



**MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON  
23<sup>RD</sup> JUNE 2015 IN THE PARISH MEETING ROOM, GOUDHURST ROAD, MARDEN  
COMMENCING AT 7.30PM**

- Min No**
- 001/15 **PRESENT:** Cllrs Boswell, Brown, Reed, Robertson, Tippen and Turner. The Clerk and one member of the public were in attendance.
- 002/15 **APOLOGIES:** Cllr Weir gave his apologies
- 003/15 **ELECTION OF CHAIRMAN:** Cllr Tippen proposed and Cllr Reed seconded that Cllr Boswell take the chair for the next Council year.
- 004/15 **ELECTION OF VICE-CHAIRMAN:** Cllr Reed proposed and Cllr Robertson seconded that Cllr Brown be elected as Vice-Chairman for the next Council year.
- 005/15 **DECLARATIONS OF INTEREST:** Cllr Boswell declared an interest on item 008/15(a)(ii) as a neighbour to Southons Field and Cllr Reed declared an interest in item 012/15(a) as a trustee of Marden Memorial Hall.  
*The Clerk was also a trustee of Marden Memorial Hall*
- GRANTING OF DISPENSATION:** There were no granting of dispensation requested
- 006/15 **APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES:** The minutes of the meeting held on 28<sup>th</sup> April 2015 were agreed and signed as a true record. *(there was no Amenities meeting held in May)*
- 007/15 **IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**  
The member of public did not wish to speak on any item on the agenda.
- 008/15 **SUB-COMMITTEES REPORTS**
- (a) **Open Space**
- (i) **Playing Field:**  
**Play Inspection Reports** - The Clerk was asked to contact Park Leisure to quote for new concrete edging and wet pour for the areas which are causing a trip hazard. Epic Engineering to be contacted regarding the old rocking horse to look at ways to stop it moving.  
**Email from Marden Minors FC** - The Clerk had received two emails regarding the use of the pitch and changing rooms for the next season which had been circulated to Cllrs prior to the meeting. The Clerk was asked to contact a local builder to repair the ceiling and the roof tiles on the changing rooms. The previous email regarding repairs/renovation would be circulated to all Cllrs. The Clerk would speak to MMFC and the village caretaker regarding the relocation of the pitch for the next season.  
**Other issues:** The Caretaker had been instructed to undertake an additional litter pick during the summer months.
- (ii) **Southons Field**  
**Cheque for Gatekeeper** (to include payment for public conv. locking) - signed  
**Other issues:** Scaffolding had been left after the Big Musical Picnic and this had now been removed. A BBQ had also been lit on the field. The terms and

conditions to be reviewed and amended if necessary and would be discussed with the hirer beforehand regarding usage and advertising.

The **Play Trail** should start to be installed on 13<sup>th</sup> July. The Clerk would confirm completion date. It was proposed that the official opening would be arranged for 30<sup>th</sup> July when Thursday Club were using the field and play scheme children would be invited to visit the field. Cllr Boswell to draft a poster to advertise the event.

**(iii) Other Open Space**

**Napoleon Drive:** Transfer update – The Solicitor has been contacted but no response had been received.

**Tree Inspection Reports** – An updated report needs to be undertaken. Cllr Boswell asked to meet with the village caretaker when undertaking the next one.

**Other issues:** The Clerk had contacted the tree surgeon to agree a date to undertake the removal of the conifers.

**(b) Cemetery**

**ICCM Publication** - noted

Cllrs had met at the cemetery prior to the Amenities meeting to discuss the layout of the new "Section 4" of the cemetery.

**009/15 PUBLIC TOILETS**

**(a) Anti-social behaviour** – the toilets were currently being closed at 6pm and no further anti-social behaviour had been witnessed or reported

**(b) Cleaning** – no problems have been reported.

**(c) CCTV** – waiting for confirmation for delivery

**(d) Grant Agreement for 5 year lease** – Cllr Boswell brought to the Cllrs attention items which were of particular importance which were discussed by all in attendance. Cllrs agreed that the Clerk sign both copies and return to Maidstone Borough Council for sealing

**Other issues:** There were no other issues

**010/15 CORRESPONDENCE**

No correspondence has been received

**011/15 ACTION GROUP REPORTS**

**(a) Stilebridge:** Update – No further information had been forthcoming from MBC or KCC. Cllr Reed would telephone a resident of Stilebridge to ascertain whether fencing had been re-erected and the Clerk was asked to contact MBC and KCC for details.

**(b) Play Scheme 2015:** All the staff were now recruited; all except one DBS check had been undertaken; several days are 50% booked and have an additional member of staff possibly available if the ratio of staff:children is exceeded on any particular date. Two young volunteers had approached the Clerk and this was being discussed with the play scheme manager.

**012/15 OUTSIDE BODIES REPORTS**

**(a) Memorial Hall:** Update - Borrowing approval for the public works loan has been completed and sent off to KALC. A meeting had been arranged with the surveyor and proposed contractor for Friday and Cllrs Reed and Tippen together with the Clerk would be attending. Geoff Burr, as a trustee of the hall, would also be invited.

**(b) Youth:** The Youth Worker had contacted the Clerk and informed that due to the issue of getting volunteers to help, would only be able to run the group on the 1<sup>st</sup> Tuesday of each month.

**013/15 OUTSTANDING ISSUES**

**(a) Update from Action list:** Cllr Boswell highlighted a number of issues which were still outstanding and action would be taken where appropriate.

014/15 **FURTHER ISSUES FOR DECISION**  
There were no further issues for decision

015/15 **FURTHER ISSUES FOR DISCUSSION**  
**"Blooming In Marden"** - Cllr Boswell had spoken to several residents who were interested in being part of this group and also to a representative of the "South East in Bloom" competition who will come and talk to the group in the Autumn. A suggestion was proposed that Marden Parish Council consider funding hanging baskets, or similar, for properties and this would be discussed in more detail once further information is available.

016/15 **INVOICES/CHEQUES TO BE SIGNED:**

Cheque No.	Payee	Details	Amount
5224	Ian Jones	S/Field & Public Conv. locking	£200.00
5225	MBC	Building Regs – hall roof	£569.09 (VAT £94.85)
5226	Alison Hooker	Miscellaneous	£60.74 (VAT £3.33)

There being no further business the meeting closed at 9.05pm

Signed: .....  
Chairman  
Marden Parish Council Amenities Committee

Date: 28<sup>th</sup> July 2015