



# Clun Town Council with Chapel Lawn

## MINUTES OF CLUN TOWN COUNCIL MEETING

**HELD AT THE MEMORIAL HALL ON TUESDAY 7<sup>th</sup> FEBRUARY 2023 AT 7.30PM**

<b>PRESENT</b>	<b>APOLOGIES</b>
Cllr. J. Limond Cllr. Bill Shepherd Cllr. R. Andrews Cllr. M. Duffee Cllr. B. Angell Cllr. R Davies Cllr. M. Wooldridge Cllr. D. Morris Cllr. R. Bowles	

<b>ALSO IN ATTENDANCE</b>
Mr. Gwilym Rippon (clerk)

There were no members of the public present

	<b>Agenda item</b>	
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**135-2022      1.      ATTENDANCE AND APOLOGIES**

Please see above The Mayor thanked all for their attendance  
 The Mayor welcomed the new co-opted Councilor, Cllr. Rowena Bowles to the Town Council.  
 This post had been advertised last month with only one application for co-option

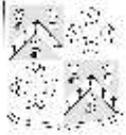
**136-2022      2.      DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING**

All members have an interest in the Clun Memorial Hall

Name	Item	Personal	Prejudicial

**137-2022      3.      DISPENSATION REQUESTS**

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The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Memorial Hall as the Council was the Custodian Trustee. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.

### 138-2022 4. PUBLIC SESSION

(i) Shropshire Councillor Report Cllr. Hartin

Cllr. Hartin sent the following report:

Following on from what I said at the previous TC meeting, Shropshire Council has now submitted its proposals for a 75 member Council (it has limited effect for Clun Division, just including the area around Colebatch to increase the electorate slightly). We now await the Boundary commission response, given that they wanted 74 members, which SC think unworkable given the new average electorate they want.

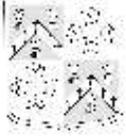
Ofsted & CQC report on the Councils SEN (SEND) provision announced today which was broadly positive.

Social Services are currently in the process of moving back into the Shirehall (into the old executive west wing suite)

Following a programme of moving meetings out of Shirehall into the community, Cabinet and EMT will be meeting at the recently opened Headley Court Veterans Orthopaedic Centre at The Robert Jones and Agnes Hunt Orthopaedic Hospital in Gobowen this week.

The Shropshire HAF programme, where the Council aims to reach as many children and young people as possible by offering holiday programmes which are easily accessible, safe and welcoming, will continue throughout the county and is looking to expand. Eligible children will benefit from three Holiday Activities and Food (HAF) programmes in Shropshire during the Easter, summer and winter holidays this year. There are currently 6,965 children and young people in Shropshire who are eligible for free school meals and the HAF programme.

The Government's new proposals for grants for 'Off Grid' homes which they want SC to deliver is still not fully live, latest date is the 27th February! - At the next full Council in March, Cllr Ruth Houghton BC is querying whether the Shropshire Plan has an objective that focuses on healthy people. Given that this



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Government are not including leisure centres , many of which include swimming pools, in the new Energy Bills Discount Scheme, she is asking the portfolio holder to confirm that Shropshire Council operated and contracted out leisure centres and swimming pools will be supported to develop and deliver sustainability plans that will reduce energy costs in both the short and longer term to ensure that these facilities remain both viable and available for local communities.

I've asked the Head of Highways to take some urgent action to deal with the increasingly bad road surfaces across the Town prior to the major drainage & carriageway surfacing work next year

s(ii) Police Report

No police present (newsletter circulated)

(iii) Public comments –. There were no public comments

### 139-2022 5. MINUTES

The minutes of the meeting of 3<sup>rd</sup> January 2023, after amendments, were agreed that they were a true record of what transpired.

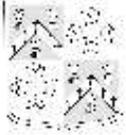
### 140-2022 6. INFORMATION FROM THE MINUTES

The Action points needed to be added as agreed to ensure actions are not missed.

### 141-2022 7. MAYORS REPORT

I would like to thank councillors for the efforts put in to last months meeting. The precept always remains at the top of the list for the more controversial discussion items, but I feel we collectively made the right decision in terms of setting the precept at a level which allows us to spend on items important to our community as well as build up reserves, which as a responsible council is of paramount importance going forward. As we know central government and local government funding doesn't seem to be forthcoming, especially in this rural area.

One of the main concerns coming forward since last month in the state of the roads, throughout the town itself. Church Street and the Square of particular issue. We will hear a better update on the current plans later on within the agenda. But my concern is the speed of progress which the project is coming forward. The timeline seems to keep slipping and the state of the town continues to deteriorate.



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I know we had a short talk last month on the issues with irresponsible dog owners. I've had a look into what we could possibly do to help combat against this issue. Other Town Councils in the area supply rolls of bags and bins around their respective towns. Although on the face of it this seems a good place to start, the warning I've had from other councils is the cost implication. As an example, Presteigne Council spend over £1000 per year in replacing bags – mainly due to people stock piling. However, we do tend to blame dog walkers however as a note of caution I was made aware one resident who got fed up with the continuous issue set up a wildlife camera to catch the perpetrator – which turned out to be a fox! Something we can't do that much about!

Going forward the next big event will be the Coronation of the King. Details on this are a little unknown at this point, however there will be no official beacon due to the closeness of this event to last year's jubilee. I'm meeting with the DL later this week to start the ball rolling and to get dates in the diary. I'll send a note around councillors with an update on this project as I'm sure we will want to mark the occasion.

We have an upcoming visit from the High Sheriff who would like to see Clun in the day light and meet a few of the people involved in community life (date to be confirmed) – this will possibly include a presentation of the High Sheriff award. On top of this I've been asked to represent Clun at the High Sheriff's Legal Service at Shrewsbury Abbey later in March.

### 142-2022      8.      **CLERK'S REPORT**

The Clerk reported that he had the following updates

1. Lighting pole in Powell's Lane National Grid have been contacted
2. Car park (chase up Zoe Mortimer) Nigel Hartin to be contacted to assist
3. Cemetery capacity no update as of yet (Edge digitising company have yet to come back to me)
4. Bench plaque had been received and was to be fixed.

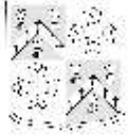
### 143-2022      9.      **PLANNING**

To consider the following planning applications and other planning matters

#### **1. The Neighbourhood Plan**

A small meeting had taken place at Cllr. Wooldridge home, following this meeting the notes have been circulated. It was discussed the way forward following this meeting.

#### **2. Housing needs survey**



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To Update from Mathew Mead (Shropshire Council officer) the update had been given earlier

### 3. Planning applications

a. 23/00250/FUL

Application to alter internal steps to provide common going and rising, replace existing main staircase to provide common going and rising, new doorway at lower ground level, form stud partition wall, replace rear (side) window with 3 section bifold and Juliet balcony, replace one Velux window with similar, add one further Velux, add two vertical glazed panels to the rear at Dingle House, Church Bank, Clun, Craven Arms, Shropshire, SY7 8LP

This application was discussed

#### RESOLUTION

Recommendation to Clun and Chapel Lawn Parish Council  
In responding to planning applications the Council should request that all new building should be a low carbon development. Specifically the energy performance of building including reducing drafts, insulation of walls, roofs, windows and floors and installation of more efficient heating systems and of solar PV should have been addressed by the applicant. Nearest Electrical Charging Points for vehicles should be identified. While the council is at present unable to prevent inefficient housing from being built, objections based on insufficient consideration for climate impact will be noted on planning applications for new builds. This will highlight to developers, Shropshire Council, and national government that suitable legislation is required.

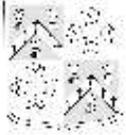
b. 23/00173/FUL

Application for the erection of oak-framed open car port, enclosed workshop and open log store, to replace existing outbuilding at Dingle House Church Bank Clun Craven Arms Shropshire SY7 8LP

This application was discussed

#### RRESOLUTION

The Council supports this application but made the following recommendation to Clun and Chapel Lawn Parish Council



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- c. 23/00195/LBC  
Application to replace leaking roof on rear of lean to extension affecting a Grade II Listed Building at 4 Bridge Street, Clun, Craven Arms, Shropshire, SY7 8JP

The Council discussed this application

**RESOLUTION**

The Council supports this application

- d. 23/00247/PIP  
Application for Permission in Principle for residential development of one dwelling | Land West Of The Vicarage, Vicarage Road Clun Shropshire

This application was not on the agenda. Members discussed the application, while some members were in favour of it and some disliked the application I think the two arguments were some didn't mind an executive house while others preferred an affordable dwelling. It was deferred for it to be discussed at the March meeting.

**144-2022      10.    LENGTHSMAN**

Update on the Lengthsman: It was agreed to progress this position. It was agreed to submit an article to the South Shropshire Journal, also items on Facebook and the Chronicle



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## 11. WEBSITE

Cllr. Duffee reported Parish Online website was being populated, he also stated that he was to be in contact with the developers to talk through the method of progressing the role out

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## 12. ENVIRONMENT GROUP

- a. The report from Chrissie Verduyn was noted.

It would be invaluable, in particular when pitching for grant funding, for CCEG to have the support of Clun Town Council behind our efforts to facilitate this kind of improvement - specifically to CMH, but also to those responsible for buildings in general.

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## 13. HIGHWAYS

It was reported that the meeting 5 January as the Clun Highways and Traffic Partnership via Micro soft Office Teams.

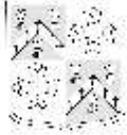
Cllr. Angell was the only TC member present Apologies having been received from G Hughes, and J Limond. Others present were A Wilde, V Merrill, and S Cosgrove from SC. Leo in attendance S Child from WSP for SC. Full minutes are available.

Drainage we are informed that Priority 1 would be High Street, Priority 2 Bridge Street Priority 3 the rest of the hot spots identified in town. We asked for clarification of the duration and also subsequent to the meeting. None was received as the Contractors input was required. Also There is variance between the priority given at the meeting and the Gantt forward plan overview given previously again there has been no explanation. We were asked to provide views on the least worst time to do the works so as to cause least disruption.

We received the proposals for revising the HGV route signage and ask to provide comment by the end of the Month. Issues to do with visibility of signs were conveyed.

We were informed the WSP contract is up for renewal and the new contract to be appointed by the end of the FY. So far we do not know who that is.

The lack of any contact from SC Parking service was explained in that the head Mr Steve Smith was on Lon term sick leave. A new dedicated resource



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Chris Yates has been appointed. A Wilde will ask him to contact us - so far I have not heard from him.

The next meeting will be fixed once the new contractor is appointed. Sarah Cosgrove is responsible in SC for overseeing the project.

Working Group Members and Town Council Members met on 24 January to respond to the Timing of Drainage Works and the HGV Signage proposals. The outcome of those deliberations have been circulated separately. In summary the Least-worst Time for the drainage works was decided as " we believe the best time to do the work with least disruption to the community would be between Mid September and End of November. With a potential second option being Mid Feb through to Easter and from Easter through to the May Half Term (if partial opening possible for Green Man)". We have been advised since this has been conveyed to the contracting company.

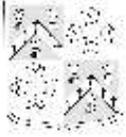
The summary of comments on the second item - HGV signs - has also been distributed. Those present had significant concern over the word advisory and requested it removed unless it has to legally be used. We also provided guidance on other wording: location and the use of pictograms. The WSP member of staff overseeing the work is on Jury Service and we agreed to await further discussion with them until her return on 13 February.

### 148-2022 14. FINANCE

1. To receive the Bank Reconciliation  
This was noted
2. To approve the following invoices for payment.

Invoice name	Details	Amount	power
J. Churchett	Toilet Cleaner	£ 500.00	S1-8 Localism Act 2011
HMRC	Tax	£ 396.11	S1-8 Localism Act 2011
G.J.Rippon	expenses	£ 62.89	S1-8 Localism Act 2011
Shropshire Council	Joint Electricity	£ 333.14	S1-8 Localism Act 2011
Highline	street light maintenance	£ 442.80	S1-8 Localism Act 2011
Bishop's Castle Town Council	street light maintenance	£ 87.30	S1-8 Localism Act 2011
Edge It Systems	Burial records	£ 722.80	S1-8 Localism Act 2011
Halls sms	Toilet Cleaning materials	£ 80.89	S1-8 Localism Act 2011
UTB	Bank charges	£ 18.00	S1-8 Localism Act 2011
	Total	£ 2643.93	

The above invoices were agreed, the clerk was instructed to pay all invoices.



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149-2022      15.    **CORRESPONDENCE**

- a.    **No correspondence received**

150-2022      16.    **INFORMATION FROM COUNCILLORS**

Memorial Hall are submitting a grant application for the area around the play area. The Council supported this application. Committee has agreed to discuss with the Council if it was to progress the BMX track which could possibly be used for car parking.

Cllr. Morris reported that there was a be warm and cup at the Fire station.

Rural Cost of living survey

Defibrillator has been installed on the North side of town. Other sites are being explored.

151-2022      17.    **AGENDA ITEMS FOR THE NEXT MEETING**

Car parking on BMX track

Climate emergency plan

Specification for street lighting

Grant awarding policy

Smart water

152-2022      18.    **DATE AND VENUE OF NEXT MEETING**

Date of next meetings to be held on Tuesday 7<sup>th</sup> March 2023 at Memorial Hall

Signed by the Chair.

Meeting closed 9.40pm