No.7 North Street Workshops, North Street, Stoke sub Hamdon TA14 6QR

You are summonsed to a meeting of Stoke sub Hamdon Parish Council on

WEDNESDAY 4th NOVEMBER 2026 at 7pm

at the Parish Council Offices, No.7, North Street Workshops

Gilly Lowe

Parish Clerk
28th October 2026

Councillors are reminded that as holders of Public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respect for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting).

If a person behaves in an offensive or improper manner which disrupts the meeting and refuses to moderate their behaviour they will, by motion, be excluded from the remainder of the meeting.

AGENDA

26/152 RECORDING OF MEETING
Attention is drawn to the Council's policy on recording meetings. Those wishing to record meetings are asked to notify the Chair prior to or at the commencement of the meeting if they intend to audio/video record public proceedings

26/153 APOLOGIES FOR ABSENCE

26/154 DECLARATIONS OF INTEREST IN AGENDA ITEMS

26/155 APPROVAL OF MINUTES
Council are requested to **RESOLVE TO APPROVE** the minutes of the ordinary council meeting held on 7th October 2026

26/156 SOMERSET COUNCIL REPORT
A report from Somerset Council representatives, to include the status of actions from previous meetings

26/157 PUBLIC SESSION

(a) Members of the public are invited to raise matters associated with this agenda for Council's consideration

(b) Members to be appraised of matters raised at the most recent Parish Council surgery

26/158 PLANNING

(a) Members are asked to comment on or note the details of the following planning applications:

(i) 26/02247/LBC – 22, North Street, Stoke sub Hamdon TA14 6QP
Proposal: Listed Building Application for internal first floor boarding repairs to master bedroom and adjoining first floor landing

(ii) 26/02241/FUL – Land at St Michael's Nursery, Mason Lane, Montacute
Proposal: Demolition of existing structure and erection of a Church Hall (Place of Worship - Use Class F1) and associated parking, and landscaping

(iii) 26/02460/TCA – The Well House, 17 Windsor Lane, Stoke sub Hamdon TA14 6UE
Notification of intent to fell No 2 Conifer trees within a conservation area.
T1 - Conifer, 6m in height. the tree is forming the end part of a hedge, this tree and the adjacent tree is responsible for cracking the small retaining wall along the road. Remove
T2 - Conifer tree, 6m in height, forming the end part of a hedge, this tree is partly responsible for cracking the small retaining wall along the road. Remove
This is for ***notification*** only

(b) Members to note any new decision notices issued and circulated since the last meeting.

26/159 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)

(a) An update on arrangements for the spring cleaning of village street signs and bus-stop.

(b) An update on arrangements for the planned war memorial restoration.

26/160 WORKING GROUP UPDATES

Progress Reports from the following Working Groups:

(a) Speedwatch WG

(b) Allotments WG

(c) Christmas Lights WG

(d) Youth Provision WG

26/161 HIGHWAYS MATTERS

(a) Members to **CONSIDER** the request to purchase an additional SID (Speed Indicator Device) and authorise a spend of up to £750 for purchase of a single SID. Members to further authorise the Ranger to install both SIDs in approved locations, as required.

(b) An update on traffic issues in Castle Street, and possible actions.

26/162 FINANCE

(a) Members to **APPROVE** a list of payments circulated ahead of the meeting as part of the Responsible Financial Officers report.

(b) Members are asked to **APPROVE** the bank reconciliation statement as of 31st October 2026.

(c) Members to **NOTE** the content of the Responsible Financial Officer's finance report.

26/163 COUNCILLOR VACANCY

Council to **NOTE** any update on the co-option of a new Parish Councillor.

26/164 VILLAGE PLAN

Members to consider the concept of a village-wide plan to identify strategic priorities and how these would be delivered over a 3 or 5 year time period.

26/165 PLAY AREAS

(a) An update on carrying out any necessary actions following the annual inspection report.

(b) Members to **APPROVE** the inspection template and authorise Cllrs Burton and Nelms to make the regular checks of the Memorial Hall and Stonehill play areas respectively.

26/166 RANGER TASKS

(a) Update to be provided on progress during October 2026.

(b) Council to **CONFIRM** a prioritised list of tasks for the Parish Ranger for November 2026.

26/167 HYFC

(a) Members to **CONFIRM** a second named signatory and arrange signing of the lease renewal agreement between the Parish Council and HYFCT.

(b) Members to **CONSIDER** the retention of a file at the solicitors due to be deleted in December.

26/168 HIGHWAYS MATTERS

To **RAISE** any new highways concerns or issues within the Parish that require action.

26/169 CRIME, DISORDER AND COMMUNITY SAFETY

To **RAISE** any concerns or issues within the Parish.

26/170 CORRESPONDENCE

Members to **CONSIDER** any correspondence that requires a decision.

26/171 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING

26/172 DATE OF NEXT MEETING

The next Parish Council Meeting will take place on **Wednesday 9th December** starting at 7pm in the Parish Office.

END OF AGENDA