

# MINUTES OF THE MEETING OF WIGHILL PARISH COUNCIL HELD IN THE WHITE SWAN WIGHILL ON 22 MAY 2024

## Present:

**Councillors:** Mr A Hamilton (Chairman), Mrs D Spry, Mrs L Richardson, Mrs A Ward  
Mr L T I Grant (Clerk/RFO)

**County Councillor:** Mr A Paraskos  
1 Members of the Public attended

## 1. Apologies for Absence

Cllr Mr J Garside

## 2. Public Questions and Statements

None received

## 3. Annual Reports

Report from the Chairman of the Parish Council.

The Chairman presented his Annual Report to Cllrs present, who had no queries about the content

Report from the Responsible Financial Officers

The Annual Report had been circulated previously. There were no comments or queries from Cllrs present.

## 4. Annual Election of Officers

### 4.1 a) Chairman.

Cllr Mr A Hamilton agreed that he was prepared to continue in the role of Chairman, in the absence of any other candidate.

All Cllrs present without abstention agreed to elect Cllr Mr A Hamilton as Chairman for the next year.

### b) Vice Chairman

Cllr Mrs D Spry agreed that she was prepared to continue in the role of Vice Chairman, in the absence of any other candidate.

All Cllrs present without abstention agreed to elect Cllr Mrs D Spry as Vice Chairman for the next year.

### 4.2 Chairman's Acceptance of Office

Cllr Mr A Hamilton agreed to sign the acceptance of Office Form.

## **The Monthly Meeting of the Parish Council followed**

## 5. Matters Arising from the minutes of the Meeting held on 17 April 2024

The minutes of the meeting held on 17 April 2024 were approved as a true record by all Councillors present with no abstentions.

### 5.1 Cllrs questioned whether the Enforcement team had visited College Farm and Brook Farm to investigate the complaints reported previously, regarding unauthorised activities at both properties. The Clerk agreed to request confirmation that visits had been carried out and what the results of those visits had been.

Area 6 had agreed to inspect the state of the footpath surfaces and roads in Wighill, as well as the blocked road gully. County Cllr Mr A Paraskos agreed to speak to the Area 6 Officers and ask for a report on the findings.

Cllrs questioned whether vehicle speed checks could be carried out in Church Lane as there was an apparent increase in the number of vehicles that travelling at excessive speed through Wighill. County Cllr Mr A Paraskos confirmed that a survey could be requested but there is a charge for the survey. All Cllrs present agreed that the expenditure would prove if vehicles were exceeding the speed limit on Church Lane. County Cllr Mr A Paraskos will arrange for the survey to be carried out with road strips being fixed across the highway near the access to Brook Hall. Upgrading of the street lighting in Wighill was questioned. It appears that this will occur to each lamp as bulbs fail.

## 6. Police Matters

PC Olesqui had been invited to the meeting, but was not in attendance.

## 7. Financial Matters

### 7.1 Funds Received

- £5,000.00 North Yorkshire Council annual precept.

### 7.2 Bank Balance

The NatWest bank account balance at 30 April 2024 was £6,774.90

A copy of the bank statement had been circulated previously to all Cllrs. There were no comments or queries about the Bank Account.

### 7.3 Annual Audit

The internal Auditor had completed his work and reported satisfaction with the documents provided for the Audit work.

The Chairman and RFO signed the AGAR documents for submission to the External Auditor

### 7.4 Invoice received and to be paid

- Cllr Mrs L Richardson £74.83 (£59.93 + £14.50 VAT) Paint/tools for ex BT Kiosk decorations.
- £40.00 J Gawthrop Annual Audit Fee.

All Cllrs present without abstention approved the Payment of the invoices.

## 8. Planning and Related Matters

### 8.1 Planning Applications received and to be determined.

- None received

### 8.2 Planning Decisions Notified

- 1 The Mount Wighill – single storey rear extension and fenestration alterations  
**APPROVED**
- College Farm - **Withdrawn**

### 8.3 Planning Enforcement

- None Received

## 9. PC Administration

### 9.1 Highway Grass Verge Maintenance in Wighill

Following discussions about maintenance of highway Verges, it was agreed to ask what the current arrangements are for grass cutting in the Church yard. The Clerk agreed to ask a Church Warden for information on any contractor employed for the work.

### 9.2 Laptop Computer Upgrade

The Clerk explained why and how the Parish Council acquired its own laptop and website with Government funding 6 years ago. The current policy of Microsoft to upgrade its Windows operating system for the laptop, will render the laptop redundant in the next year or two as no further security updates will be provided. Efforts are currently being made to retain the existing laptop and install an 'open source' and free operating system to extend its life. Cllrs agreed to wait for further information from the Clerk with this suggestion, which he is exploring on his own computers.

9.3 **Newsletter Wighill**

Cllrs will meet in the next few days to prepare the first newsletter for distribution to all properties in Wighill

10 **Councillors Business Items for the next Meeting**

Wighill newsletter

Highway verge maintenance

Village/Community events

**Next Meeting**

**TBA**

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