



Marsham Parish Council

DRAFT MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 15th MAY 2023 AT 7:00PM IN MARSHAM PARISH CHURCH

Email: marsham_pc@outlook.com

PRESENT

Mr C Hensby (Chairman), Mr D Grapes, Mr P Gladden, Mrs P Baker, Mr B Baker, Mr M Childerhouse, Mr C Rouse.

APOLOGIES Cllr S Catchpole, Cllr Riley

Public Participation: 2

- i) Declarations of Acceptance of Office All signed and were witnessed by the Clerk
- ii) Chairman Cllr. Hensby was re-elected as Chairman for 2023/24 and signed the acceptance.
- iii) Vice Chairman Cllr. Rouse was elected for 2023/24.

Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Noted above.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – None.
3. **MINUTES** – Minutes of the meeting held on the 24th April 2023 were confirmed and signed by the Chairman as a true account of record.
4. **PUBLIC PARTICIPATION** – Ongoing concerns of speeding in the village on High Street – resident advised will raise to Chief Constable in an effort to get more support for the Parish Council and will provide copies.
5. **REPORTS FROM POLICE** – The Clerk to follow up for responses from previous meeting.
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – The Council were updated that Broadland has no majority party in leadership within the Council now.
7. **MATTERS ARISING** – “No dog fouling” signs to be privately purchased following advice from BCD.
8. **PLANNING** – Planning Tracker on our website is live and residents can track all applications received. Concerns over additional housing developments in Marsham to be investigated following private advertising.
9. **SAM2 SPEEDSIGN** – The ongoing troubles with software to be resolved in the coming week with an upgrade. It was agreed that new leisure batteries would be purchased and the Clerk to seek quotes for rental options.
10. **ACCOUNTS** - Balance of the community account was confirmed as of 27th April 2023 - £16,503.85, Business Saving Account £2,021.17. The following expenditure was **approved** for payment: -

0114	Clerk Wages April 2023	£283.90
0115	HMRC PAYE QTR 4	£50.70
0116	TT Jones Electrical Ltd Inv 12967	£144.00

It was agreed that David Grapes, Craig Rouse and Paula Baker would be added to the banking mandate as signatories on the account. Clerk to arrange the paperwork.
- 10a **DRAFT ACCOUNTS 2022-23** – The Draft Annual Accounts for 2022-23 were accepted ready for audit.
11. **CORRESPONDENCE**- NALC Training options were discussed and it was agreed that face to face training for all Councillors would be most effective commencing in the coming weeks across June.
12. **MARSHAM VILLAGE HALL** – It was agreed that Craig Rouse would be the new appointed person to represent the Parish Council on the Village Hall Committee. The ongoing enquiries into the deed continue with new avenues to pursue including tracking back to Mr Wathen, thought to be held by Barclays.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground / Streetlights)** – The Council were advised that the Jubilee Tree plaque to be installed soon. Further enquiries continue into the potential for additional tree and hedge planting with BDC. The Council were advised that the bark for the **Playground** is to be delivered on site and dispersed once suitable quotes found. **Village sign restoration** works continue. The **Streetlight** clean and inspect for 2023 was completed.
14. **HIGHWAYS** – The Council Were updated on matters including jetting works to start in Fengate and Allison Street. The Council were advised a Highways Inspection was to take place on the 12th June and have provided a list of key areas to address to the Highways engineer in this inspection.
15. **ANY OTHER BUSINESS** – A query was raised over the Parish Council’s adoption of an NHP. It was confirmed that the Parish Council voted to not pursue an NHP during a meeting in 2021. The Council are aware of a community group currently gathering evidence to support such a plan. It was discussed that no further action by the Council was required until any proposals were put forward to consider the matter again.

- 16. DATE OF NEXT MEETING** – The next meeting will be held Monday 19th June 2023, 7pm at the Church, in lieu of utilising the Village Hall.

The Chairman closed the meeting at 20.33

Signed

Date