

Babraham Parish Council: Agenda Annual Meeting of the Parish Council

To members of the Council

You are hereby summoned to attend the Annual meeting of Babraham Parish Council to be held on **Thursday 14th May 2026 at 18:30 at Babraham School** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and any supporting documents circulated via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 4 Quorum: 3

	Part I: Non-Confidential Information
2605/01	To receive and approve apologies for absence
2605/02	To elect a Chair of the Parish Council for the ensuing year
2605/03	To elect a Vice Chair of the Parish Council for the ensuing year
2605/04	To co-opt Councillors to the Parish Council
2605/04	To elect Council Representatives to outside bodies Neighbourhood Plan Forest Garden Babraham School Village Hall if still required.
2605/05	To receive members' Declaration of Interest for items on this agenda
2605/06	To sign and approve Minutes of Meeting dated 9th April 2026
2605/07	Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
2605.08	Public participation time – 15 minutes allowed
2605/09	Report from South Cambridgeshire District Councillor P McDonald
2605/10	Report from Cambridgeshire County Councillor.
2605/11	Report from Babraham Research Campus (BRC) representative
2605/12	Forest Garden Project.
2605/13	Year End and Annual Governance and Accountability Return Cllrs to review, comment on and approve, if agreed, Year-End documentation and Annual Governance and Accountability Return (AGAR), circulated in advance.
2605/14	Village Hall -updates. To approve latest invoice from KWA for £3,600
2605/15	Neighbourhood Plan
2605/16	CSET Updates

2605/16	<p>Updates from last meeting Flooding Brick Row Breakfast at the Church get-together</p> <p>General Village Matters and new items for discussion</p> <ul style="list-style-type: none"> • EV Charging points in the village. • Insurance. The premium (including IPT and all fees) for the year will be: £1,169.48. <p>FINANCE</p>																											
2605/17	<p>Receipts (as of 5th May 2026)</p> <p style="text-align: right;">SCDC Precept £14,000 VAT refund £4687.74 Chevely Park poo bin £233.35 Bank interest £2,425.17</p>																											
2605/18	<p>Payments (as of 5th May 2026)</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Clerk</td> <td style="width: 40%;">Salary/Tax/Expenses-</td> <td style="width: 30%; text-align: right;">confidential</td> </tr> <tr> <td>Hugo Fox</td> <td>Website provider</td> <td style="text-align: right;">£35.99</td> </tr> <tr> <td>C Morris</td> <td>Bins/grasscutting</td> <td style="text-align: right;">£400.00</td> </tr> <tr> <td>Unity Trust bank</td> <td>Bank charges</td> <td style="text-align: right;">£7.90</td> </tr> <tr> <td>Hannah Thomas</td> <td>Forest Garden</td> <td style="text-align: right;">£313.79</td> </tr> <tr> <td>GA construction</td> <td>Bus shelter repainted</td> <td style="text-align: right;">£710.22</td> </tr> <tr> <td>P B Doyle</td> <td>Village Hall build</td> <td style="text-align: right;">£1915.20</td> </tr> <tr> <td>I love pdf</td> <td>Editing subs</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>YTB</td> <td>Payroll</td> <td style="text-align: right;">£216</td> </tr> </table> <ul style="list-style-type: none"> • A full list of payments will be circulated and reviewed at the meeting. 	Clerk	Salary/Tax/Expenses-	confidential	Hugo Fox	Website provider	£35.99	C Morris	Bins/grasscutting	£400.00	Unity Trust bank	Bank charges	£7.90	Hannah Thomas	Forest Garden	£313.79	GA construction	Bus shelter repainted	£710.22	P B Doyle	Village Hall build	£1915.20	I love pdf	Editing subs	£30.00	YTB	Payroll	£216
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2605/19	<p>Balances and Bank Reconciliation at 5th May 2026 Balances held:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Unity Current A/C balance</td> <td style="width: 30%; text-align: right;">£16,009.03</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td style="text-align: right;">£466,732.42</td> </tr> <tr> <td>Cambridge Building Society</td> <td style="text-align: right;">£85,878.44</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£568,619.89</td> </tr> <tr> <td colspan="2">Above total includes Reserves:</td> </tr> <tr> <td> Sec 106/ Village Hall</td> <td style="text-align: right;">£423,141.07</td> </tr> <tr> <td> Public Art</td> <td style="text-align: right;">£ 56,933.97</td> </tr> <tr> <td> Playground</td> <td style="text-align: right;">£25,000.00</td> </tr> <tr> <td> Forest Garden</td> <td style="text-align: right;">£421.32</td> </tr> <tr> <td> Total Reserved</td> <td style="text-align: right;">£505,496.36</td> </tr> <tr> <td>Total remaining for BPC</td> <td style="text-align: right;">£63,123.53</td> </tr> </table> <p>PLANNING</p> <p>Applications received: Amendment to: Local Planning Authority: South Cambridgeshire District Council Proposal: Outline application (all matters reserved apart from access) for mixed-use development at Babraham Research Campus including employment (laboratory and office) floorspace (Class E(g)(i)(ii)), up to 83 residential dwellings (Class C3), supporting</p>	Unity Current A/C balance	£16,009.03	Unity Savings A/C balance	£466,732.42	Cambridge Building Society	£85,878.44	Total	£568,619.89	Above total includes Reserves:		Sec 106/ Village Hall	£423,141.07	Public Art	£ 56,933.97	Playground	£25,000.00	Forest Garden	£421.32	Total Reserved	£505,496.36	Total remaining for BPC	£63,123.53					
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	<p>community uses and social infrastructure including a nursery (Class E(f)), retail uses and community facilities (Class E(a,b,d), Class F2 (a-b)), one multi-storey car park, associated landscaping and works, demolition and infrastructure works.</p> <p>Site address: Babraham Research Campus High Street Babraham Reference: 25/04634/OUT Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/04634/OUT</p> <p>I have received an amendment to the above application. The amendment is: Revised design code, landscape and green infrastructure and movement and access parameter plans, planning statement, landscape and open space assessment, design and access statement, flood risk assessment and drainage report, employment and skills plan, waste management plan, and the Environmental Statement (including the ecology, transport, water resources, cumulative assessment and non-technical summary chapters). You may want to comment on the amendment(s).</p> <p>Viewing the details of the application and making comments Please go to: https://applications.greatercambridgeplanning.org/onlineapplications/PLAN/25/04634/OUT to view plans and documents associated with this application. If you wish to make comments on this proposal, please do so by 4 June 2026 using the above link.</p> <p>2605/20 Planning decisions</p> <p>2605/21 Correspondence.</p> <p>2605/22 Items for inclusion in the next meeting</p> <p>2605/23 Dates of next meetings: Thursday 11th June 2026 at 7:30pm Thursday 9th July 2026 No meeting in August</p> <p>Part II: Confidential Information Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Anne Charteris</i> 6th May 2026</p> <p>10 Duxford Road, Hinxton, Saffron Walden, Essex CB10 1RB 01799 531827</p>
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