

GREWELTHORPE PARISH COUNCIL

Minutes of Meeting 11th March 2020

1. **Present**
Cllr Dawson (Chair), Cllr Kerr (Vice Chair), Cllr Exelby, Cllr Lofthouse, Cllr Rhodes
Parish Clerk
Cllr Simms (HBC)
Six members of the public
2. **Apologies**
Received from Cllr Atkinson (County Councillor)
3. **Declaration of Interest**
None
- 4 **Minutes** of Parish Council Meeting held on 8th January and Extraordinary Planning Meeting held on 23rd January 2020 were approved and signed as a correct record
- 5.0 **Matters arising from the last meeting**
 - 5.1 **Dog access to playground** – The agreed objective for the playground is to stop dogs coming into the area. The bylaws prevent the fencing off of the playground. After discussion, Council decided to go back to notices on the slide and by the pond corner.
Resolved: The Clerk was asked to source 2 A4 size metal notices stating “No dogs allowed in playground area”.
 - 5.2 **Playground Inspection report** – Cllr Rhodes gave an Inspection report for file. All fine except that the moss under the slide and swings is worsening.
Resolved: Clerk to approach HBC Parks for suitable treatment advice
 - 5.3 **Pond Risk Assessment** – Cllr Dawson has carried out a Risk Assessment on the Pond, with no actions required.
 - 5.4 **VE75 Celebration 8-10th May 2020** – the Clerk updated the Council that discussions are in progress between the RBL, GSSA and St James Church for celebrations of VE75 on the weekend of Friday 8th May. More info to follow.
- 6.0 **Finance**
 - 6.1 **Balance of Accounts**
The Clerk produced a financial pack providing a summary of receipts and payments.
The financial position as outlined below was reported as at 29th February 2020.
The Clerk also produced a Bank reconciliation report as at 29th February 2020.

Business Account statement £2973.32 (29th Feb 2020)
Cash Management Account £3075.59 (29th Feb 2020)

Resolved: That the position be noted.
 - 6.2 **Budget statement** – The Clerk outlined a budget projection statement for FY2019/20
Resolved: that the position be noted
 - 6.3 **Monies Received** - The Council noted the receipt of the following monies:
 - i) £1.55 interest from Yorkshire Bank on Cash Management Account
 - 6.4 **Authorisation of expenditure** - Council approved the following non-budgeted spend:
 - i) £ 9.31 – YLCA 2 copies of Good Councillors Guide to Neighbourhood Planning

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6.5

Payments to be recorded - The Council recorded the following payments:

- i) £150.50 – Clerk salary, allowance and expenses October
- ii) £282.62 – Clerk salary, allowance and expenses November and December
- iii) £234.29- Clerk salary, allowance and expenses January
- iv) £15.00 – YLCA Webinar 7th Feb (Meeting procedures)
- v) £250.00 – M .Lofthouse Tree works by the pond.
(It was noted that, whilst the work had been approved at previous meeting under Asset Register actions, this payment had not gone through the full Council approval process. Clerk to note for future)

- vi) £15.00 - YLCA Webinar 7th January(Code of Conduct)
- vii) £36.00 – Yorkshire Accountants payroll services (July-Sept 2019)
- viii) £68.20 – HMRC PAYE/NiC Q4 2019
- ix) £86.40 – Farm and Land Services grasscutting (Sept 2019)
- x) £120.00 – P. Lofthouse purchase of Xmas Trees for 2018 and 2019

7.0

Correspondence

7.1

Traffic Speeds in village

Council received two comments from members of the public regarding traffic speeds in the village. The first related to the 60mph limit on the back lane towards Wapping. Council are aware that Kirkby Malzeard have recently had proposals to change the speed limit on the back lane to Grewelthorpe from 60 to 40mph rejected by Highways. The second comment was raised at the Annual Parish meeting, requesting that a 20mph limit be considered for the main street, covering the main areas of pedestrian traffic. The Council proposed that the issue be quantified before any approach to Highways, **Resolved** : Clerk to publish an approach using Community Speed Watch process, which involves an exercise by a group of nominated residents to measure traffic speeds along the road. Volunteers will be sought.

8.0

Decision on planning applications, appeals, enforcement investigations received

8.1

Conditional Planning Approval granted for a single storey extension with garage at Stoney Ridge, Dallowview – Council had responded with no objections.

8.2

Planning Permission refused on application to convert a barn to a house to west of Oak Stile Farm. Council had responded with no objections

8.3

Notification received of a Tree Preservation Order on an Ash Tree at Clematis Cottage

8.4

Conditional Planning Approval granted for tree works at land adjoining Beckside House within a Tree Preservation Order. Council had responded with no objections

8.5

Conditional Planning Approval granted for erection of garage inc a velux roof window at Tower Hill Farmhouse. Council had responded with no objections.

8.6

Planning permission refused for building of 2 houses at rear of village Pond

8.7

Conditional Planning Permission granted notice received for alterations to an approved plan for a house build in field adjoining Beckside House – original plan approved 21st March 2018. Council had responded with comments regarding access.

9.0

Quarry Field and allotment project

Clerk sought approval with Council of the necessary fees to apply to Land Registry for registration of the Quarry Field to the Parish Council.

Council also agreed that the field would be offered for lease for season May-October 2020.

The allotment project is still “live” although the field is not ideal given its past usage and location. Interested parties may still contact Cllr Alison Kerr.

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Quarry Field cont.

Resolved: Council approved fees of £30 for the Land Registry application and £40 for a necessary OS survey, and requested the Clerk to proceed with application.
Clerk was also asked to organise a Field Gate Auction for mid-April .

10.0 Asset register

Councillors are tasked with actions on Village Assets in the plan produced by Cllr Kerr. These will be reviewed at each Council meeting. All WIP, once weather improves.

11.0 Village Mobile Phone signal.

Resolved: Cllr Exelby to discuss with Mr Alan Hodges again and update at May meeting

12.0 Public Footpath signage

Cllr Exelby has requested a detailed map of the paths above Masham Moor and will walk the area over the summer to check for signage.

Resolved; Cllr Exelby to report back at September meeting.

13.0 Pinfold

Council agreed that the Pinfold rental should remain at last years amount of £50

Resolved: Clerk to action

14.0 Litter Picking payment

Clerk advised that 2018/19 HBC grant had been £123.98, which had been paid to Ms Sally Graham for her litter picking role.

The Council thanked Sally for her role in keeping the Village tidy this year and approved a an increase in payment to £135 for year ending 31st March 2020.

Resolved: Clerk to action

15.0 Swinton Estate footpath notices

Clerk informed Council that a response from Paths Officer at NYCC had confirmed that the Estate would need to apply for a Public Paths Order to close any public rights of way, including a temporary closure. The notices were removed mid-January and this item is now closed.

16.0 Councillors reports

16.1 Council revisited action on the parking on the Village Green. The Clerk presented a short notice requesting “no parking”, informing residents that this is damaging the Greens and is prohibited.

Resolved: The Clerk will arrange distribution to all households via Fountains magazine, plus inclusion in the village WhatsOn and noticeboards. Further action can then be taken with persistent parking

16.2 Cllr Exelby noted that the Parish Council is very much aware of the situation regarding the coronavirus outbreak. The Council is receiving ongoing updates from YLCA and Govt. bodies and will ensure that their advice is communicated and followed. It was noted that the Village Hall has website details posted with the front door notices.

16.3 Cllr Kerr noted that temporary Postal Services are being introduced in Masham, pending a permanent post service and that a mobile service is being introduced to various villages. A request for this service to be added to Grewelthorpe has been registered with the Post Office.

16.4 Cllr Kerr has also contacted BT about the Red Phone Box phone, which is not working. BT have since confirmed that both the phone and the lights are on their work schedule.

16.5 Cllr Dawson updated Council on a recent training event that she and the Clerk Had attended. As part of this update, Council revisited the Delegation of Powers to the Clerk in Planning responses and agreed that the existing policy is fit for purpose.

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17.0

Questions or Comments from Members of the public

The matter of drains and potholes was raised again. Highways had attended the road Drains at the White House and opposite the Hall. However, these remain an ongoing Issue and it has been stated that the drainage may be blocked under the road. The large pothole on Ripon Road remains and the tarmac on village roads in general needs attention.

Resolved: Clerk will again highlight to Highways, with these specific examples.

Agenda Items for next meeting

Date of Next meeting-

7.00pm Weds 13th May 2020 in the Village Hall Café.

Annual Parish Meeting, which will include the normal Parish Council meeting.

Meeting closed at 9.15 pm

Signed as a correct record

Name:

Date:

