

# Stinsford Parish Council

Parish Clerk: Miss Kirsty Riglar  
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Date: 1 April 2019

Dear Councillor

## MEETING OF STINSFORD PARISH COUNCIL

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 8 April 2018 at 7.00pm, in The Old Library, Kingston Maurward College**, to transact the business as listed on the agenda below.

Please note that members of the Press and Public are welcome to attend all meetings of the Parish Council.

## AGENDA

1. **Apologies** – To receive any apologies for absence.
2. **Declarations of Interest** – To receive any declarations by members of the Council of disclosable pecuniary interests in respect of the following items.
3. **Public Participation Time** – An opportunity of up to 30 minutes for residents to raise issues of concern or interest, ask a question, make a representation or give evidence to the Parish Council.
4. **Minutes** – To confirm the minutes of the meeting held on 11 March 2019 and discuss any matters arising.
5. **Finance**  
To consider the following payments and any others received before the meeting:-
  - Dorset Planning Consultant Ltd – professional planning support for development of Stinsford Neighbourhood Plan for period September 2018 – March 2019 (March 2019 invoice) - £456.20
  - HMRC (PAYE) (Quarter 4 2018/19) – £112.20
  - Clerk's salary (Quarter 4 2018/19) - £448.26
6. **Preparation for Audit**
  - (a) To review the Council's risk assessment document.
  - (b) To approve the Council's Asset Register.
  - (c) To note Internal Controls.
  - (d) To appoint the internal auditor for the year 2018/19.

- 7. Planning Matters** – To consider the following application:-  
WD/D/18/002915 - Hampton Farm Business Park, Bockhampton Lane, Higher Bockhampton – Erection of dwellinghouse and detached garage (outline) [Click here](#)
- 8. Neighbourhood Plan for Stinsford** – To consider progress to date.
- 9. Hardy's Birthplace Visitor Centre** – To consider any current matters.
- 10. Road Safety and Traffic Management** – To consider any current matters.
- 11. Correspondence** - To discuss any matters arising from recent correspondence received by the Parish Council.
- 12. Items for next/future Agenda**
- 13. Date of Next Meeting** – Monday 13 May 2019 (Annual Parish Meeting of Electors and Annual Parish Council Meeting)

**Kirsty Riglar**  
**Clerk to the Parish Council**