



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Wednesday 22nd June 2022 at 6pm

Place: Chadwick End Village Hall

Present: Cllrs Jeff Davies (Chair), Andrew Taylor (Vice Chair) & Duncan Mathison

In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 2

65/22 WELCOME and APOLOGIES

Councillors received and accepted apologies from Cllr Molitor who was on holiday and Cllr Smith who was unable to attend.

66/22 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

67/22 CONFIRMATION OF MINUTES

The minutes of the Annual Parish Council meeting held on 3rd May 2022 were **confirmed** and **signed**.

Proposed Cllr Taylor **Seconded** Cllr Matheson **All in favour**

68/22 OPEN FORUM

Cllr Davies welcomed the Chair and Clerk from Baddesley Clinton PC and a discussion took place about increasing co-operation between the two councils.

69/22 FINANCIAL MATTERS

i. RFO Report

Payments - Proposed Cllr Davies **Seconded** Cllr Taylor **All in favour**

Date	Inv No	To	For	Amount
01/05/2022	19	Fortress May	Bins	17.21
22/05/2022	20	everflow	Water	46.09
30/04/2022	21	S Davies	Cleaning	100.00
31/05/2022	22	NEST	Pension May	
31/05/2022	23	K Finlayson	Salary May	
01/06/2022	24	Fairways June	Grounds/Bins	355.20
02/05/2022	25	A Bullivant	Windows	15.00
26/04/2022	26	Lloyds	Corp Card	52.69
31/05/2022	27	K Finlayson	Allowance etc.	64.00
18/04/2022	28	J Davies	Batteries	4.00
23/05/2022	29	EDF	Electricity	300.00
25/05/2022	30	Bill Robinson	Audit	187.80

£1,362.13

Receipts

Receipt No	Date Rec'd	Payee	Details	Amount
R6	09-May	Wonderful World of Dogs	Hall Hire	144.00
R7	09-May	Wonderful World of Dogs	Deposit	75.00
R8	09-May	SMBC	Hall Hire	250.00
R9	23-May	C Roughton	Hall Hire	232.00

£701.00

- The bank accounts had been verified and reconciled.
- ii. Internal Audit
Cllrs expressed their thanks to the Clerk for another excellent report with no actions.
Items to be followed up:
- Look at NALC models for Financial Regs and Standing Orders
 - Policy for the corporate card
- iii. Annual Governance & Accountability Return 2021/22
Kerry Finlayson, the RFO, certified that for the year ended 31 March 2022 the accounting statement in the annual governance & accountability return had been prepared on a receipts and payments basis and presented fairly the financial position of the authority.
- a) Agree annual governance statement
Cllr Davies read out the Annual Governance Statement and Cllrs agreed with each statement and that this could be signed off.
 - b) Agree accounting statements 2021/22
Cllr Davies read out the details of the Accounting Statements from the AGAR and these were all agreed by all Cllrs.
- Proposed Cllr Matheson Seconded Cllr Taylor All in favour**

70/22

PLANNING

- i. PL/2022/01071/LBC Chadwick End Farm Oldwich Lane West
No Objection
Proposed Cllr Matheson Seconded Cllr Taylor All in favour
- ii. Chadwick End Farm Oldwich Lane West
No Objection
Proposed Cllr Matheson Seconded Cllr Taylor All in favour
- iii. PL/2022/01129/MINFHO 3 Hall Farm Court, Kenilworth Road
No Objection
Proposed Cllr Matheson Seconded Cllr Taylor All in favour
- iv. PL/2022/01182/PNCUDW Home Farm, Kenilworth Road
No Objection
Proposed Cllr Matheson Seconded Cllr Taylor All in favour
- v. PL/2022/01111/VAR Land to the west of Temple Lane
Support
Proposed Cllr Matheson Seconded Cllr Taylor All in favour

71/22

CORRESPONDENCE

Cllrs discussed the letter that had been received requesting approval for metal detecting at the back end of the playing field. After much discussion it was agreed to turn down the request.

72/22

TYLER PARKES CONSULTATION

Tyler Parkes, acting on behalf of a local landowner, had approached residents for their views in relation to a housing development on Green Belt lying between Warwick Rd and Netherwood Lane. As this was green belt the PC were unanimously against the proposals put forward as they did not represent acceptable categories of green belt development with referral to the Solihull Plan. A statement was agreed upon which would be put onto social media and the website.

73/22

HALL INSULATION

Postponed to next meeting.

74/22

DATE OF THE NEXT MEETING

- Tuesday 12th July 2022 at 6.00pm

- 75/22** **TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**
The meeting was closed at 7.21pm.
Proposed Cllr Davies **Seconded Cllr Taylor** **All in favour**
- 76/22** **PERSONNEL MATTERS**
i. Clerk Hours/Pay
Cllrs were informed of the Clerks appraisal details and an increase of 1 point to SCP17 was approved, backdated to 1st April 2022.
The Clerk's hours were reduced to 4 per week with any extra to be claimed as overtime or to be taken as time off in lieu.

Dated:

Signed: