



West Tytherley, Frenchmoor & Buckholt Parish Council

Monday 14 February 2022 7:00pm in the King Edward's Hall, West Tytherley

Present: Fiona Collier – Chair (FC), Karen James (KJ), Jennie Newell (JN), Tim Koetser (TK), Nigel MacPherson (NM), Lucia Homer (LH), John Camilleri (JC), and Deborah Hook (DH).

Cllr Ian Jeffries (TVBC) and 13 members of the public.

01/22 **Apologies for Absence:** Cllr Nick Adams-King (NAK)

02/22 **Declarations of interest:** None

03/22 **Minutes:** consideration to the Minutes of the Parish Council Meeting held on **08 November 2021**

Matters arising:

- A member of the public has challenged the accuracy of events Minuted under 139/21 ii) relating to the water butt at the War Memorial. This challenge was not upheld.
- A minor alteration was made to the wording in 142/21 i) (not material in its nature and so as to avoid being wrongly construed).

The Minutes were then unanimously approved and adopted.

04/22 **Public Forum**

05/22 **To receive a report from Councillor Ian Jeffrey (TVBC).** Cllr Jeffrey delivered a report based upon Mid Test matters publication edition no31. This has been published on the WTPC website – see link [attachments.asp \(wtparishcouncil.org\)](https://www.wtpc.org.uk/attachments.asp(wtparishcouncil.org))

Cllr Jeffrey agreed to explore TVBC providing paper copies of this publication for those members of the community who have no or poor access to the internet.

06/22 **To receive a report from Councillor Nick Adams-King (Deputy Leader TVBC).** Cllr Adams-King circulated HCC's update. This has been published on the WTPC website – see link [attachments.asp \(wtparishcouncil.org\)](https://www.wtpc.org.uk/attachments.asp(wtparishcouncil.org))

07/22 **Planning**

i) Consideration to new planning applications and treeworks:-

22/00140/TREES: Dean House, Rectory Hill, West Dean

PROPOSAL:

Lime T1 – Fell (this tree is rotten but is situated within Wiltshire so a separate application will be made to Wiltshire Council)

Yew T2 - Formatively prune (this tree has a fungal infection), reduce long laterals by up to 1.5m

Ash T3 - Reduce to main fork, no less than 4m from ground level, Ash T4 - Reduce lateral growth by up to 3m, Oak T5 - Reduce lateral growth by up to 4m: to prevent branches falling on a Grade II* listed wall.

TVBC tree officer has been consulted who is making a site visit before his determination.

- ii) 21/03702 4 North Lane Single storey rear extension: WTPC's 'No Objection' decision made under the Scheme of Delegation was unanimously ratified.
- iii) 21/02789/FULLS Barns at Mornington and WTPC's 'Object' decision made at the WTPC meeting on 11 October 2021 (Minute 126/21): FC reported that WTPC has since reviewed data relating to bat activity and find it aligns closely with the ecological survey conducted. As such, WTPC now broadly accept the findings of the Bat Survey Report and has contacted TVBC Planning to remove objection no5 on the proviso the mitigation measures detailed in the Bat Survey Report are implemented in full.
- iv) TVBC meeting 24 Feb 2022 7:30pm (held Via Microsoft Teams) which is to update on the TVBC Local Plan 2040: JC agreed to attend.

08/22

Forestry England's Licence to fell trees at Norman Court Estate

- i) The felling licence had not been published by Forestry England on their website
- ii) The woodland management company's consultation is in effect retrospective as the work was carried out some months ago. The map they provided as part of the consultation has caused confusion as well as cause for concern as it doesn't appear to align to the work actually undertaken. JN and FC will provide photographs of these areas and will communicate with Forestry England's Woodland Officer

09/22

Defib

- i) FC expressed her thanks to a £2,500 donation received by WTPC for the purpose of purchasing a defib (and equipment) for the benefit of the community. The donor's identity is to remain anonymous at their explicit request.
- ii) After consideration to the most suitable location, it has been agreed the defib will be sited at the Village Hall. The purchase of defib, cabinet, and supply of pads etc now to get underway.

10/22

Finance

- i) The Cash Flow Report and payments were unanimously approved.

Bank balances

Main Account (as at 01 Feb 2022): £15,339.18

Savings Account (as at 07 Nov 2021): £1,239.16

Rec Ground Capital Fund (as at 01 Feb 2022): £7,986.05

Payee	Detail	Amount £	Method
M Camilleri	Gross Salary + office expenses	730.90	Standing Order
Sarah Hurst	NDP document	60.00	1050
Misra Ltd	NDP printing	261.00	1051
Streetmaster	Bench for Red Grd	792.06	1052
Total debit		£1,843.96	

Income to Rec Ground Capital Fund account 01487588

Payee	Detail	Amount £	Method
Anonymous donor	Events	50.00	BACS
Anonymous donor	Events	30.00	BACS
Total debit		£80.00	

- ii) MC reported on sources of funding available:-

- Nick Adams-King has offered WTPC a grant of £1K – to be claimed before end of Feb
- No S106 monies remain
- CIL/TVBC Community Grant Schemes options available. MC will circulate to the councillors for their info

- Cllr Ian Jeffrey indicated he potentially has grant monies available for WTPC and invited a formal request.
- iii) MC provided an overview of banking options: many banks no longer accepting switches and others charge a monthly fee/fees for cheques and cash payments for the type of bank account the PC will need. All considered it was unanimously agreed that WTPC will stay with TSB, signatories to resubmit their ID requirements, and make an application for online banking.

11/22

War Memorial – Maintenance considerations

- i) DH delivered a report on the condition of the steps and the Memorial's stone – steps loose, concrete out, paving uneven. No grant funding is available as this is regarded as maintenance.

In the first instance, MC to trace details of the company who carried out the repair work back in 2017 and ask that they return to inspect.

12/22

Emergency Plan during power cuts

- i) HCC's Emergency Plan is in place.
- ii) For powercuts of less than 12 hours, FC and Julie Neilson are identifying who has got the facilities to make a hot drink/meal and those who are in need of one upon such occasions.
- iii) FC has produced a sticker for anyone in the village who wishes to let it be known they are willing for members of the community to use their phone which is operational during a power cut.

13/22

Councillors Reports

TK: The new picnic table for the recreation ground has arrived. Thanks go to Jamie Bowditch & the Football Club who have very kindly agreed to assemble and install it for free as a gesture of good will.

NM: Lengthsman jobs have been identified using remainder of funds for the financial year 2021/22. As from 01 April 2022, there will be a new allocation of funds for the financial year 2022/23

LH: has submitted a request to the Post Office to paint the village postbox. Letters reminding parishioners of their legal duties 1) under the Highway Act 1980 s154 to keep the public highway clear of their own vegetation for the benefit of all highway users, and 2) riparian responsibility to maintain watercourses under the Flood & Water Management Act (2010), Land Drainage Act (1991), and common law have been created for WTPC to use should circumstances warrant.

KJ: Footpaths are slippery at this time of year so please take care

JN: Attended an online event about 'toilet twinning'. There is an opportunity for the toilet at the Rec Grd to be twinned with one in say Uganda or Gambia which serves to fulfil educational needs. One off cost £60. To be added to the March Agenda for fuller discussion and consideration.

DH: Added to Noticeboards poster on mental health for young people. Has approached Romsey Youth Unit with the view to attend a PC meeting.

14/21

Village Events 2022

- i) Great British Spring Clean 25 March – 10 April: WTPC selected to carry out Sunday 03 April. Full details to be agreed.
- ii) WTPC Village Fete: On Fri 03 June a Jubilee Cream Tea event will take place in the Village Hall. On Sunday 05 June a Jubilee Picnic will take place on the Rec Ground with a limited no. of stalls and some entertainment. These events are not primarily fund-raising events.

- iii) World Clean-up Day: 17 Sept 2022 (involving more than 191 countries to tackle Global waste crisis). It was agreed that WTPC will not take part

15/22

WTPC Meetings 2022

- i) Meeting dates and venue: 14 March, 11 April, 09 May (Annual Parish Council Meeting), 13 June, 11 July, 12 September, 10 October, 14 November, 12 December. To take place in the King Edward's Village Hall.
- ii) Annual Parish Meeting (to be held between 1 March and 01 June): Agreed to hold alongside the Annual Parish Council Meeting on 05 May.
- iii) How Agendas and Minutes will be published/communicated to members of the public:
- FC and MC reported that WTPC's legal obligation is to publish Agendas 3 clear days in advance to convene a WTPC meeting. Publication of the Agenda takes place on a 'conspicuous place' which is legally regarded to be the WTPC website as well as the WTPC Noticeboards. In addition, MC communicates with Julie Neilson who, in her village comms role, distributes Agendas and Minutes via the village Newsletter and FB page. During the height of the COVID pandemic and lockdown restrictions, the Noticeboards were not used.
 - A challenge was raised that the Clerk's office had failed to notify the community WTPC's meetings on 13 Dec 2021 and 10 January 2022 were cancelled. This challenge was not upheld:-
 - WTPC Noticeboards: FC reported she personally posted cancellation notices for both meetings on the Noticeboards. She has dated photographic evidence of such. Given reports they were missing, upon investigation FC discovered these Notices had subsequently been removed and advertising posters pinned in their place. Accordingly, FC is exploring making the Noticeboards lockable.
 - WTPC website: MC reported she'd updated the WTPC website with the appropriate notification >3 clear days in advance of both meeting due dates. Neither were 11th hour cancellations.
 - FB/Newsletter: MC reported she'd communicated to Julie Neilson the 10 Jan meeting was not to take place on 05 Jan. Julie posted this message on FB 05 Jan (and we assume Newsletter). This message can be viewed even today on FB.
- iv) Following the government's removal of COVID19 Plan B rules in England on 27 January 2022, consideration to deactivate the Scheme of Delegation (which was adopted and activated by WTPC on 06 May 2021): councillors unanimously agreed to continue with the Scheme of Delegation for the time being.

16/22

Correspondence, AOB, urgent matters

- i) PCSO Marie Stabington and PC Tristan Pugh will be attending the next WTPC meeting on 14 March

17/22

Date of next meeting

The date of the next **West Tytherley, Frenchmoor & Buckholt Parish Council** meeting will be held on **Monday 14 March 2022 at 7:00pm** in the **King Edward's Hall**

Being no further business, FC closed the meeting at 9:10pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING

Minutes published on the Parish Council's website wtparishcouncil.org