ALTON PARISH COUNCIL

Clerk to Council: Elizabeth Martin

Website: https://altonsandhoneystreet.org.uk/the-parish-council-2013/
Email: clerk@altonsandhoneystreet.org.uk
Telephone: 0773 059 4658

Ivy House
72 The Green
Poulshot
SN10 1RT

14th January 2024

To: **Members Of The Parish Council**
Cc: **Wiltshire Councillor for Pewsey Vale, PCSO for Wiltshire Police**

Dear Councillor,

You are summoned to attend the meeting of Alton Parish Council to be held at the Coronation Hall, Alton Barnes on Thursday 18th January 2024 at 7:00 p.m. for purposes of transacting business as set out in the Agenda below. Relevant documents for the meeting will be posted to the website before the meeting.

The press and public are invited to attend.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session.

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk by email at least 24hrs prior to the meeting to

clerk@altonsandhoneystreet.org.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

Yours sincerely,
Elizabeth Martin
Parish Clerk

PUBLIC PARTICIPATION

I. To Receive a report and a statement from the Unitary Councillor Paul Oatway.

II. Report from Community Police Officer, PCSO

III. To Receive Reports From Village Groups & Organisations

IV. Comments from members of the public to be considered by the Council regarding items on the Agenda.

AGENDA

1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

3 MINUTES OF THE PREVIOUS MEETING
To Confirm as a true record the minutes of the Parish Council meeting held on 29th June 2023, 28th September 2023, and 15th November 2023.

4 CHAIR'S ANNOUNCEMENTS

5 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT

6 PLANNING

a. To Consider the following Planning Applications: -

None To Consider

7 FINANCE MATTERS

a. To Receive For Information, Disbursements Made Since The Last Meeting

b. To Consider And Approve The Schedule Of Forthcoming Payments

c. To Consider And Agree The 2024/25 Parish Council Budget

d. To Consider And Agree The Precept Request For 2024/25

8 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED

9 TO CONSIDER ITEMS OF MAINTENANCE

a. **To discuss and agree next steps for recent flooding issues in Alton**

b. **To Receive An Update On Bakers Corner**

c. **To Receive An Update On The Parish Steward And Discuss Priorities And Next Steps**

10 TO REVIEW AND APPROVE MEMBERSHIP OF OUTSIDE BODIES

a. **Pewsey Area Board**
Proposed venue: Bouverie Hall, Goddard Road, Pewsey, SN9 5EQ

4th March 2024 19:00

b. **Local Highways and Footpath Improvement Group (LHFIG, formally, CATG)**
31 January 2024, 14:00 and Venue TBC

11 TO REVIEW AND AGREE THE DATES FOR THE FULL COUNCIL MEETINGS IN 2024-2025

12 KEY MESSAGES

13 NEXT MEETING

To Confirm the date of the next meeting of the Council as Thursday 21st March 2024.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.