



MINUTES OF THE MEETING OF THE LENHAM PARISH COUNCIL  
HELD ON THE 3<sup>rd</sup> APRIL 2019 IN THE OSBORNE ROOM AT THE COMMUNITY CENTRE AT 7.30pm

**PRESENT** Cllr. R Greenwood, Chairman presiding.

Cllrs. J Britt, M Cockett, C Huggens, S Knowles, N Osborne, A Ratcliffe, P Scrivens & A Walmsley.

Cllr. G Dean representing Harrietsham Parish Council. M McFarlane (Clerk) 10 Members of the public.

**PUBLIC PARTICIPATION**

(7.30pm – 7.50pm)

The Community Warden reported issues relating to rogue traders and distraction burglary, he regularly attends village groups to offer advice and support on such matters. Power and water suppliers have a list of vulnerable people to ensure they receive priority services during events of supply disruption.

PCSO Boyd outlined recent crime figures and confirmed a repeat incident has now been resolved.

A robbery is under investigation and support being offered to the victims, always check identification before allowing access to property and report any suspicious incidences to the police immediately.

Borough Cllr. J Sams reported excessive littering at the Northdown Business Park caused by illegally parked HGV drivers, the land agent will be informed of the issue. Borough Cllr. T Sams reported lorries trying to turn around in the Square, causing risks to pedestrians and drivers, he suggested a risk assessment is undertaken and the safest route in and out of the Square for delivery lorries identified.

Three youth support workers from KCC children and young persons services presented a proposal of providing a youth club for Lenham, offering activities and outings throughout the year. Subject to negotiations with the Lenham School it is initially envisaged the club will run on Wednesday evenings for the 11-19 age group. Input and ideas from the Parish Council, local businesses, residents and volunteers is welcome. Cllr. Greenwood suggested further liaison after the May elections would be advantageous.

The Chairman welcomed Cllr. Dean from Harrietsham Parish Council, he thanked the members of the public for attending and opened the meeting at 8.10pm.

**18/143 APOLOGIES FOR ABSENCE RECEIVED**

The Council accepted apologies for absence from Cllrs. M Ballard, P Culver, & B Whitmore-Ryan, and County Cllr. S Prendergast. Cllr. C Huggens will leave the meeting early.

**18/144 TO RECEIVE DECLARATIONS**

Declarations of Interest on Agenda items. No declarations received.

Declarations to changes to the Register of Interests. No declarations received.

Requests for dispensations. No requests received.

**18/145 TO REQUEST NOTIFICATION**

The Chairman requested notification of intention to film, photograph or record any items.

No notification received.

**18/146 TO RECEIVE MINUTES OF THE PARISH COUNCIL MEETING**

Cllr. J Britt proposed, Cllr. A Walmsley seconded, and it was RESOLVED that the minutes of the meeting held on Wednesday 6<sup>th</sup> March 2019 are a true record and were approved, adopted and signed by the Chairman of Lenham Parish Council.

**PARISH COUNCIL MINUTES**



**18/147 PROGRESS OF RESOLUTIONS (For information purposes only)**

18/133 Cllr. P Culver will attend a site meeting on April 9<sup>th</sup> to progress the skate ramp project.

18/134 Election nomination papers have been hand delivered to MBC registration services.

18/135 The Clerk requested Cllr. assistance to submit the TRO for Old Ashford Road.

**18/148 PARISH TREE SURVEY**

Cllr. A Ratcliffe recommended quotes be sought for a parish tree survey, which should be carried out every three years, he will present the quotes at the June meeting for consideration.

**18/149 NEIGHBOURHOOD PLAN REPORT**

Cllr. R Greenwood confirmed the consultant will organise a high-level meeting with MBC planning director to discuss several issues which are hampering the progress of the NHP. Meetings will also be organised with KCC Highways and Education for clarification concerning confusion relating to CIL and S106 monies which fund infrastructure requirements. Confirmation from MBC will be sought concerning CIL & Section 106 monies in relation to the Wealden Homes development on land west of Loder Close.

**a) Parking Report.**

Definitive ownership of The Square will be required in order to implement the recommendations from the parking report which will be available on the LPC web-site.

Alternative sites for extra parking provision, with the possibility of offering local businesses designated parking places close to The Square, are one of the options being considered.

A petition to request a 20mph zone on the roads leading to The Square, is being organised by Borough Cllrs. J & T Sams.

**b) MBC Strategic Planning Letter received 27<sup>th</sup> March.**

Despite the considerable concerns raised from the letter which may delay the progress from Regulation 14 to Regulation 16, the NHP group wish to continue and requested support from LPC.

It was agreed by full council the plan will proceed. A vote of thanks to Borough Cllr. J Sams who has requested an evidence base for the comments in the letter are shown, or the letter is withdrawn.

On a more positive note, progress is being made with KCC in relation to the transport assessment and extra primary school education provision.

**c) Towers/Eastwood correspondence.**

We are awaiting a response to a letter with a pro-forma for signature by the owners of site 2, to confirm availability and deliverability of the land.

**18/150 TO RECEIVE MINUTES OF THE FINANCE & GENERAL PURPOSES MEETING**

Cllr. Cockett has researched alternative web-site providers and has several options for the new council (post May elections) to consider.

Cllr. A Walmsley proposed, Cllr. N Osborne seconded, and it was RESOLVED that the minutes of the meeting held on **20<sup>th</sup> March 2019** are a true record and the recommendations were approved, adopted and signed by the Chairman of the Finance & General Purposes Committee.



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**18/151 TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS**

Renovation works at the Sandway sandpit will require longer to complete than originally envisaged; concerns were raised about ongoing damage to the rural verges by numerous large vehicle movements on narrow roads.

A lighting infringement on the cross at St Mary's is being dealt with by MBC. It was suggested the cross could be illuminated at Christmas and other religious occasions.

Cllr. A Walmsley reported on the MBC Local Plan review meeting, there will be a call for sites July/August as it is expected the annual build rate, borough wide, will rise from 800 to 1200.

Cllr. M Cockett proposed, Cllr. R Greenwood seconded, and it was RESOLVED that the minutes of the meetings held on **20<sup>th</sup> March & 1<sup>st</sup> April 2019** are a true record and the recommendations were approved, adopted and signed by the Chairman of the Planning Committee.

**18/152 TO RECEIVE REPORTS FROM COUNCIL SPOKEPERSONS**

Cllr. P Scrivens confirmed Old Ashford Road will be resurfaced this year and the white lining will be refurbished following the works. Foord Road is also being resurfaced.

Cllr. M Michaelas reported the CCTV coverage has proved useful to police investigations, particularly following the theft of the ATM machine at the Co-operative store. He also raised highway safety concerns about the ongoing A20 works at Harrietsham, caused by confusion with temporary road markings and signage. Cllr. J Sams confirmed the contractors tried to proactively resolve issues which caused safety concerns. Cllr. G Dean reported HPC were pleased with the quality of the works thus completed, which offered pedestrians improved wide safe footpaths.

Cllr. S Knowles will request a quote for repairing the damaged fence at Ham Lane play park.

Cllr. J Britt reported the padlocked barrier installed at Station Approach had implications for the Parish Emergency Plan, if details of accessibility were not made available to the council for inclusion in the plan document. He will ensure the information is made available.

Cllr. N Osborne confirmed a local farmer will cut the sides of the north hedge at the Cherry Downs picnic site. He also reported a new defibrillator unit will be installed outside the Community Centre, which will be permanently available and not reliant on the centre being open to the public.

Cllr. A Ratcliffe announced a public consultation on May 18<sup>th</sup> will be held at the Ham Lane allotment site to display the suggested designs, plans and graphics for the proposed nursery facility. Fund raising options will also be explored.

**18/153 REPORTS FROM OUTSIDE MEETINGS**

Cllr. J Britt attended the HPC March meeting. Cllr. Dean reported the new parish office at Harrietsham was now fully operational and the web-site was powered by Hugo Fox which had proved satisfactory.



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**18/154 FINANCE**

a) To authorize payments (Details of payments to be tabled).	Cheque no:	Amount
Made by Falcon. Web-site service. March web-site.	5034	60.00
David Parfitt. NHP Landscape Assessment. Revisions.	5035	600.00
Earth Anchors Ltd. New notice boards Ham Lane & Sandway.	5036	1,675.20
KALC Annual Subscription 2019 -2020	5037	1,135.49
Action with Rural Communities in Kent subscription 2019-2020	5038	75.00
Campaign to Protect Rural England subscription 2019 2020	5039	100.00
PMC Planning. NHP March consultancy work.	5040	2,400.00
Chris Hill. Village handyman March works.	5041	725.00
Jen Contractors. Dog bins & litter picking. March .	5042	756.00
Amiga Fire & Security Ltd. Monthly maintenance. March .	5043	54.00
PBA LLP. Transport Assess revisions.	5044	230.41
Void cheque not required:	5045	0.00
Castle Water Allotment water charge. Final account.	5046	198.69
P Goodwin. BMX ramp repairs. June 2018 – April 2019	5047	227.34

Salaries & expenses detailed as Appendix A and are filed with a signed copy of these minutes.

b) To note receipt of income (Details of income to be tabled) No monies received.

Cllr. R Greenwood proposed, Cllr. A Walmsley seconded, and it was RESOLVED to make the payments. Cllrs. P Scrivens and N Osborne signed the cheques on behalf of Lenham Parish Council.

**18/155 CORRESPONDENCE RECEIVED**

Lenham Cricket Club requesting a grant for Coach training for the Colts group.

Hollingbourne Parish Council invitation to the Parish Assembly 30<sup>th</sup> April

The meeting closed at 10.00pm

