the village, residents will routinely use private vehicles to access the larger conurbations in order to make routine purchases and access services.

NPPF Paragraph 7 defines an *environmental role* as “contributing to protecting and enhancing our natural, built and historic environment”. Two of the 12 core principles are:

- *Respect the character of areas*
- *Conserve and enhance the natural environment*

The Parish Council contends that this development does neither of those things. The development will be dependent upon clearing a large area of natural habitat and green space, which will have a negative environmental as well as ecological impact.

Paragraph 128 of the NPPF requires an applicant to provide a description of the significance of any heritage asset affected by a development proposal and the contribution of the setting to that significance.

### **Backland Development**

The Parish Council has historically opposed Backland Development and will continue to do so in the future. The Parish’s position supports the Government’s view that, since 2000, has been in place order to resist proposals that constitute ‘*garden grabbing*’. The proposed development of the garden to Old Manor Farmhouse falls into this category. The definition of ‘*previously developed land*’ in the Government’s National Planning Policy Framework excludes ‘*private residential gardens*’.

### **Statutory duties**

Section 66(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 makes it a duty for a local planning authority, in considering whether to grant planning permission for development which affects a listed building or its setting, to “*have special regard to the desirability of preserving the building or its setting or any features of special architectural or historic interest which it possesses*”.

Section 72(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 states that, in the exercise of planning functions, *“with respect to any buildings or other land in a conservation area ... special attention shall be paid to the desirability of preserving or enhancing the character or appearance of that area”*.

### **Local planning policy**

Core Policy 9: Sustainable Design states *“the District Council will expect new development proposals to demonstrate a high standard of sustainable design that both protects and enhances the natural environment and contributes to and sustains the rich local distinctiveness of the District. Therefore all new development should (amongst other things) achieve a high standard of sustainable design and layout that is capable of being accessible to all and of an appropriate form and scale to its context complementing the existing built and landscape environments”*.

A&DMDPD Policy DM5: Design states in relation to ‘Local Distinctiveness and Character’ that *“proposals creating backland development will only be approved where they would be in-keeping with the general character and density of existing development in the area, and would not set a precedent for similar forms of development, the cumulative effect of which would be to harm the established character and appearance of the area. Inappropriate backland and other uncharacteristic forms of development will be resisted”*.

DPD Policy DM9: Protecting and Enhancing the Historic Environment states that *“all development proposals concerning heritage assets will be expected to secure their continued protection or enhancement”*.

### **Summary**

In summary, Farnsfield Parish Council requests that the Planning Authority reject this proposal on the grounds set out above.

Agenda Item 10 17.55.3

**Football in Farnsfield**

At present Farnsfield has a Football Team which plays on Sunday Mornings in the season.

Last year's revenue from hire of the pitch and pavilion was £380

The cost of white lining the pitch and the mole control was £1000

The Manager of the football club has had a meeting with the Chair and clerk where the future of the club was discussed.

It was suggested that the football club take over the responsibility for the maintenance of the pitch and the Council continue to have the grass cut as part of the grounds maintenance contract.

The Football team would not pay rent to the Council for the use of the Pitch and have permission to collect a fee from other teams wishing to use the pitch whilst they undertake the maintenance of it.

It was also suggested that the football team apply to Council for a community Grant towards equipment to maintain the pitch.

To aid transition in the first season it was suggested that the football team be allowed to use the Pavilion without being charged the £5 per match which it pays at present

**Council are asked to consider this proposal and make a decision of the future of football in Farnsfield.**

## **Farnsfield Parish Council**

### **Agenda item 17.56.2**

#### **Finance, Risk and Staffing Management Committee report**

The Finance, Risk and Staffing Management Committee met on 12 July 2017, the minutes of which have been submitted to Council for acceptance.

Key issues to present to Council are as follows:

4. The policy for the systematic review of budget heads and bills for payment continues to work well with a number of reviews having been completed which have resulted in some savings for the parish council. In addition to savings the process is also intended to ensure that the council receives good service and value for money from its suppliers and contractors. The most recent change of contractor as presented in the meeting minutes, is the move from Chubb Fire to O.Heap Fire for the management of the fire safety systems within the village centre.
5. Councillors will be aware that a new financial software package was recently introduced to the parish council to support financial planning and management. Councillors will also be aware from recent financial reports produced by the clerk of the system appears to be working well, and more in line with what the parish needs compared with the last software.
6. Work is ongoing to review Risk Management, Staffing and Disability Discrimination Act (DDA) policies to update as necessary in line with current legislation, relevant guidance, and National Association of Local Council's (NALC) good practice advice.



**Approved minutes of a meeting of Farnsfield Parish Council held at 7.30 pm on Tuesday  
26th September 2017 in The Lower Hall, Village Centre at 7.30 pm, New Hill Farnsfield.  
NG228JN**

**Cllr Clarke opened the meeting at 7.30pm**

**Present:** Cllrs. Clarke, Waterfield, Selby, Wright, Stafford, Woods, Rachel Waterfield and County Councillor Bruce Laughton attended for part of the meeting  
Five members of the public were in attendance.

**17.62 Apologies for absence**

Apologies were received and accepted from Cllrs. Healy, Doherty and McDowall.

**17.63 Declarations of Interest**

None

**Cllr Clarke suspended standing orders at 7.05pm**

**17.64 Public Open Session**

Mr Purcicoe questioned where and what the 106 monies received from the Ash Farm development were to be used for. He requested an open meeting where this could be discussed.

The Clerk responded that the Community Facility Grants Policy was on the website. She also confirmed that she would produce and publish a document outlining what monies have been received and the budget for spending the monies. FPC Strategic plan dictates the Council's priorities for spending and is updated on an annual basis. This can be found on the website.

Mr. Purcicoe also commented that the grass on the corner of footpath number 9 had not been cut as discussed at the Facilities and Planning Committee.

**Action: The Clerk will address this issue with the contractor.**

Mr. Purcicoe also questioned whether a skate park was planned at Hadleigh Park.

The Clerk responded that a working party was preparing a report to be presented at the October PCM recommending where a skate park should be situated and the preferred provider.

Mrs. Cussick questioned what the CIL monies received from Ash Farm had been spent on and what was the progress with the relocation of the Village Centre Feasibility Study.

Councillor woods responded that the allocation of the CIL monies were informed by the FPC Strategic Plan which is published on the website. He also stated that the working party conducting the feasibility study were hoping to provide a report before Christmas.

The Clerk confirmed that Council was aware that the 'Farnsfield' sign on Cocket Lane was missing and that its replacement was in progress.

Cllr. Laughton confirmed that Roger Blaney will be speaking on behalf of NSDC at the Public Inquiry regarding the planning application on Mansfield Road. The Hearing will take place at the Civic Offices in Newark on 14<sup>th</sup> November at 10am. Details are on the Parish Council Website.



Cllr. Laughton also confirmed that the planning application re. Old Manor Farm is on hold following the withdrawal of the application 17/00919/FUL. The applicants were reviewing their options.

Cllr. Clarke asked Cllr. Laughton if he would support the Council in their request to have the 30mph sign on Mansfield Road moved closer to the Village. Cllr. Laughton confirmed that he would do this.

Mrs. Cussick thanked Matt Hamilton for all the work he had done as Chair of the Council.

### **Cllr. Clarke reinstated standing orders at 8pm**

#### **17.65 Approve minutes of 25<sup>th</sup> July 2017**

Council resolved unanimously to approve the minutes of 25<sup>th</sup> July 2017.

#### **17.65 Action from minutes of 25<sup>th</sup> July 2017**

All Completed

#### **17.66 Matters arising from minutes of 25<sup>th</sup> July 2017**

None

#### **17.67 Budget analysis and acceptance of accounts for July and August 2017.**

Report attached

Council resolved unanimously to accept the budget analysis and accounts for July and August 2017

#### **17.68 Acceptance of bills for payment for August and September 2017**

Council resolved unanimously to accept the bills for payment for August and September 2017

Attached

#### **17.69 Clerks report**

##### **17.69.1 Resignation of Chair**

The Clerk reported that Cllr. Hamilton had resigned from the Council.

##### **17.69.2 Traffic in Farnsfield report**

Report attached

**Action: Cllr. Selby will email speed watch and ask them to contact the clerk**

**Cllrs. Wright and McDowall will contact Mike Keeling at Via to request that the speed of traffic before and after any traffic calming measures are implemented be measured.**

#### **17.70 Election of chair**

Council resolved unanimously to elect Cllr Paul woods as the Chair.

**Cllr. Woods chaired the remainder of the meeting.**

#### **17.71 Facilities and Planning Management Committee**

##### **17.71.1 Acceptance of minutes of 13<sup>th</sup> September 20**

All councillors present at the meeting resolved unanimously to accept the minutes of 13<sup>th</sup> September 2017

##### **17.71.2 Management report**

See attached minutes.

**17.72 Safer neighbourhood Meeting Report**

The July minutes are attached

August: Notable incident. It was reported that there is still an ongoing problem with the travellers at Lowdam and Gunthorpe.

**Action: The Clerk will publish details of the incident which occurred at Kirklington in July involving a lady motorist.**

**17.73 Election of new councillors**

Council resolved unanimously to accept Jenny Frost as a member

Council resolved unanimously to accept Jackie Johnson as a member

**Cllr. Woods closed the meeting at 8.35pm**

**Date and time of next meeting. Tuesday 24<sup>th</sup> October. 7.30pm**

## Traffic in Farnsfield

Agenda Item 9 17.69.2

September 2017:

Following a number of complaints from residents regarding parking in Farnsfield and the speed which traffic passes through the Village a meeting was arranged with a Parish Council Working Party Mike Keeling from Via East Midlands (on behalf of Nottingham County Council Highways Department) on Tuesday 19<sup>th</sup> September at 11am in the Village Centre

A number of issues were discussed at this meeting inc

- Parked cars on Main Street
- Parked cars at junctions
- Visibility at the junction of Tippings Lane and the Main Street
- Conjestion on the Main Street
- The width od the roads in Farnsfield including Station Lane and Chapel Lane
- The Speed which Traffic passes through Farnsfield
- The location of the 30mph sign on Mansfield road coming into the village from the White Post Roundabout
- Village Gateway enhancements.

**1. Parked cars on Main Street:**

It is not feasible to put parking bays on the Main Street as the road is not sufficiently wide. It is not feasible to double yellow line Main Street as this would affect local businesses and residents. Parked cars reduce the speed of traffic, double yellow lines encourage speeding .

2. **The process of double yellow lining** road adjacent to junction is costly and complicated. (see attached accidents reported which lead to personal injury correspondence from Mike Keeling) NCC has a limited budget to spend on highways and it has a legal duty to reduce reported road traffic accidents and collisions which lead to personal injury. These accident 'hot spots' are prioritised when allocating funds. Farnsfield does not have such a 'Hot Spot'.
3. **The junction of Tippings Lane and Main Street** has been reviewed by Via. The Road is not sufficiently wide to increase the width of the footpath on the corner adjacent to the ironing shop.
4. **Conjestion on Main Street** is mainly due to inconsiderate parking of road users and non compliance with yellow lining. A Traffic warden visits the Village on a weekly basis and issues tickets. Inconsiderate parking notices have been ordered by the clerk from NCC and will be available on request.
5. **Farnsfield is a Medieval Village.** The road network has evolved over time . Intitally there were no motorised vehicles and the roads accomodated horses and carts. Over time legislation as to the width of roads and pavements has evolved to reflect modern requirements but historic road systems remain in place.
6. **The Pavements on Station Lane have a steep cross fall.** NCC has a limited budget. Priority is given to repairing roads with defects and potholes.

**Action: The Clerk will log a complainig re. the footpath on Station lane on the NCC website.**

7. **The temporary vehicle activated speed sign has been erected in response to complaints . ( see attached correspondence)**
8. **The location of the 30mph sign on Mansfield road.** It was generally agreed that the position of the sign was no longer appropriate since the vehicle activated road sign had been moved closer to the village. Councillors suggested that it should be sited closer to the village.

**Action: The clerk will communicate with Cllr. Laughton to ascertain his support of the scheme. Residents along Mansfield Road which will no longer be within the 30mph zone will be consulted as to their opinion**

9. The various options as to what could or could not be placed at the Village Gateways to encourage the slowing of traffic was discussed.  
It was agreed that large planters would be the most appropriate course of action

**Action: The working party lead by Bruce and Ron will progress this project.**

Correspondence from via

**Mike Keeling**

Senior Highways Liaison Officer

**Via East Midlands Ltd**

Tel: 01158 040 125

[mike.keeling@viaem.co.uk](mailto:mike.keeling@viaem.co.uk) [www.viaem.co.uk](http://www.viaem.co.uk)

**20 April 2017 13:02**

Dear Councillor Jackson / Farnsfield Parish Clerk

### **Mansfield Road, Farnsfield - Temporary Vehicle Activated Speed Sign**

For your information:

Following a Farnsfield resident's contact to us regarding speed concerns on Mansfield Road, Farnsfield, a traffic survey was conducted over the period 6<sup>th</sup> to 12<sup>th</sup> February 2017. The survey tubes were positioned adjacent to Telegraph Pole number 3 located to the southeast of The Spinney, Farnsfield. I hope the information that was been provided to the resident (as inset below) will be helpful:

From the results of the survey, a Temporary Vehicle Activated Speed Sign (TVASS) has been requested for Mansfield Road, Farnsfield. At this time, the TVASS is booked for this August's changeover period: however, following all periods of TVASS installation, all TVASSs have to be serviced (batteries recharged, the unit checked for calibration, and when required recalibrated etc.) and therefore I am unable to provide a firm date for installation.

TVASS are normally installed for a period of 5 to 6-weeks. The TVASS will, if possible (and this will be determined on site at the time of installation), be attached to Lamp Column (LC)

32 to face the outbound traffic flow. I have requested this location (indicated on the street plan and Google Streetview image inserted below) and direction for a number of reasons:

- firstly, where possible, it is normal to attach TVASS to Street Light Columns (SLC) on the same side of the road as the vehicle flow: unfortunately, there are no SLC's on the outbound side of Mansfield Road at this location
- concerns regarding the outbound traffic speeds in particular were brought to our attention
- the outbound speeds recorded during the survey period are higher than the inbound speeds at this location (further information is provided below)
- there is the existing Permanent Vehicle Activated Speed Sign installed facing the inbound traffic flow
- the pinch point nearer to the centre of Farnsfield and cars frequently parked to the northwest of the pinch point naturally reduce vehicle speeds at these two locations as drivers have to slow to provide a give-and-take passing opportunity
- the lamp columns closer to the pinch point are immediately adjacent to residential property windows, and vehicle activation of TVASS can often prove problematic to adjacent residents – particularly during hours of darkness – and we often receive requests to have them removed

The outbound (northwest bound) recorded 24-hour 85% speed (the 85<sup>th</sup> percentile speed is a nationally recognized indicator for decision making) of 40.6 mph is the higher of the two directions, with the southeast (inbound) recorded 24-hour 85% speed being 38.9 mph. With these recorded speeds in mind, I have briefly discussed the speeds with the police, and I understand from the survey information I have provided to them, they will look to carry out a period of mobile speed enforcement as a Community Concern Site.

(The street plan and Google Streetview image of the proposed TVASS location are inserted below for your information:)



I hope this is helpful: however, please do not hesitate to contact me if I can provide you with any further information regarding this.

**Sent:** 19 September 2017 16:57

**To:** 'info@farnsfield-pc.gov.uk' <info@farnsfield-pc.gov.uk>

**Subject:** Today's meeting

Good afternoon Rachel

### Today's meeting

Firstly, thank you for your time this morning and for the opportunity to meet with you, Cllrs. Lynda Selby, Karen Clarke, Bruce McDowall and Richard Guard.

As briefly discussed, the following links are to the Department for Transport (DfT.) webpages and publications that are the mainstay of much of Via East Midlands Ltd Traffic Management (TM) work: and as discussed these publications provide the guidance for lines and signs and other highway TM systems.

1. <https://www.gov.uk/government/publications/traffic-signs-manual> there are 7 numbered chapters – though there is no Chapter 6, and Chapter 8 has 3 publications, but these 3 publications are with reference to signing roadworks as may be required when maintaining the planters etc.?

It is important, as discussed, that works in the highway are compliant with legal requirements – that is with notice to us and approved prior to commencement of roadworks or other works taking place in the highway (that is road, footway and verge where adopted) and are undertaken by New Roads and Street Works Act (NRSWA) qualified and insured personnel and companies. It's not quite as onerous as it looks or sounds, but compliance is essential to protect the public, NCC, Via East Midlands Ltd. and the highway operatives and companies.

The most relevant of the chapters with regards to this morning's meeting are those which deal with 'signs (regulatory and warning) and lines' – again re the village gateways and any possible lining enhancement scheme. I don't suggest for one-minute that you read them, but it does give some impression of the designer's challenges when considering and designing new and improvement schemes!

2. [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/63975/circular-01-2013.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/63975/circular-01-2013.pdf) is the link to setting local speed limits. I think this too looks a little ominous, but it does provide good information that would indicate which speed restrictions may be appropriate at given locations. The 5 paragraphs in the boxed Section 1: Introduction just about covers it; but further reading does explain the wider picture of considerations to be made when setting local speed limits – including a reference to the role of Reported Road Casualty Statistics and other supporting evidence.

Also as briefly discussed, the management and introduction or changes to existing parking and other enforceable restrictions or instructions (speed, turning bans or one-way systems etc.) to drivers is

not as straightforward as we may hope, and therefore a holistic overview of the individual situation is required. With this in mind and as briefly touched-on, all enforceable restrictions require the support of a Traffic Regulation Order (TRO). The TRO process can, however, be lengthy; and the very simplest of TRO's can take upwards of 6-months for the legal process to be completed, and more complicated TRO's that may encounter objections can take considerably longer – 24 months or more is, whilst unusual, not that rare.

There also is the cost implication of TRO's to consider too, and with this and the likelihood of objections in mind, we try to ensure the TRO process will attract minimum objection and would be most likely to succeed by trying to consider as wide a range of views as is practicably possible before drafting a proposal. TRO costs vary from approximately £3,000 upwards, and therefore we need to ensure public funds are spent wisely, and that the individual TRO process does not fail. As I mentioned this morning, TRO's normally please some and displease others, and it rare to secure universal agreement or approval.

After the meeting, I drove along Far Back Lane. The kerbs appear to be marked for the Dropped Pedestrian Crossings we briefly touched-on, and gives some indication of the timescale of prioritization and funding, to getting things installed on the ground!

I hope the links and this morning's meeting are helpful: however, I'm always pleased to discuss matters on site when appropriate: therefore please do not hesitate to contact me if I can provide you with any further information or assistance regarding these matters; and I look forward to receiving your email and proposed entry in to the Farnsfield Flyer.

Yours sincerely  
Mike Keeling





## FARNSFIELD PARISH COUNCIL

**Approved minutes of a meeting of the Facilities and Planning Management Committee of Farnsfield Parish Council held at 7pm on Wednesday 13th September 2017, in the library annex of the Village centre. New Hill. Farnsfield. NG228JN**

**Cllr. Selby opened the meeting at 7pm**

**Present** Cllrs. Selby, Wright, McDowall, Mrs frost, Rachel Waterfield(clerk) and 8 members of the public were in attendance.

### **17.44 Apologies for absence**

Cllr. Stafford, Cllr Healy and Cllr. Woods.

### **17.45 Declarations of interest**

None.

**Cllr. Selby suspended standing orders at 7.04 pm**

### **17.46 Public open session**

A member of the public complained that vegetation cut from the Old Orchard Plot was being left on FPC owned land adjacent to the boundary.

**Action: The Clerk will contact the owner**

A member of the public commented that the interactive speed sign attached to the post alongside the Sandholes on Mansfield Road indicated the speed of traffic leaving the village not entering it. Concerns were raised that this was not giving a true picture of the speed of traffic through the village. It was also queried whether the speeds were recorded and the data evaluated.

**Action: The Clerk will contact NCC highways and clarify this. She will email the response to Mr. Purcicoe.**

A delegation from the residents whose properties adjoin footpath no. 9 requested information as to what decision the working party had come to. The Clerk reported that FPC owned the boundary and were responsible for its maintenance.

**Action: The Clerk will arrange a site visit for all councillors and Ed Andrew prior to the October FPMC Meeting.**

**Cllr. Selby reinstated standing orders at 7.18pm.**

### **17.47 Matters arising from minutes of July 2017**

All actions completed.

### **17.48 Report on Foot Path no. 9**

Report attached.

**The FPMC resolved unanimously to accept ownership of the boundary of footpath No. 9 with the adjacent properties.**

#### 17.49 Clerk's Report

- A summary of the Neighbourhood Plan has been prepared and delivered to all properties in Farnsfield prior to the referendum on September 28<sup>th</sup>, 2017.  
Attached.
- The September edition of the Farnsfield Flyer has been published. It is on the website and hard copies are available from the office on request.
- Mike Keating From NCC is coming to discuss parking in the village and village gateway markers on Tuesday 19<sup>th</sup> September at 11am. There will be a public open session for 10 minutes at 11am followed by a meeting of the working parties involved  
**Action: The Clerk will inform Richard Guard of the time and date of the meeting**
- Virgin Media correspondence:  
**Action: The Clerk will organise an open meeting where Councillors and residents can discuss any issues relating to the installation of fibreoptic network.**
- NSDC Correspondence re. The Old Coop:  
The planning enforcement case re. the building has been closed. No action will be taken by NSDC re. its empty status or condition at this time.

#### 17.50 Playground Inspection Reports July and August

Reports are attached

**Action: The Clerk will arrange repair of the baby swing cradle at Hadleigh Park.**

#### 17.51 Quarterly asset inspection

Cllrs. Selby and McDowall will undertake the quarterly asset inspection and report at the October FPMC Meeting

**Action: The Clerk will circulate the proforma and the Councillors will undertake the inspection.**

#### 17.52 Planning Applications: (available to view on NSDC Website)

**17.52.117/01388/FUL** 30 Dayncourt Walk Farnsfield NG22 8DP

The FPMC resolved unanimously to approve this planning application.

**17.52.217/01438/ADV** The Jubilee Shop Main Street Farnsfield Newark On Trent

The FPMC resolved unanimously to approve this planning application.

**17.52.317/01479/FUL** Land At Brickyard Lane Farnsfield Nottinghamshire

The FPMC resolved unanimously to approve this planning application.

**17.52.417/01517/FUL21** Dayncourt Walk Farnsfield NG22 8DP

The FPMC resolved to approve this planning application with one abstention.

**17.52.5**17/01525/LBC The Grange Main Street Farnsfield Nottinghamshire  
The FPMC resolved unanimously to approve this planning application.

**17.52.6**17/3179732 17/00299/OUTM Land Off Mansfield Road Farnsfield Nottinghamshire  
The timetable for the appeal is attached.  
FPC have requested that a representative from Council be allowed to speak at the Appeal Hearing.

**17.53 Planning Decisions: (available to view on NSDC Website)**

**17.53.1**17/00392/RMAM Land off Southwell Road. Broadlands  
Application Permitted Reserved Matters Major

**17.53.2**17/01030/FUL 5 BROWNS COURT FARNSFIELD NG22 8WN  
Application Permitted full planning permission

**17.53.3**17/01055/RMAM LAND OFF THE RIDGEWAY MILLDALE ROAD FARNSFIELD  
Application Permitted Reserved Matters Major

**17.53.4**17/01150/FUL ALLAMOOR FARM MANSFIELD ROAD FARNSFIELD NOTTINGHAMSHIRE NG22  
Application Permitted full planning permission

**17.53.5**17/01179/FUL THE JUBILEE SHOPOFFICE MAIN STREET FARNSFIELD NEWARK ON TRENT NOTTINGHAMSHIRE  
Application Permitted full planning permission

**17.53.6**17/01194FUL 12 YATES CROFT FARNSFIELD NG22 8WL  
Application Permitted full planning permission

**17.53.7**17/01247FUL 32 ST MICHAELS VIEW FARNSFIELD NOTTINGHAMSHIRE NG22 8WP  
Application Permitted full planning permission

**17.53.8**17/01304FUL ARCHWAY HOUSE QUAKER LANE FARNSFIELD NG22 8EE  
Application Permitted full planning permission

**Cllr. Selby closed the meeting at 8.04pm**

**Approved Minutes of a meeting of Farnsfield Parish Council held at 7.30 pm on Tuesday  
24<sup>th</sup> October 2017 in The Lower Hall, Village Centre, New Hill Farnsfield. NG228JN**

**Present:** Cllrs. Woods (chair), Clarke (vice chair), Waterfield, Selby, Wright, McDowall, Healy, Frost, Johnson, Rachel Waterfield (clerk), County Cllr. Bruce Laughton  
46 members of the public were also in attendance for some of the meeting.

**Cllr. Woods opened the meeting at 7.30pm**

Cllr. woods reported that Jane Cowlshaw had passed away the previous weekend and that the thoughts of Council were with her family at this time.

**Amendments to the agenda were made in accordance with procedures:**

Added: Exempt item on a staffing issue

Item 13.17.87 removed from agenda as nothing to report

**17.74 Apologies for absence**

Apologies received and accepted from Cllrs. Doherty and Stafford.

**17.75 Declarations of Interest**

None

**Cllr. Woods suspended standing orders at 7.32pm**

**17.76 Public Open Session**

Cllr. Laughton: Advised that the process to seek the movement of the 30mph sign to the west of the village has been initiated

Halam PC have put in a request to reduce the speed limit on the whole road from White Post Farm Roundabout to Southwell to 50 mph.

A Member of the public brought up issue of the closing of the Village Centre to the early morning fitness classes at 6.15am. They felt that they should have had some prior notice before the class was suspended.

Neil Johnson. Brought up the issue of the proposed temporary closing of Farnsfield Surgery. Appointments during this time will be available at Crown Medical Centre. There will be a doctor at Farnsfield for urgent cases during this 2-week period. The PPG Have asked that this service will be available for people who can't get to Crown. Report attached. Stuart Dennis is willing to drive residents to Crown if required.

Mr. Dennis identified a typo in the title of the accounts for August 2017 which were published on the website. The date on the accounts had defaulted to 30/9/2017 rather than 31/08/2017. He also asked that the accounts be presented in a different format identifying each invoice paid.

Skatepark – Cllr. Woods informed those present that all correspondence and questions regarding the proposal will be dealt with in one collective document following the meeting. He also informed the meeting that all previous submissions to the Council had been circulated prior to the meeting

All issues relating to the skate park are contained in the attached appendix document.

**Cllr. Woods reinstated standing orders at 8.05pm**

**17.77 Skatepark Working Party Report following presentations by prospective suppliers, to include a resolution on the selected site.**

Cllr. Clarke presented the report.

Attached.

**Resolution:**

**Planning permission be applied for a concrete Skate Park at Hadleigh Park, adjacent to the existing children's play area, based on a design to be produced in conjunction with the successful provide and users.**

**The working party will enter into dialogue with Canvas and Freestyle Concrete prior to making a final decision on the provider and the award of contract.**

Council resolved to accept the resolution to with one opposition

**17.78 Report on the Village Centre opening times following advice received from Newark and Sherwood District Council**

Cllr woods presented a report. Attached.

**Resolution:**

**1. That Council confirm the following Village Centre opening times based on existing arrangements:**

**Monday to Saturday 0800 – 00.00**

**Sunday 0800-22.30**

**2. That, subject to viable improvements being made to improve noise reduction and hiring controls to limit external noise to reasonably practicable levels, Weekday hiring is extended to include the period from 0630 to 0800**

Council resolved unanimously to accept the resolution

**17.79 Approve minutes of 26<sup>th</sup> September 2017**

Council resolved unanimously to approve the minutes from 26th September 2017. (on file)

**17.81 Acceptance of accounts for September 2017 and half yearly budget report**

Cllr. Woods informed the meeting that the Council was on track for a balanced budget  
Council resolved unanimously to accept the accounts. (on file)

**17.82 Acceptance of bills for payment for October 2017**

Council resolved unanimously to accept the bills for payment for October 2017 (on file)

**17.83 Proposal to erect a Christmas Tree outside the Co-op**

Cllr. Clarke presented report. Attached.

**Resolution:**

**“Village Capital Investment budget and the Christmas Lights budget be combined for this project and additional grant monies and donations be sought for the cost of the Tree”**

Council resolved unanimously to accept the resolution

**17.84 Facilities and Planning Management Committee**

17.84.1 Acceptance of minutes of 11<sup>th</sup> October 2017

Council resolved unanimously to accept the minutes. (on file)

17.84.2 Management report

Attached.

**17.85 Finance Risk and Staffing Management Committee**

17.85.1 Acceptance of minutes of 11<sup>th</sup> October 2017

Council resolved unanimously to accept the minutes. (on file)

17.85.2 Management Report

Cllr Woods expressed his thanks on behalf of Council to Clerk and Cllr Clarke on DDA Policy.

**17.87 Safer neighbourhood Meeting Report**

No meeting. Next on 14<sup>th</sup> November.

**17.88 Urgent Planning Applications**

17.88.1 **17/01518/FUL**. Hall Farm bungalow. Blidworth Road. Farnsfield.

**Council resolved unanimously not to object to the application.**

17.88.2 **17/01210/FUL**. Woodlands Cottage. Station Lane. Farnsfield.

**Council resolved unanimously to re-present its objections to the proposal**

**17.89 Cllr. Woods moved to exclude the public in order to discuss an excluded item:**

Council resolved unanimously to support this resolution.

**Cllr. Woods asked the public to leave at 8.35pm.**

## APPENDIX.

## October PCM Agenda Item 17.76 Public open session:

## Closure of Farnsfield Surgery.

Attached is the correspondence between Neil Johnson from the PPG and Clair Vincent from SMP.

Hi Neil,

I shall answer your questions as best as possible:

- 1) Does this include Friday the 3rd? - *This is something that is still in discussion*
- 2) Online is showing appointments available to book during the time you have said the appointments are not available. Is this correct? *Appointments are still available to book however these shall be at Crown Medical Centre. Receptionists are informing patients of this when they book appointments and our IT department are looking into the slots that are available online.*
- 3) Will there be any doctors at Farnsfield to cover urgent requirements? - *Yes there shall be one GP on site each day to see Urgent patients.*
- 4) Will there be any nursing staff at Farnsfield? *Yes there shall be a HCA on site to see urgent patients and assist the Doctor with any emergencies.*
- 5) Will there be any reception staff at Farnsfield to man the phones? *There shall be 1 receptionist at Farnsfield whilst we are open to man reception desk, telephone calls shall be answered at Crown Medical.*
- 6) Will home visits continue as usual? *Home visits are still being discussed, we shall still be able to offer home visits for housebound patients and for urgent needs.*
- 6) When will normal service be resumed? *We have been advised it shall take 2 weeks for the work to be completed, hoping everything goes according to plan.*

Many thanks,

**Miss Claire Vincent**

HR Officer

Sherwood Medical Partnership

Farnsfield Surgery

Station Lane

Farnsfield, Newark

NG22 8LA

01623 882289 | 01623 709615

## SKATE PARK

### Notes from Chair

Prior to meeting the Chair announced that:

1. All comments and emails submitted to the Council prior to the meeting had been circulated to Councillors and would be taken into account in reaching a decision.
2. Comments and questions from the floor will be noted, taken into consideration and a formal response to all relevant submissions will be published following the meeting
3. Should the resolution be carried, there will be a period during which the Council will be in discussion with the two down-selected suppliers, users and other interested parties in relation to the siting and the design. This will be followed by a Planning application at which point any residents unhappy with the proposal can object.

The following comments and questions were noted:

1. There was a concern raised relating to speeding on Southwell Road at the point at which park users will be crossing. The report was a concern that this would lead to increased risk for park users.
2. On the issue of risk, the point was made that the council has a duty to assess risk as it would to its employees and to reduce their risk. Question was asked about whether or not a risk assessment has been carried out and had any control measures been identified as a result.
3. Reference was made to a pedestrian accident that occurred on Station Lane near Wilson's field approximately 20 years ago and that there was no wish to repeat that experience.
4. Question was asked about the noise levels associated with usage of the skate park facility.
5. Question asked about the dB levels associated with use of such a facility.
6. Question about whether there was potential for gender bias within the proposal and how many girls had been involved in the process to date.
7. There was concern raised about antisocial behaviour and drug taking associated with the facility: and the comment that drug taking already occurs within the car park at Hadley Park.
8. Question from the floor about how this is going to be financed.
9. Question about the ongoing maintenance costs associated with the facility.
10. Question about what the experience was of other such parks, such as Southwell's.
11. Question was asked about the operating hours of the proposed facility and whether lights would be provided.
12. There was a question/comment about whether the facility is modular and if so, could it be built in stages over a period of time.
13. There was comment from one resident that he did not want it to be built at Wilson's field.
14. Question about where it would actually be sited on Hadley Park.
15. Comment about the need to ensure that bystanders are safe from flying boards or scooters et cetera.



## Agenda Item 17.77

**24<sup>th</sup> October 2017**

### **Report of the Skatepark Project Working Party.**

**Project Working Party (PWP): Cllrs. Clarke, Selby, Frost and Johnson, Mr Hazard and Mrs Hill.**

#### **Introduction**

The project to provide an additional facility for young people in the village has been ongoing over a period of years. That facility will take the form of a skate park. The provision is within the Parish Council's Strategic Plan and a working party was formed to deliver the project within the business year.

Before agreeing a provider it was agreed that each prospective supplier would be given the opportunity to present a proposal and as a result, a presentation event held on 17<sup>th</sup> October, which was a great success. Three providers attended the event. One of the original five declined stating that the project was too small and one ceased trading during the consultation process. Over 42 residents and Councillors attended.

The term skate park provides too narrow a definition as in fact, as clearly demonstrated by the presenters such a facility can be used by skaters as well as boarders, and appeals to a wide range of ages and abilities.

From the feedback forms received at the end of the meeting the two most popular presentations were from Freestyle and Canvas who were subsequently shortlisted to enter into further dialogue with users and the council prior to contract award. Follow up meetings between the Working Party and Canvas and Freestyle have been arranged for early November. Both companies supply concrete parks which is the Council's preferred option.

#### **Location**

The Working party have considered both Hadleigh Park and Wilson's Field as potential locations for the skate park. The Working Group's recommendation is to site the skate park at Hadleigh Park adjacent to the children's play park for the following reasons:

- **Access** There is off road parking at Hadleigh Park. Younger children are likely to be accompanied by their parents/carers who may well access the site via a car. A Skate Park at Wilson's Field with no off-road parking would add to incidences of on road parking and congestion. Station lane is already congested, and the road is narrow. Double decker buses pass down station lane. There is no pavement adjacent to the GP Surgery and Wilson's Field, which would require users to cross the road which is potentially hazardous for children and young people.
- **Safety** Children and young people can be vulnerable. Council has a duty of care to ensure that as far as practicable facilities provided are as safe as they can be. The proposed site at Hadleigh Park adjacent to the play park is overlooked by dog walkers passing by and users of the play park and open space. It is visible from the road. To site the park in an isolated location would be dangerous.

- **Noise** Concrete skate parks are less noisy than steel ones. There is already some tree screening in place at Hadleigh park which would help reduce any noise from the proposed concrete skatepark. Additional landscaping may further reduce this.
- **Future Development and social interaction** By siting the Skatepark at Hadleigh Park it allows for the possible future development of a route from the play park via the skate park past the allotments, community gardens, orchard and wetland development through the Acres and on to Millennium Woods. This would encourage wider community use and social interaction between many different age groups. The route would be wheelchair and pushchair friendly. The working party believe that antisocial behaviour is less likely when a site is well used by multiple groups of varying ages. The site also satisfies
- **Balancing facilities** There are many play areas and recreational facilities for young people on the West side of the village but only few on the East. There is development at Milldale and off Southwell Road which will lead to an increase in children and young people residing on the East of the Village. Siting the skate Park at Hadleigh Park would even out the spread of recreational facilities for young people over the whole spread of the village.
- **Wilson's Field** already has facilities for young people including the MUGA and football goal posts which are well used by the young people of the village. These would have to be removed to site the skate park. Creating the facility here would disproportionately reduce the available open space. There is also a public footpath through Wilson's field linking Station Lane to Mansfield Road and the Bus Stops. This is well used by residents. To re-site it would be expensive and detrimental.

## Resolution

The working party propose that:

Planning permission be applied for a concrete Skate Park at Hadleigh Park, adjacent to the existing children's play area, based on a design to be produced in conjunction with the successful provider and users.

The working party will enter into dialogue with Canvas and Freestyle Concrete prior to making a final decision on the provider and the award of contract.

**For and on behalf of the Skate Park Working Party**

**October 2017**

## **Farnsfield Parish Council Meeting 24 October 2017**

### **Agenda Item 5.17.78**

#### **Village Centre Premises Licence**

##### **Introduction**

The Parish Council has a Premises Licence issued by Newark and Sherwood District Council (NSDC) authorising “Licensable activities” that include live music and performances. The Licence also stipulates the times at which such activities can take place.

On Friday 2 October 2017 an officer from NSDC visited the Village Centre. The Clerk was informed that, a complaint had been made to NSDC by a neighbouring resident regarding noise from the Village Centre heard from 6.30 am on Monday, Tuesdays and Wednesday mornings. The Licensing Enforcement Officer informed the Clerk that the Parish Council was in contravention of the Premises License by letting the centre at that time, and that the classes should cease forthwith.

As a result, the Clerk informed the Hirer and the fitness classes being held during those periods ceased.

The clerk contacted NSDC on 12 October and requested a copy of the Premises Licence.

##### **Village Centre Premises Licence and Centre Hire Policy**

Having received a copy of the Licence, the Clerk contacted NSDC and spoke with another officer there regarding the licensable activities and the constraints associated with them. The Clerk was informed that the information provided by the previous officer was incorrect and the activities being undertaken at the Centre during the times referred to above are not Licensable and therefore can take place without constraint.

Unfortunately, the Hirer has now made alternative arrangements, resulting in the associated loss of revenue for the Parish Council generated by the hire of a hall.

The Premises License does not preclude non-licensable activities at the Centre outside of the specified times, but does state that: *“Any noise produced or associated with the entertainment must not be audible at the façade of the nearest residential, commercial or industrial premises”*. It should be emphasised at this point that the condition does not relate to any non-licensable activity; the hire in question being an example of such an activity.

Whilst the Parish Council is entitled to hire the Village Centre facilities for non-licensable activities outside of times stated in the Premises Licence, Council may wish to consider the potential impact on its near neighbours as a result. In doing so, Council is asked to consider:

1. Formally adopting a policy for Village Centre opening times for non-licensable activities in line with the objective of providing a useable community space and income generation
2. Subject to (1) above, to consider potential mitigation in the form of noise control and policies to manage hirer's activities,
3. Or both.

Mitigation may take the form of upgraded glazing to exterior windows and other practical noise reduction insulation measures, and the addition of air conditioning within the halls to overcome the requirement to open windows. The Council has already approved a programme of improvements to the Village Centre that includes replacement windows.

The Council should consider positively, reasonable opportunities to provide facilities and activities for the benefit of the community, whilst at the same time improving income generation potential. It should also consider the balance between that achieving that objective and maintaining a healthy relationship with those members of the community who live in proximity to the Village Centre.

Regardless of the outcome agreed by Council as a result of this report and resolution, the range of licensable activities enjoyed at the Village Centre will continue at present, and within the existing licence constraints. Council may consider it reasonable to progress with noise reduction improvements on the basis that, external noise pollution could be reduced for any activities held within the Village Centre regardless of whether or not they are licensable.

### **Resolution**

1. That Council confirm the following Village Centre opening times based on existing arrangements:

Monday to Saturday 0800 – 00.00

Sunday 800-22.30

2. That, subject to viable improvements being made to improve noise reduction and hiring controls to limit external noise to reasonably practicable levels, Weekday hiring is extended to include the period from 0630 to 0800

### **October PCM Agenda Item 17.83**

Quote from VIA to install Christmas Tree outside the coop

Council previously resolved that as part of the Christmas decoration project a Christmas tree be installed outside the coop.

Cllr. Clarke and the Clerk have met with representatives from Via to discuss this option. The quote for the works is shown below.

The price to provide a tree socket and power supply as requested is **£2403.61 + vat.**

The price to provide operatives and mobile working platform to dress the tree and subsequent removal of decorations is **£578.34 + vat.**

Total for works **£2981.95 + vat.**

**The Budget for Christmas lighting this year is £1000 with an addendum that £1000 should be sought through grants.**

**The Budget for Village Capital Investment is £2000, none of which has been allocated at this point in time.**

The cost infrastructure for the erection of the Christmas tree is £2403.61 +vat

The cost for the operatives to dress and remove the decorations from the tree plus test the decorations on the tree opposite the Lion and at the end of the Ridgeway is £578.34+v

The one-off capital investment cost exceeds budget by £403.61

The Annual Christmas lighting costs are underbudget by £ 421.66

The total cost for the tree and fitting of lights is on budget if the Capital Investment and Christmas Lighting budgets are amalgamated for this purpose.

Resolution:

“Village Capital Investment budget and the Christmas Lights budget be combined for this project and additional grant monies and donations be sought for the cost of the Tree”

Karen Clarke

October 2017.

## **October PCM. Agenda item 17.84.2**

Farnsfield Parish Council

F & PMC Meeting October 11<sup>th</sup> 2017

Chairman's Report

### **Public Open Session**

Clare Reaney of Woodberry Tearooms addressed the meeting. She clarified that her application for an alcohol license and extended opening hours was to facilitate one or two bistro evening events a month.

Concerns were raised re: parking arrangements. Ms Reaney discussed options regarding the concerns which are in the full minutes.

Mr Purcicoe questioned which names had been proposed for the roads on the new Milldale estate. The deceased Halifax Bomber Crew had been suggested but NSDC had to request permission from the estates of the deceased HBC before the names could be used.

Mr Purcicoe also commented that the grass cutting adjacent to footpath No 9 was not to a satisfactory standard. The Clerk will follow up on this.

NHP. Cllr Johnson proposed a resolution that a working party be set up to create a draft FPC Generic planning policy document.

The resolution was carried unanimously. Details full minutes

Planning application training for councillors to be researched by the clerk.

Farnsfield Christmas Decorations to be discussed at Full Council 24/10/17

Playground Inspection Report. All low risk defects at Hadleigh Park being resolved.

Asset Inspection Report. Cllr. Selby presented the report and had identified areas of concern. Details in full minutes.

Planning Applications.

Woodberry Tearooms the committee resolved to support this with 1 abstention

All the other applications was supported with 1 abstention of 19 Yates Croft.

Farnsfield Parish Council

**Approved minutes of a meeting of a meeting of Farnsfield Parish Council held at 7.30 pm on Tuesday 21<sup>st</sup> November in The Lower Hall, Village Centre, New Hill Farnsfield. NG228JN**

**Present:** Cllrs. Woods(chair), Clarke, Healy, Selby, Waterfield, Wright, Frost, Johnson and (Rachel Waterfield (clerk)

15 members of the public were also in attendance.

**Cllr. Woods opened the meeting at 7.32pm**

Cllr. Woods proposed an amendment to the Agenda in that item 7 17.98 be moved to immediately after the public open session.

The resolution to amend the agenda was carried unanimously

**17.90 Apologies for absence**

Apologies were received and accepted from Cllrs, Doherty and Stafford (Work Commitments) and Cllr. McDowall (Holiday)

**17.91 Declarations of Interest**

None

**Cllr. Woods suspended standing orders at 7.33pm**

**17.92 Public Open Session**

A member of the public voiced his concerns over how Miller Homes were conducting the construction Works at Milldale. He is concerned that they are not following correct procedure in relation to health and safety and the agreed practices set out in their contract.

Cllr. Woods responded that Council would address this with the relevant authorities and make the responses public. The member of the public was asked to email his concerns to the clerk.

A number of resident's local to Hadleigh Park attended the meeting to voice their opposition to the proposed development of Hadleigh Park and Council's handling of the matter. Concerns raised included:

**The response from Council to the complaint:** It was stated that the formal response from Council only addressed some of the questions raised previously and that other issues have been disregarded.

**Consultation:** It was stated that residents had not been consulted; and their feelings were not being taken into account.

A member of the public presented a paper to Council (on file) outlining his views.

A record of individual comments was taken and an undertaking given that the Council would respond in writing within 10 working days.



**Cllr. Woods reinstated standing orders at 8.10pm**

**17.93 Report from the skatepark working party.**

**The report is attached.**

**Cllr. Johnson moved the following amendment to the proposed resolution**

Cllr. Johnson suggested that Council postpone a decision on renaming the skate park to Hadleigh Community Park for further consideration and moved the following amendment to the proposed resolution "Subject to contract Freestyle be engaged to design and build a concrete skatepark at Hadleigh Park, adjacent to the children's play park and meetings be arranged with Freestyle, users, residents, and the Working Party to progress the project."

This amendment was not seconded.

**Resolution:** The working Party moves that

- 1. The project is referred to as the 'Hadleigh Community Park' Project**
- 2. Subject to contract Freestyle be engaged to design and build the facility and meetings be convened with Freestyle, users, residents, and the Working Party to provide specific information relating to design, size, location, noise and risk management.**

**Council resolved to carry the motion with one objection.**

**17.94 To approve the minutes of 24/10/2017**

On file

**Council resolved unanimously to accept the minutes of 24/10/2017 and noted the inclusions which a member of the public requested which are recorded below.**

"A resident stated he didn't want the skatepark at Wilsons Field and gave reasons of Anti-social behaviour, broken bottles and the siting of the MUGA was not in accordance with some build guidelines. Another resident commented about speeding traffic on Southwell road being dangerous and specifically mentioned that any application to build on Haleigh Park should include an effective traffic calming scheme".

**17.95 Acceptance of accounts for Oct 2017**

On file

**Council resolved unanimously to accept the accounts for October 2017.**

**17.96 Acceptance of bills for payment for Nov 2017**

Attached in Appendix

**Council resolved unanimously to accept the bills for payment for November 2017**

**17.97 Virgin Media Update**

Attached in Appendix

### **17.98 Mansfield Road Appeal Update**

Attached

### **17.99 Facilities and Planning Management Committee**

19.99.1 Acceptance of minutes of 8<sup>th</sup> Nov 2017

On file

**Those councillors present at the meeting resolved unanimously to accept the minutes**

17.99.2 Management report

Cllr. Selby reported that all actions from the minutes had been progressed

### **17.100 Finance Risk and Staffing Management Committee**

Acceptance of minutes of 8<sup>th</sup> Nov 2017

**Those councillors present at the meeting resolved unanimously to accept**

Management Report

Cllr Woods reported the key issues from the meeting

### **17.101 Safer neighbourhood Meeting Report**

The minutes of the 12/09/2017 are on file.

Cllr Selby reported that the minutes of the 14/11/2017 were not yet available. There had been 1 burglary in Lowdham since the last meeting.

Rachel Swinney is no longer PSO for Farnsfield. Keith Crowhurst is now the officer to contact.

PCSO Keith Crowhurst

Tel: 101 ext 8007671

Mobile: 07889 702823

Keith.crowhurst4741@

[Nottinghamshire.pnn.police.uk](mailto:Keith.crowhurst4741@Nottinghamshire.pnn.police.uk)

### **17.102 Any urgent planning applications**

None

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Cllr. Woods asked the public to leave at 8.50pm**

### **17.103 To approve confidential minutes of 24/10/2017**

**Those councillors present at the meeting resolved unanimously to accept the confidential minutes of 24/10/2017**

**Cllr. Woods closed the meeting at 9pm.**

## Appendix A

### FPC Meeting 21<sup>st</sup> November 2017

#### Agenda Item 9 17.98

#### **Report from the skate park working party**

The Working party has now had follow up meetings with both the shortlisted skatepark providers. These meetings were very informative, and the Working Party proposes the stated resolution based on those meetings and consultation with potential users. Both Canvas and freestyle offered amazing and varied projects however,

- Freestyle offered a more proactive support team to assist soliciting funding.
- Freestyle offered a more proactive support team in relation to consulting with and managing concerns from local residents regarding the facility.
- Freestyle offered a more proactive project management support team.
- Freestyle projects were more community based and incorporated aspects which would appeal to a wider range of users. The projects more inclusive and took into account the needs of all members of a community when designing a project not just skateboarders.

#### **Following the meetings with Freestyle and Canvas, opinions and concerns from local residents, young people and users the Working party suggest a different approach to the skatepark:**

- The skatepark should not be a standalone project but part of a larger community facility to be developed over the coming years.
- The project should be called the Hadleigh Community Park Project
- The skating facility will be a part of the larger project but not the focus of the project
- The project will be developed in partnership with the chosen provider and consultation with the community
- The skating element of the facility will be developed taking into account the needs of all young people in the village not just skateboarders to make it a more inclusive facility
- The project will focus on developing Hadleigh Park, the Community Garden and Wetland area, The Acres and Millennium Woods as a community park area accessible to all providing varied facilities for all ages, not just young people. The elements of the project will be linked by wheelchair and pushchair friendly access, the pavilion would provide toilet facilities enabling the school to use the facilities as part of a forest school facility if required.

In response to some technical questions and concerns raised by local residents that can most easily be addressed by the professionals associated with the project, it is recommended that meetings are convened with users, residents, the selected provider and the Working Party to provide specific information relating to design, size, location, noise, risk management. etc. as soon as practicable.

#### **The working Party moves that:**

- 1. The project is referred to as the 'Hadleigh Community Park' Project**
- 2. Subject to contract Freestyle be engaged to design and build the facility and meetings be convened with Freestyle, users, residents, and the Working Party to provide specific information relating to design, size, location, noise and risk management.**

Farnsfield Parish Council

Agenda item

Mansfield Road Appeal – verbal report

Following the District Council's Planning Committee refusal to grant planning consent for the development of housing to the south of Mansfield Road, a public inquiry was established to consider the Appellant's case for a 20 and 60 house scheme.

The Appeal was presided over by a Planning Inspector, Mrs Vyse, between 14 and 17 November 2017 at the District Council's offices in Newark. Both the District Council and the Appellant were represented by Barristers, supported by expert witnesses.

The Parish Council's written objections submitted prior to the appeal will be taken in evidence.

Members of the public were given the opportunity to speak on the first day. In addition to local residents, two parish councillors made representations. Cllr. Blaney, Leader of the District Council, also spoke in opposition to the proposal. Mark Spencer MP was given the chance to speak on the morning of the last day and spoke in opposition to the proposal.

On Monday 20 November the Inspector visited the village and walked a route from White Post Farm to the Bellway development on Southwell Road, plus the Robin Hood trail and other locations. She was accompanied by a representative of the Appellant, the District Council, Parish Councillors, and local residents.

The Inspector will make her recommendation to the Secretary of State with a decision due in mid-December. The Secretary of State can uphold or reject the Inspector's recommendation.

The Parish Council would like to thank everyone who has supported its objection to the development.

**Cllr.Woods.chair.**

**Approved minutes of a meeting of Farnsfield Parish Council held at 7.30 pm on Tuesday 19<sup>th</sup> December 2017 in The Lower Hall, Village Centre, New Hill Farnsfield. NG228JN**

**Present:** Cllrs. Woods (Chair), Clarke, Selby, Healy, Frost, Johnson, Wright, Waterfield, McDowall, County Cllr. Laughton (part of the meeting), District Cllr. Taylor (part of the meeting) and Rachel Waterfield (Clerk)

25 Member of the public were also in attendance.

**Cllr. Woods opened the meeting at 7.30pm**

**17.104 Apologies for absence**

Apologies were received and accepted from Cllrs. Stafford and Doherty (work commitments)

**17.105 Declarations of Interest**

None

**Cllr. Woods suspended standing orders at 7.31pm**

**17.106 Public Open Session**

Cllr. Laughton reported that

- an officer from NCC would be inspecting Brickyard Lane on 20/12/17 following complaints from local residents with a view to the responsible contractors repairing the damage.
- The 30mph sign on Mansfield road would be moved as part of NCC 2018/19 planned works.
- The Local Service Improvement Scheme has been extended to the end of January 2018. Match funding by local councils is no longer required.
- **17/02135/FUL. Old Manor Farm. Main Street. Farnsfield:** he had received an email from Clive Wood at NCC stating that it would no longer be possible for highways to object to the development on technical grounds but that if Council had evidence country to this highways would consider it. (email on file)

Council then heard statements from members of the public gallery both in support of the planning application and from those opposing it.

Cllr. Laughton concluded with the information that the outcome of the Mansfield Road Appeal was due to be decided upon by the secretary of State at the End of January 2018. He has asked that this be delayed until after the DPD has been heard at the beginning of February 2018 as this would influence his decision.

**Cllr. Woods reinstated standing orders at: 8.08 pm**

**17.107 Young Persons Facility at Hadleigh Park: Council to review a report and recommendations on the young person's facility at Hadleigh Park and make a resolution as to how to progress the project.**

Cllr woods presented the report. Attached

Cllr. Johnson questioned what a drainage survey and sound survey were and were they necessary.

**It was moved that Council would undertake the following:**

- 1. Noise and drainage surveys be commissioned, and location options identified based on the reports received.**
- 2. Subject to the outcomes of those reports, Council considers a final resolution to proceed to contract.**
- 3. Detailed plans are produced, and planning permission obtained if required.**
- 4. That the outcomes of this meeting together with any additional and relevant information forms the basis of a second information paper for publication**

**This resolution was carried with one abstention**

**17.108 17/02135/FUL. Old Manor Farm. Main Street. Farnsfield. Council to review the planning application and make its recommendations.**

Having reviewed all submissions received by Council prior to the meeting and having heard the submissions from members of the public during the open session

**Council resolved not to support the planning application. Two Councillors abstained.**

**Action. Cllr. Woods will forward the reasons for opposing the application to the clerk prior to 2/1/2018.**

**17.109 Approve minutes of 21<sup>st</sup> November 2017**

**Council resolved unanimously to approve the minutes of November 2017**

**17.110 Acceptance of accounts for November 2017**

On file

**Council resolved unanimously to approve the accounts for November 2017**

**17.111 Acceptance of bills for payment for December 2017**

Attached

**Council moved unanimously to approve the bills for payment for December 2017**

**17.112 Facilities and Planning Management Committee**

**17.112.1 Acceptance of minutes of 6<sup>th</sup> December 2017**

**Those Council members present at the meeting resolved unanimously to accept the minutes of December 2017.**

**17.112.2 Management report**

None.

**17.113 Finance Risk and Staffing Management Committee**

**17.113.1 Acceptance of minutes of 6<sup>th</sup> December 2017**

**Those Council members present at the meeting resolved unanimously to accept the minutes of December 2017.**

**17.113.2 Management Report**

None

**17.114 Safer neighbourhood Meeting Report**

None.

**17.115 Any urgent planning applications to be considered by Council**

None

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**17.116 Council to review the Clerk's Hours and make a resolution on the outcome**

The minutes of this agenda item are confidential

**Cllr Woods closed the meeting at 8.50pm**

**Date and time of next meeting: Tuesday 23<sup>rd</sup> January. 7.30pm**

## Appendix 1

FPC

Agenda item 4 17.107

Hadleigh Park Project update

Introduction

The Parish Council continues to advance and be driven by the Neighbourhood Plan (NP) and the Strategic objective of securing a Young Person Sports Facility (YPSF) in Hadleigh Park. In order to provide maximum consultation since the last regular meeting of the Council there have been two public meetings and a meeting of the Facilities and Planning Committee, together with the publication of the information paper.

Hadleigh Park Project

The project is still at a relatively early stage, but progress has been made with the selection of a preferred supplier (subject to contract) discussions with Newark and Sherwood District Council concerning Planning Permission and the intention (subject to resolution) now to proceed with a feasibility assessment relating to noise and drainage assessment.

Whilst the Parish Council is progressing the delivery of the NP objective of a YPSF, for which Freestyle are the preferred supplier, the Council recognises the wider opportunity that arises from a more long term holistic approach to area that currently comprises the individual elements in that location: the Children's play park and adjacent space, the Acres, Allotments, Football Pitch and Woodland areas. Individual elements currently, but with the potential to appeal to a wider, more diverse user group if linked in some way. Such an approach can also help deliver the existing Strategic objective for the creation of a Wetland area at that location (See Appendix A for overview satellite image of the area under discussion).

Report

In the report published by the Parish Council (insert date) a process was outlined that would inform the steps to be taken by the Council to deliver the young persons facility. That report is attached as Appendix B for information.

In recent weeks, representatives from Freestyle have held two separate meetings with interested parties from the community. As a result of feedback from Freestyle regarding the requirement, or otherwise, to undertake a noise survey, Council is proposing to commission a survey to be carried out as part of the high-level feasibility study identified in that report, to include a drainage survey, the outcomes of which will inform options for the actual location of the YPSF.

That report provided the following sequence of events:

1. Feasibility study and report to Council
2. Resolution to proceed to be passed by Council subject to report
3. Planning permission sought
4. Proceed to contract (subject to planning permission being granted) for the provision of a YPSF

As a consequence of the Freestyle meetings and other updates, it is proposed that the Council commission a drainage survey to help inform the final location of the facility. The outcomes of the surveys would be reported back to Council in January or February 2018.



At the meeting of the Facilities and Planning Committee on 6 December 2017 a paper was presented developing the view expressed above that there are wider opportunities to enhance facilities and usage of all the elements listed above by creating a 'connection' between them that could encourage wider and more diverse use. The Committee discussed the feasibility of connecting the facilities: Hadleigh swing Park, Hadleigh YPSF, the Community Garden and Wetlands Project and Millennium Woods, and as a result agreed that this should be taken forward. The outcomes of that work and consultation will be reported to a subsequent Council meeting.

#### Resolution

Council resolves that

5. Noise and drainage surveys are commissioned and location options identified based on the reports received.
6. Subject to the outcomes of those reports, Council considers a final resolution to proceed to contract.
7. Detailed plans are produced and planning permission obtained if required.
8. That the outcomes of this meeting together with any additional and relevant information forms the basis of a second information paper for publication

#### Appendix 2.

### Farnsfield Parish Council

### Bills for Payment December Agenda Item:

Status	Supplier	Description	Net £	VAT £	Gross £
DD	EON	Elec. Pavillion	26.00	1.30	27.30
DD	EON	Elec. VC	231.70	46.34	278.04
DD	EON	Gas.VC	265.47	53.09	318.56
DD	EON	Elec. Wilsons Field	23.54	1.24	24.78
DD	NSDC	Rates	391.00		391.00
DD	Water Plus	Surface Water and Drainage			
ET	Screwfix	VC	94.77		94.77
		Barrier Tape	13.45		13.45
		Grounds Maintenance			
ET	Ulyett	1xQuater	1,440.50	288.10	1,728.60
ET	Mr. G	Window cleaning VC	15.00		15.00
ET	Reprotec	Copier Charges	34.47	6.89	41.36
ET	Toms Garden Services	Footpath Maintenance	135.00		135.00
ET	Staff Costs	December Wages	2,734.20		2,734.20
ET	Parish Online	Annual Subscription	45.00	9.00	54.00
<b>Total</b>			<b>5,450.10</b>	<b>405.96</b>	<b>5,856.06</b>
<b>Authorised Signatory</b>			<b>Date</b>		
<b>1</b>			<b>Minute</b>		
<b>Authorised Signatory 2</b>					

**Minutes of the meeting of Farnsfield Parish Council held at 7.30 pm on Tuesday 23<sup>rd</sup>  
January 2018 in The Lower Hall, Village Centre, New Hill, Farnsfield. NG22 8JN**

**Present:** Cllrs. Woods (Chair), Clarke, Selby, Frost, Healy, Wright, Johnson, McDowall, Rachel Waterfield (Clerk)

**Cllr. Woods opened the meeting at 7.30pm**

**18.117 Apologies for absence**

Apologies were received and accepted from Cllrs. Waterfield, Stafford and Doherty (work commitments) and County Cllr. Laughton (another appointment), District Cllr. Taylor (personal issue)

**18.118 Declarations of Interest**

None

**Cllr. Woods suspended standing orders at 7.31pm**

**18.119 Public Open Session**

A member of the public brought to the Council's attention the noise being generated from the Village Centre during lettings.

**Action: The Clerk will contact the groups to discuss noise reduction**

A member of the public asked that her concerns over the medical provision offered by Sherwood Medical Partnership at the Farnsfield Surgery on Station lane be minuted. She identified a number of issues of concern including availability of appointments, availability of doctors, and Reception/Patient interface. She requested that it be formally minuted that the service provided was unacceptable.

Neil Johnson, acting chair of Patient Participation Group asked that all residents with complaints regarding the surgery email him their complaints with dates and times clearly recorded as there is a major review scheduled in March. He will forward his details to the clerk and she will post them on the website

Residents without access to email should write to the surgery with their complaints.

The clerk will make contact with Julie Andrews at Newark and Sherwood District Council to discuss the March review and how the Parish Council's contribution will be obtained.

A member of the public asked at what stage was the feasibility study into the relocation of the Village Centre. Cllr. Woods stated that there was no work in progress at this point but that he will bring a report to the Council.

Another member of the public asked whether the CIL/S106 monies had all been spent/allocated. CIL/106 monies received were allocated to support 2017/18 Strategic Plan projects within the Parish.

**Cllr. Woods reinstated standing orders at 7.56pm**

**18.120 Planning Application 17/02135/FUL. Old Manor Farm. Main Street. Farnsfield Council to consider the revised planning application**

**Resolution:** Council will write to Newark and Sherwood District Council to say that its original objections to the planning application remain and are unchanged as a result of the latest amendments.

**Carried unanimously**

**18.121 Approve minutes of 19<sup>th</sup> December 2017**

Approved unanimously. Available on the website or from the Council office on request.

**18.122 Acceptance of accounts for December 2017**

Accepted unanimously. Available on the website or from the Council office on request.

**18.123 Acceptance of bills for payment for January 2017**

Attached as Appendix A. Accepted unanimously.

**18.124 Council resolution to agree the 2018/19 Annual Budget**

The Council resolved unanimously to accept the 2018/19 Annual Budget. Available on the website or from the Council office on request.

**18.125 Council Resolution to set the 2018/19 Annual Precept**

Report attached as Appendix B.

**Resolution:** Based on the budget agreed for 2017/18 the Parish Council resolves that it will set a precept figure of £75,000 and that the RFO inform Newark and Sherwood District Council of its precept figure by 1st February 2018.

**Carried unanimously.**

**18.126 Council Resolution to amend the signatories to the Unity Trust Bank Account**

**Council resolved unanimously to remove Mr Hamilton as a bank account signatory and add Cllrs. Healy and Woods**

**18.127 Facilities and Planning Management Committee**

18.127.1 Acceptance of minutes of 10<sup>th</sup> Jan 2017. On file. Accepted unanimously

**18.128 Report from the Young Person Facility Working Party.**

Report attached as Appendix C

**18.129 Safer neighbourhood Meeting Report**

On File.

The Clerk also reported that a crowbar had been found on the fence of a resident of Murdoch Close. There have been thefts from the Bellway Housing development on Southwell Road.-There has been an attempted burglary on Abbots Close.-A horse box has been taken from a paddock adjacent to the Garage on Southwell Road.

Cllr. Selby will contact the PCSO Keith Crowhurst and invite him to come to a meeting to discuss neighbourhood watch and CCTV.

Cllr. Healy reported that a motorcyclist on Southwell Trail had been formally cautioned after a member of the public took a photograph of the registration plate and reported the incident.

**18.130 18/00113/FUL. Saddlers Cottage. Blidworth Road. NG22 8EZ**

Council resolved unanimously not to oppose this application

**Cllr Woods Closed the meeting at 8.32 pm**

**Date and time of next meeting: Tuesday 27<sup>th</sup> February at 7.30 in the Village Centre**

## Appendix A

**Farnsfield Parish  
Council**

**Bills for Payment January**

**Agenda Item:18.123**

<b>Status</b>	<b>Supplier</b>	<b>Description</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gros s £</b>
<b>paid in</b>					
Dec-17	K.Burbidge	Cleaning VC	24.00		24.00
04/12/2017	Nest	Dec Pension			
Dec-17	Nest	Jan 2018 pension (addn £26.79 paid 12/1/18)	100.47		100.47
B/P	Viking	office supplies	33.50	8.39	41.98
B/P	O.Heap	Fire Protection Services	536.50	107.30	643.80
B/P	Gallagher	Pressure Washing Play Area	150.00	30.00	180.00
B/P	NALC	Annual Subscription	447.28		447.28
B/P	Handicentre	misc., supplies	11.22	2.24	13.46
B/P	AKVO	Legionella Management	415.00	83.00	498.00
B/P	Reprotec	Copier charges	17.75	3.55	21.30
B/P	SLCC	Annual Subscription	165.00		165.00
B/P	Healy Expenses	BKV expenses	20.00	5.17	25.17
B/P	Waterfield Expenses	LCPAS GDPR information Pack	30.00		30.00
B/P	RCA	Model VC Hire Agreement	29.17	5.83	35.00
B/P	Toms Garden Services	Footpath Contract	135.00		135.00
B/P	RCA	Playground Inspection Training	140.00		140.00
DD	NSDC	VC Rates	391.00		391.00
DD	PWLB	Biannual repayment	455.27		455.27
DD	Eon	Elec Pavilion	22.82	1.14	23.96
DD	Eon	Gas VC	371.60	74.32	445.92
DD	Eon	Elec. VC	195.72	39.14	234.86
	January Wages	January Wages	TBC		TBC
<b>Total</b>			<b>3,691.30</b>	<b>360.08</b>	<b>4,051.47</b>
<b>Authorised Signatory 1</b>			<b>Authorised Signatory 2</b>		<b>Date</b>
					<b>Minute</b>

## Appendix B

### Farnsfield Parish Council meeting 23/01/2018

#### Agenda item 9.18.125 Council Resolution to set the 2018/19 Annual Precept

##### Introduction

1. The Parish Council is required to set a precept annually, and to inform Newark and Sherwood District Council of its precept figure by 1st February 2018, in order that the District Council can issue Council Tax and Precept demands for the coming financial year.

##### The Precept

2. The precept figure is based on the agreed Parish Council budget for the coming year and is charged and collected from the community based on Council Tax Bands. Example Council Tax figures are usually quoted against Band D.
3. Based on the agreed budget figure of £100,826 the Parish Council, through its Responsible Financial Officer, will inform the District Council of its precept figure as set out above.
4. As detailed in the budget papers, the increase in precept is largely as a result of three factors:
  - a. The Repayment costs of the Public Works Loans Board
  - b. The requirement to restore the Parish Council reserves in line with recommended practice
  - c. The more conservative approach to income generation derived from the village centre hire
5. The resultant precept increase will mean that a Band D property will see its precept demand increase by an annual figure of £5.89
6. As shown in the table below, the figure is below with the equivalent figure had inflation been factored into previous increase.

##### Precept History:

Year	A	B
2009	£60,000	£60,000
2010	£61,200	£62,760
2011	£63,000	£66,024
2012	£63,000	£68,136
2013	£60,420	£70,180
2014	£60,495	£71,865
2015	£63,000	£72,583
2016	£62,430	£73,745
2017	£66,000	

##### Resolution

**Based on the budget agreed for 2017/18 the Parish Council resolves that it will set a precept figure of £75,000 and that the RFO informs Newark and Sherwood District Council of its precept figure by 1st February 2018.**

## **Appendix C**

### **Young Persons Facility Working Party Report**

#### **Parish Council Meeting 23<sup>rd</sup> Jan 2018**

##### **Agenda Item 18.128**

The working party (WP) met at 6.30 pm on 21<sup>st</sup> Jan 2018

Marc Hazard, Annie Hill, Rachel Waterfield, Cllr Clarke and Cllr Frost were present.

The WP agreed that Annie would be responsible for youth engagement and liaison

Marc Hazard would be responsible for quality control of the build

Cllr. Waterfield would be responsible for contractual matters with Freestyle

Cllr. Clarke would be responsible for the application of a Lawful Development Certificate

Cllrs. Frost and Selby would be responsible for the drainage survey

Cllr. Johnson would be responsible for the noise survey

Rachel Waterfield would request a grant from the John and Nellie Brown Trust on behalf of the Parish Council to cover the cost of the above.

The Working Party will report back to Council when the surveys are complete.

Rachel Waterfield. 10/01/2018

**Minutes of a meeting of Farnsfield Parish Council held at 7.30 pm on Tuesday 27<sup>th</sup>  
February 2018 in The Lower Hall, Village Centre, New Hill Farnsfield. NG228JN**

**Present:** Cllrs. Woods (chair), Clarke (vice chair), Waterfield, Selby, Healy, Wright, Johnson, Frost, County Cllr. Bruce Laughton, Rachel Waterfield (clerk)  
70 members of the public were also in attendance

**Cllr. Woods opened the meeting at 7.30pm**

**18.131 Apologies for absence**

Apologies were submitted and accepted from Cllr. McDowall (bad weather affecting traffic and travel)

**18.132 Declarations of Interest**

None

**Cllr. Woods suspended standing orders at 7.31pm**

**18.133 Public Open Session**

Cllr. Laughton reported that:

- the operation of the Health Centre would be reviewed by the Health Scrutiny Committee in March.
- Residents of Brickyard Lane have been given contact details for Gary Wood, the Senior Highways Manager for NCC. to liaise with regarding to damage caused by construction traffic.
- 25 Million pounds will be available in the NCC budget over the next 5 years for highways improvements. Farnfield and Edwinstowe are scheduled for highways top dressing in summer 2018.
- He thanked Cllr. Selby for her submission regarding the old manor Farm Planning Application on behalf of the Parish Council at the NSDC Planning Committee meeting in February.
- He is continuing to put pressure on Severn Trent Water to review and upgrade Farnsfield Sewage system in light of all the new building.
- The decision on the Mansfield Road Planning Application has been put back until the 1<sup>st</sup> week in April 2018.

A member of the public asked Cllr. Laughton what would be done about the damage to the highways following all the construction works. Cllr Laughton replied that he was in consultation with Matt Lamb on this issue

A resident of Brickyard Lane thanked Cllr. Laughton for all his support in the ongoing negotiations relating to the repair of the road following damage by construction works and traffic.

A member of the public thanked the Council for arranging for the installation of seating at the bus stops in the village.

Another resident of Brickyard Lane thanked Cllr. Laughton for all his support.



The chair of the Patient Participation Group, Neil Johnson reminded residents that he was collecting feedback on issues for the Health Scrutiny Committee. His contact details can be found on the Parish Council Website. He has received 13 responses to date but requires more.

A number of residents attended the meeting to voice their opinions on the proposed skatepark at Hadleigh Park.

- A resident of Quaker Lane presented her report on local skate parks and spoke up against the proposal citing litter, vandalism and graffiti as some of the issues which have plagued Southwell, Blidworth and Rainworth Skateparks.
- A member of the public then presented a positive view of the skateparks he had encountered whilst living in London. He did voice concern however over the upkeep budget for a facility.
- A member of the public suggested that whilst the skatepark was a good idea Hadleigh Park was not the site for it. He believed Wilson's field to be a more sensible option.
- A member of the public asked whether a due diligence report had been undertaken with regards to Freestyle as discussed at the February Finance, Risk and Staffing Management Committee Meeting. Cllr. Woods responded that it had not to date.
- Another member of the public, a mum of three shared her positive experiences of skateparks over the last 10 years with members of her family
- Another member of the public spoke in support of the facility although she herself had no vested interest
- And finally, a member of the public asked that people consider how the face of sport was changing. Skateboarding would be an Olympic sport in the 2020 Olympics.

Three petitions in favour of the proposed skatepark were presented to Council at the meeting. A number of objection letters had been delivered to the Village Centre prior to the meeting. The contents of the petitions and letters will be collated and published in the minutes of the March Facilities and Planning Committee Meeting

A resident shared his experience of being struck by the wing mirror of an HGV whilst walking along Main Street where the Road narrows between Bramley and White and Elford Cottage. He asked for an independent review into road safety. Cllr. Laughton responded that the width of village pavements was an issue which was not easily solved without widening the Highways which is not always possible in village where the infrastructure has evolved rather than been purpose built for modern life and vehicles.

Cllr. Woods affirmed that the Council would continue its efforts to improve road safety.

**Cllr. Woods reinstated standing orders at 8.10pm**

#### **18.134 Approve minutes of January 2018**

**Council resolved unanimously to accept the minutes of January 23<sup>rd</sup>, 2018**

#### **18.135 Acceptance of accounts for January 2018**

### **Council resolved unanimously to accept the January 2018 accounts**

The accounts are published on the website and available to view at the Village Centre

### **FPC Financial summary as of 1/2/18**

Unity Trust Balance: £164,631.87  
Nation Wide BS Balance: £126,031.83

EMR Projects: £ 224,129.80  
EMR General: £1022.73

#### **Residual Balance: £65,511.17**

Total Receipts for Jan 2018: £8405.89

Total Payments for Jan 2018: £6637.01

### **18.136 Acceptance of bills for payment for February 2018**

Cllr. Johnson voiced concerns that it was difficult to approve the bills for payment, especially where high value invoices were included, without having seen the schedule in advance. Cllr. Wright also voiced his concern over this matter.

Cllr. Johnson questioned when the expenditure for the footpath 9 tree works had been approved by Council as this had not been done in any Council meeting since she joined the Council in September and she had attended all meetings.

Cllr. Johnson also questioned when the additional expenditure for mole control had been approved as the expenditure presented to Council in January was £260 initially followed by £90 per month.

**Council resolved to accept the bills for payment for February 2018 with 2 abstentions. Bills for payment attached.**

**Action:** The clerk will put these points on the agenda for the March FRSMC Meeting.

### **18.137 Facilities and Planning Management Committee**

Acceptance of minutes of 14<sup>th</sup> February 2018

**Those councillors present at the meeting resolved unanimously to accept the minutes of 14<sup>th</sup> February 2018**

### **18.138 Finance Risk and Staffing Management Committee**

Acceptance of minutes of 14<sup>th</sup> February 2018

**Those councillors present at the meeting resolved unanimously to accept the minutes of 14<sup>th</sup> February 2018**

Cllr. Clerk reported that the committee had resolved to support the resolution to buy and install a noticeboard on the bus shelter on Cockett Lane

**Action:** The clerk will initiate this  
buying noticeboard from best kept village budget. Clerk will action

**18.139 Safer neighbourhood Meeting Report**

Cllr. Selby reported that there was no new meeting to report. She did report that there had been a break in today on Station Lane however.

Cllr Selby. Agreed to take the suggestion that Farnsfield join a community neighbourhood watch scheme to the next safer neighbourhood meeting. She also confirmed that she had invited the PCSO to this meeting, but he was unable to attend. It is hoped that he will be available for the March or April Meeting.

**18.140 Planning Applications**

18.140.1 The White House. Mansfield Road. 18/00321/FUL

18.140.1 The White House. Mansfield Road. 18/00321/FUL Council commented that the text on the 'premises as proposed' document was illegible due to the small font size used.

**Cllr. Woods closed the meeting at 8.35pm.**

**Date and time of next meeting:**

Tuesday 27<sup>th</sup> March. 7.30pm. Farnsfield Village Centre

## Farnsfield Parish Council

**Bills for Payment February 2018**  
**Agenda Item: 18.136**

<b>Status</b>	<b>Supplier</b>	<b>Description</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Paid Jan	AS Pest Control	Mole contract	270.00		270.00
Paid Jan	Jan Wages		2,059.33		2,059.33
Paid Jan	Festive lighting	additional power supply for tree	280.60	56.10	336.60
Paid Jan	EON	Elec Pavilion	27.49	1.45	28.94
Paid Jan	Mr. Gs	Window Cleaning	15.00		15.00
<b>Total</b>	<b>Paid in addn. to Jan Bills for Payment.</b>		<b>2,652.42</b>	<b>57.55</b>	<b>2,709.87</b>
DD	Peak	Copier Charges	119.02	23.80	142.82
DD	Eon	Elec. VC	144.59	28.92	173.51
DD	Eon	Gas VC	332.52	66.50	399.02
DD	ICO	Annual Subscription	35.00		35.00
DD	BT	VC Telephone and Broadband	512.07	102.41	614.48
EBT	Waterfield: expenses	GDPR Documents	30.00		30.00
EBT	AS Pest Control	Mole management on the Acres	405.00		405.00
EBT	Marc Hazard	Village Maintenance	200.00		200.00
EBT	Roffe Electrical	Electrical Works at the VC	80.00		80.00
EBT	AB Plumbing and Heating	Fault to VC Heating Repair	60.00	12.00	72.00
EBT	Toms Garden Services	Footpath Maintenance	135.00		135.00
EBT	Reprotec	Copier Charges	22.30	4.46	26.76
EBT	TF Architectural Services Ltd	Block Plans for parking, tennis and bowls.	270.00		270.00
EBT	Maplebeck Tree Care	Tree Maintenance Footpath no. 9	2,280.00	456.00	2,736.00
EBT	Staff Costs	February Staff Costs	2,084.06		2,084.06
EBT	Lesley Healy	BKV Expenses	5.95		5.95
EBT	Mr. Gs	Window cleaning VC	15.00		15.00
EBT	PAS	Personnel Management contract	300.00	60.00	360.00
EBT	O. Heap	Fire extinguisher service	96.00	19.20	115.20
EBT	St Michaels Church	Annual churchyard upkeep	500.00		500.00
<b>Total</b>			<b>7,626.51</b>	<b>773.29</b>	<b>8,399.80</b>
<b>Authorised Signatory 1</b>		<b>Authorised Signatory 2</b>	<b>Date</b>		
			<b>Minute</b>		

**Minutes of a meeting of Farnsfield Parish Council held at 7.30 pm on Tuesday 27<sup>th</sup> March 2018 in The Lower Hall, Village Centre, New Hill Farnsfield. NG228JN**

**Present:** Cllrs. Woods (Chair), Clarke (Vice Chair), Selby, Wright, McDowall, Waterfield, Johnson, Frost, Rachel Waterfield (clerk) and County Cllr. Bruce Laughton.

**12 Members of the public were also in attendance.**

**Cllr. Woods opened the meeting at 7.30pm**

**18.141 Apologies for absence**

Apologies were received and accepted from Cllr. Healy (Holiday)

**18.142 Declarations of Interest**

None

**Cllr. Woods suspended standing orders at 7.31pm**

**18.143 Public Open Session**

Cllr. Laughton reported that he had attended a Health Committee Meeting at Nottinghamshire County Council today. Because of this David Ainsworth, the Director of Primary Care for North Nottinghamshire will attend the April Parish Council Meeting to answer question and concerns from residents and Council pertaining to the service which the Medical centre provides.

Cllr. Laughton stated that he would attend the meeting also and report back to the Committee. Neil Johnson chair of the Patient Participation Group reported that there was a new practice manager at the surgery: Michelle Barksby who is very experienced and it is hoped that she will make some improvements. The next PPG meeting is on 10<sup>th</sup> April and Neil has set out 3 areas of focus which he believes will improve patient experience: reception, communication and appointments. A member of the public asked it to be minuted that she believes a month is too long to wait to speak to Mr. Ainsworth. She believes a critical incident is imminent due to the poor service patients are receiving from the Medical Practice.

A member of the public asked the Chair whether he could clarify the confidential agenda **item**. The Chair responded that he could give no more details.

He did clarify that no legal costs and been incurred to date and that the project was still ongoing in terms of location and surveys and the budget was unchanged.

A member of the public raised his concerns over the dangerous stretch of Mansfield Road between Elford Cottage and Bramley and White. He questioned Cllr. Laughton as to whether a barrier could be erected and if all foliage could be removed from the wall of Elford Cottage.

Cllr. Laughton responded that Notts. County Council would be reluctant to erect railings but suggested the highways inspector be invited to view the site.

**Action:** Clerk will contact Mike Keeling and arrange a visit from the Highways Inspector. In addition, would write to the occupier of Elford Cottage on behalf of the Council to request that all foliage below 2m is removed.

**Cllr Woods reinstated standing orders at 7.55**

**18.144 Approve minutes of February 2018**

**Council resolved unanimously to accept the minutes of February 2018**

**18.145 Acceptance of accounts for February 2018**

FPC Financial Summary as of 28/02/2018

Unity Trust Bank: £165,175.87

Nation Wide BS: £126,031.83

EMR Projects: £224,129.80

EMR General: £1022.73

**Residual Balance £66,055.17**

Total Receipts for February 2018: £1982.51

Total Payments for February 2018: £1438.51

**Council resolved to accept the accounts for February 2018 with one abstention.**

**18.146 Acceptance of bills for payment for March 2018**

**Council resolved to accept the March Bills for Payment with one abstention**

**18.147 Facilities and Planning Management Committee**

Acceptance of minutes of March 2018

**Members of the FPMC present at the March Meeting resolved unanimously to accept the minutes of March 2018**

**18.148 Finance Risk and Staffing Management Committee**

Acceptance of minutes of March 2018

**Members of the FRSMC present at the March Meeting resolved unanimously to accept the minutes of March 2018 with one alteration to the recording of Chair of the meeting**

**18.149 Safer neighbourhood Meeting Report**

**Cllr. Selby presented report. On File**

At the SNG met on 13/3/2018. 1 incident was reported of thieves stealing diesel from a fuel tank from a vehicle in Bleasby and leaving it damaged. There has been an increase in burglaries in the areas since January.

**18.150 planning applications**

18.150.1 Langford. Southwell Road, Farnsfield. 18/00532/FUL

**Council resolved unanimously not to object to this planning application**

18.150.2 19. Spring Lane. Farnsfield. 18/00571/FUL

**Council resolved unanimously not to object to this planning application**

18.150.3 1. Long Meadow. Farnsfield. 18/00594/FUL

**Council resolved unanimously not to object to this planning application**

Cllr Woods asked that Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted at: 8.10pm

**18.151 Council to review its relationship with freestyle following the letter sent to them on 15<sup>th</sup> March 2018**

**Council resolved unanimously to cease negotiations with Freestyle and recommence the tendering and procurement process.**

**Action:** The clerk will write to freestyle informing them of this.

**Cllr Woods closed the meeting at 8.30pm**

**Next Meeting. Tuesday 24<sup>th</sup> April. 7.30pm in the Lower Hall of the Village Centre. New Hill. Farnsfield. NG22 8JN.**

**Appendix.****Bills for Payment****Agenda Item 18.146****Agenda Item:**

<b>Status</b>	<b>Supplier</b>	<b>Description</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
<b>Paid Feb.</b>	<b>Ulyetts Landscapes</b>	<b>ground maintenance quaterly contract</b>	<b>1,440.50</b>	<b>288.10</b>	<b>1,728.60</b>
DD	PWLB	Bi-annual loan repayment	3,216.67		3,216.67
DD	EON	Elec. Wilsons Field	32.72	1.64	34.36
DD	EON	Unmetered Supply Electricity	24.49	1.22	25.71
DD	WaterPlus	Water VC	231.09		231.09
EBT	Roffe Electrical	Repairs at VC	210.00		210.00
EBT	Mr. Gs	Windowcleaning VC	15.00		15.00
EBT	Reprotec	Copier Charges	20.97	4.19	25.16
EBT	NSDC	Commercial Waste Annual Contract	952.90		952.90
EBT	NSDC	Dog Bins Annual Contract	1,924.00	384.80	2,308.80
EBT	Screwfix	3xportable oil filled radiators for VC	87.48	17.49	104.97
EBT	AB Plumbing and Heating	annual service and repairs at VC	330.00	66.00	396.00
EBT	Zurich	January Risk Training	60.00	12.00	72.00
EBT	Toms Garden Services	grass and footaths contract	425.00		425.00
EBT	Staff Costs	March Wages	2,169.56		2,169.56
EBT	AS Pest Control	March Invoice	90.00		90.00
EBT	Viking	Office equipment and supplies	186.22	24.04	210.26
<b>Total</b>			<b>11,416.60</b>	<b>799.48</b>	<b>12,216.08</b>
<b>Authorised Signatory 1</b>			<b>Authorised Signatory 2</b>		<b>Date</b>
					<b>Minute</b>