



FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Annual General Meeting held on Tuesday 8th May at the Parish Council Centre, Church Road, Wrockwardine Wood at 8.10pm.

PRESENT: Cllr's. L.T. Brayne, K. Hanmer, M.J. Hanmer, D. Plant, Shirley Reynolds, Stephen Reynolds, H. Smith, C.F. Smith, B.J. Thompson, K. R. Watkins and S.A. Watkins.

14/2541 ELECTION OF A CHAIRMAN

Cllr. L.T. Brayne

It was proposed by Cllr. K. Watkins, seconded by Cllr. M. Hanmer and **RESOLVED** that Cllr. L.T. Brayne be elected Chairman for the forthcoming twelve months.

14/2542 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. L.T. Brayne signed the Declaration of Acceptance of Office of Chairman and took the Chair.

14/2543 APOLOGIES There were no apologies as all members were present

14/2544 DECLARATIONS OF INTEREST

There were no declarations of interest in any item specified in the agenda.

14/2545 ELECTION OF A VICE CHAIRMAN

Cllr. K. Hanmer

It was proposed by Cllr. D. Plant, seconded by Cllr. K. Watkins and **RESOLVED** that Cllr. K. Hanmer be elected Vice Chairman for the forthcoming twelve months.

14/2546 ELECTION OF COMMITTEES

a) Finance Committee

RESOLVED – that the Finance Committee will consist of Cllr's. K. Hanmer, M. Hanmer, S. Reynolds, C.F. Smith and S.A. Watkins.

b) Allotment Committee

RESOLVED – that the Allotment Committee will consist of Cllr's. K. Hanmer, M. Hanmer and J. Thompson.

c) Planning/Working Committee

RESOLVED – that the Planning/Working Committee will consist of Cllr's. K. Hanmer, D. Plant, S. Reynolds, C.F. Smith, H. Smith and K.R. Watkins.

d) Christmas Party Committee

RESOLVED – that the Christmas Party Committee will consist of Cllr's L.T. Brayne, K. Hanmer, M. Hanmer, J. Thompson and S.A. Watkins.

14/2547 ELECTION OF REPRESENTATIVES TO THE BUS USER GROUP

RESOLVED – that Cllr's L.T. Brayne, D. Plant and B.J. Thompson be elected as representatives to the Bus User Group. Cllr. Thompson informed members that the next meeting will be held on 3rd June at Wellington Leisure Centre.

14/2548 The Minutes of the Parish Council Meeting held on Tuesday 8th April 2014 were confirmed as a correct record and signed by the Chair.

14/2549 CORRESPONDENCE

a) **Telford & Wrekin Council** – Letter from Amanda Roberts regarding Review of Street Lighting Management Arrangements. The current contract is due to come to an end within the next two years and in the run up to the new contract TWC are reviewing all aspects of the street lighting service including the management of parish council lights. The focus is on the annual management charge per column, services to be charged at cost, charges for managing infrastructure improvement programmes, effective budgeting requirements, invoicing arrangements and protocol for dealing with queries and disagreements. Consultation on the proposals will take place in June, July and August and Amanda would be willing to attend a parish council meeting to discuss the proposals further. (The Clerk is to meet with Amanda Roberts and Gemma Williams for an informal meeting on 22nd May). It was AGREED to invite Amanda to the July meeting.

b) **Telford & Wrekin Council** – Letter from Clare Francis regarding Shaping Places Local Plan – Proposed Housing & Employment Sites Consultation. Clare asks if we would be willing to host a meeting during the consultation period of 6th May – 17th June for the public to come and hear about the consultation document and ask any questions. It was AGREED to invite Clare Francis to our meeting in June.

c) **Telford & Wrekin Council** – email from Gareth Pegg regarding dual carriageway maintenance. Routine environmental maintenance operations will be carried out overnight under full road closures between 7pm and 7am between 16th June and 4th July on the following section of dual carriageway: A442 Trench Lock – Brockton Roundabout, A4169 Brockton Loop – Castlefields roundabout, A464 Randlay – Castle Farm Interchange, B4393 Mossey Green Way, A5223 Ketley Brook to Ketley Dingle Interchange and A5 Telford Way.

d) **Telford & Wrekin Council** – Letter from Paul Fenn thanking the Parish Council for the grant to Crucial Crew.

e) **Royal Air Force Cadets** – Letter of thanks for a grant which they have used to buy two pairs of elbow pads for use by their shooting team.

f) **Steve Shaw** – email requesting the councils support for a proposal submitted to the Government by Sevenoaks Town Council under the Sustainable Communities Act. The proposal is "That the Government take the necessary action to allow a percentage of Business Rates to be paid direct to Parish & Town Council for the benefit of local economic growth". It was AGREED not to take any action on this item.

g) **SALC** – list of future training events: Insurance with Came & Co on Friday 16th May at 1.30pm. New Financial Regulations and Accounts with Derek Kemp of DCK Beavers on Monday 16th June at Shirehall. All day event in which one half will be taken up by the new Regs and the other half can cover whatever is wanted. The day can be

split so that delegates can attend one or both sessions. It was AGREED that the Clerk should attend the new Financial Regulations and Accounts Training on 16th June.

TABLED CORRESPONDENCE

SALC – Information Bulletin – 25th April 2014 and notice of part time Parish Clerk vacancy at Uffington Parish Council.

U3A Meeting at Belmont Community Hall, Wellington on Thursday 22nd May at 1.30pm U3A is a body of people joining together for the members and activities are far ranging and varied with the members as a resource.

U3A is the University of the Third Age, anyone can join, there are no age limits and no qualifications necessary. It is open to anyone who is no longer in full time employment. U3A refers to the period of time after the First Age of childhood dependence and the Second Age of full time employment and parental responsibility.

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14/2550 PAYMENTS TO BE ISSUED

Each Councillor received a list of the expenditure transactions for May 2014. **RESOLVED** – that the expenditure transactions for May 2013 totalling £10,016.48 be approved. (Copy list attached to office Minutes)

14/2551 TO RECEIVE AND APPROVE A STATEMENT OF ACCOUNTS FOR APRIL

A Statement of Accounts for April 2014, was tabled (copy attached to office Minutes). **RESOLVED** – to approve and accept the Statement of Accounts for April 2014.

14/2552 FINANCIAL RISK ASSESSMENT

It was AGREED to defer this item until the Clerk has attended the new Financial Regulations and Accounts training course on 16th June.

14/2553 TO REVIEW STANDING ORDERS

It was AGREED that Standing Orders are up to date and do not require any alteration at present.

14/2554 ANY ITEMS OF INFORMATION OR ITEMS FOR THE NEXT AGENDA

- a) It was AGREED that we will be laying a wreath at the Remembrance Service on 28th June.
- b) Cllr. Plant said that the white lines painted on the roads three weeks ago have been covered over by the recent resurfacing works. The Chair suggested we should ask Telford & Wrekin Council what they are doing.

14/2555 DATE & VENUE OF THE NEXT MEETING

RESOLVED – to approve the tabled list of proposed meeting dates.

The next Full Council Meeting will be held on Tuesday 10th June 2014 in the School Hall at 7pm.

The Meeting closed at 8pm.

Signed.....
Chairman

Date.....