



# Cantley, Limpenhoe and Southwood Parish Council

19 Willow Close, Brundall, Norfolk, NR13 5PZ

Email: [cantleyparishcouncil@gmail.com](mailto:cantleyparishcouncil@gmail.com) Tel: 01603 712943

Clerk to the Council: Mrs Melanie Eversfield

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.**

## To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council on **Thursday 18<sup>th</sup> February 2021 at 7pm**, virtually via zoom for the purpose of transacting the following business:

Topic: [Cantley, Limpenhoe and Southwood Parish Council Meeting](#)

Time: Mar 18, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85495907967?pwd=UkZnb2xkQnJ6VGVRdTdaR21uRzNMZz09>

Meeting ID: 854 9590 7967

Passcode: 870926

***Members of the public wishing to observe the meeting can do so by downloading Zoom***

*M Eversfield*

Parish Clerk  
13<sup>th</sup> March 2021

- 1) **Public Forum and County and District Councillor Reports**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Thursday 18<sup>th</sup> February 2021**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
  - a) Dog Fouling Signs
  - b) Yare Grain
  - c) Manor Barn
- 7) **Highways and Transport**
- 8) **Finance**
  - a) To receive and note accounts, budget comparison and bank reconciliation to 28<sup>th</sup> February 2021
  - b) To review Asset Register for 2020/2021
  - c) To consider appointment of Internal Control Inspector for the ensuing year
  - d) To consider grant of £30.00 to Broadland Tree Network
  - e) To consider payment of the following:

i) HMRC	PAYE – March 2021	£46.60 (SO)
ii) Mrs M Eversfield	Salary & Expenses – March 2021	£201.87 (SO)
iii) The ICO	Subscription	£35.00 (DD)
- 9) **Planning**
  - a) To note that Barn End, Grimmer Lane will be submitting a full planning application in due course.
  - b) FUL/2021/001 – British Sugar Plc, Cantley Sugar Factory, Station Road, Cantley NR13 3ST – Temporary (10 years) change of use of land for topsoil conditioning.
- 10) **To note that the Financial Risk Assessment has been reviewed and consider the changes and associated paperwork.**
- 11) **To consider correspondence from Broadland District Council regarding Armed Forces Covenant.**
- 12) **Ongoing Matters**
  - a) To receive an update on Network Rail
  - b) To receive an update on Limpenhoe Village Green
  - c) To receive an update on Cantley Pond
  - d) To receive an update on the Poors Land Trust
  - e) To receive an update on Carbon Footprint (Jan Davis)

f) To receive an update on Cantley Help (Jan Davis)

**13) New Matters**

a) To receive an update Cantley Tennis Courts and the Beet Factory

**14) Items for Next Meeting's Agenda**

**15) To confirm date of next meeting: Thursday 15<sup>th</sup> April 2021 at 7.00pm at via Zoom.**