

HAMBLE PARISH COUNCIL

MEETING REVIEW PANEL
VENUE Roy Underdown Pavilion, Hamble
DATE 05.07.2018
TIME 9.15am

PRESENT Councillors: Thompson (Chair), Rolfe and Woodall
Councillor Schofield - Chair of Burial Working Group
Amanda Jobling - Clerk
Members of the public: 2

1. **Welcome**

- a. Apologies for absence
None
- b. Declarations of Interest/requests for dispensations
None were required/declared
- c. Inaugural meeting of the Review Panel therefore no minutes to approve.

2. **Confirm Terms of Reference**

Proposed: Cllr Rolfe Seconded: Cllr Woodall

RECOMMEND TO COUNCIL: Terms of reference for the Review Panel

3. **Exempt Business** To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

Proposed: Cllr Woodall Seconded: Cllr Rolfe

RESOLVED: That in view of the confidential nature of the business to be discussed the public and press be excluded.

Matter discussed:

Review of Decision Regarding the Internment of Ashes

Double fees had been applied for the internment of ashes of a former resident given that they had left the village to be in a supported environment more than five years ago.

An appeal was lodged in relation to this.

The appellant contested the application of double fees for their relative given she had had a long residential connection with Hamble. They also said that there were inconsistencies within policies as the use of the word 'recent' was mentioned in the Fees but was not mentioned in the Regulations.

The Review Panel concluded:

To waive the double fee for the interment of the ashes because:

- The published information was not consistent about the need to meet the "recent" residential criteria.
- They also identified that the use of a subjective term like "recent" should be avoided and a specific timescale would be better.
- That where there is an issue of capacity that results in someone moving out of the parish this needs further consideration to ensure we are not inadvertently penalising people. We

should also be clear about the evidence that we will need in coming to a decision such as confirmation of the date when someone left their home and went into a care home.

The Panel asked that the AMC review the policy in the light of this and to publish our updated policy via our village magazine so that residents have a chance to comment on it. This will give us a mandate going forward.